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ABSTRACT

Part of a curriculum series for academically gifted elementary students in the area of reading, the guide presents worksheets for a combined career education and critical reading curriculum for the sixth grade. Among the five career education objectives are the exploration of 15 career clusters and knowledge of the nine elements of career education. Reading objectives are concerned with context clues, main ideas, characterization, drawing conclusions, cause and effect, comparison and contrast, propaganda, and researching. Although the bulk of the document consists of worksheets, there are also bulletin board ideas, game ideas, study posters, and a list of related audiovisual materials. (DB)

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LANGUAGE ARTS

CAPABLE READER PROGRAM

CAREER EDUCATION RESOURCE

WISCONSIN

UNITS A1 THROUGH B1

WISCONSIN NO. 575

AUGUST 1981

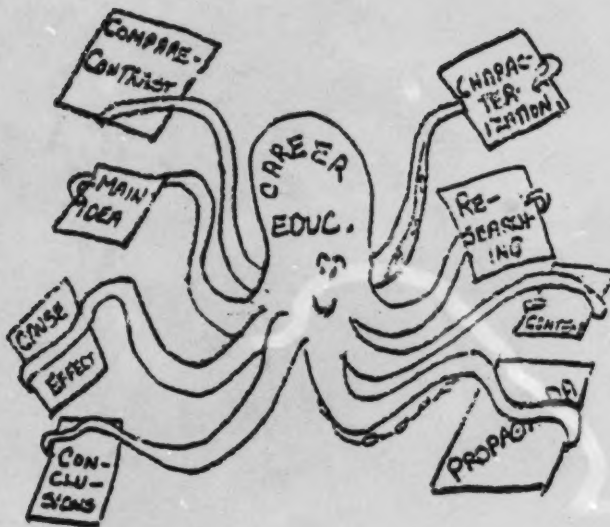
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Hand in Hand



Reading-Grade 6
Karen Karen

Contents

Introduction	I.
I. Context Clues (worksheets)	1
II. Main Ideas (worksheets)	8
III. Characterization (worksheets)	10
Bulletin Board Ideas	27
IV. Drawing Conclusions (worksheets)	29
Bulletin Board Ideas	60
Game Ideas	62
Study Posters	64
V. Cause and Effect (worksheets)	65
Bulletin Board Ideas	32
VI. Comparison and Contrast (worksheets)	83
Bulletin Board Ideas	113
VII. Propaganda (worksheets)	121
Bulletin Board Idea	128
Related AV Materials	129
VIII. Researching (worksheets)	130

Appendix

Bibliography

Introduction

Hand in Hand is my attempt to integrate some of the career education principles in my 6th grade reading curriculum. It is my aim in this project to develop in my 6th graders an awareness of career availabilities, career requirements and expectancies, economic and human interdependencies, and the importance of sound decision making skills.

Following will be listed career-oriented worksheets, ideas for games and a simulation, possible ideas for independent research on careers and follow-up reporting, and a few bulletin board and art ideas to be used in conjunction with, and addition to, the specific skill areas of main idea, context clues, characterization, drawing conclusions, comparison-contrast, cause-effect, propaganda, and researching.

Since Hand in Hand is a multi-faceted approach to teaching these reading skills, these career-oriented activities are an attempt to meet each child's learning needs and interests sometime during each unit of study. This project's significance also lies in the fact that it develops relevancy in the reading curriculum--an importance often forgotten.

Objectives

1. The students will, through career-oriented games, worksheet tasks, large and small group discussions, student-centered bulletin boards, and the art media in reading, develop an awareness of the correlation of academics to the many facets of the world of work.
2. The students will survey the 15 USOE career clusters, explore and discuss career options and expectancies, examine human interdependence, and state personal career preferences and ambitions.
3. The students will appreciate the work done by family members, neighbors, interviewing some of them out of school.
4. The students will develop an awareness of the needed cooperation of home and community with that of school and the relevancy of school academics and responsibilities.
5. The students will gain a knowledge of the nine elements of career education.

CONTEXT CLUES



JOINT ACCOUNTS

Use this list of workers to fill in the missing "addends" in the account problems below.

clerk
electrician
file clerk

photographer
cabinet maker
draftsman

butcher
farmer
secretary

roofer
waiter
pupil

1. Baker

+ _____
bread

2. Rancher

+ _____
steak

3. Lumberjack

+ _____
furniture

4. Model

+ _____
picture

5. Principal
Teacher

+ _____
school

6. Cook
Waitress

+ _____
restaurant

7. Manager
Stock person

+ _____
department store

8. Construction worker
Engineer

+ _____
bridge

9. Executive
Receptionist
Bookkeeper

+ _____
office

10. Architect
Carpenter

+ _____
Plumber
+ _____
house



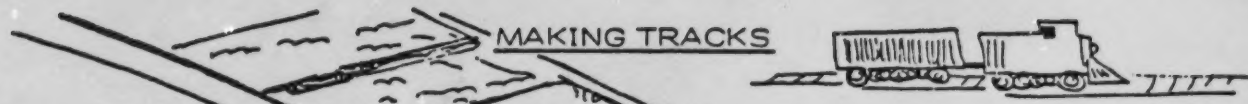
FRINGE
BENEFITS
AKA

Choose one of the following products and make a list of necessary "addend" workers.

motion picture

automobile

hospital



Use this code to identify the jobs connected with a train.

A	B	C	D	E	F	G	H	I	J	K	L	M
1	2	3	4	5	6	7	8	9	10	11	12	13
N	O	P	Q	R	S	T	U	V	W	X	Y	Z
14	15	16	17	18	19	20	21	22	23	24	25	26

1. The person who schedules departures is a

4 9 19 16 1 20 3 8 5 19

2. The person who checks the train's brakes is the

2 18 1 11 5 13 1 14

3. The person who collects tickets on the train and is in charge is a

3 15 14 4 21 3 20 15 18

4. A person who waits on passengers in a train is a

16 15 18 20 5 18

5. The person who drives the train is the

5 14 7 9 14 5 5 18

6. The person in charge of laying and repairing tracks is a

20 18 1 3 11 6 15 18 5 13 1 14

7. The person who sells tickets in the station is called a

20 9 3 11 5 20 1 7 5 14 20

SCRAMBLED NEEDS

Unscramble the letters in each box to find who has the special need in the sentence. Complete each sentence by:

- (1) writing the name of the person with the special need in the first blank
- (2) writing the name of a person who can supply that need in the second blank



abby
hcaco

I am a _____ and I depend on my _____ to change my diapers.

ctroa

I am a football _____ and I depend on the _____ to follow my game plan.

ookc

I am an _____ and I depend on a _____ to supply my script for the play.

ioptl

I am a _____ and I depend on a _____ to serve my food to customers.

edtsnit

I am a _____ and I depend on a _____ to repair my airplane.

utdnset

I am a _____ and I depend on a _____ to clean my patients' teeth.

cbtuhre

I am a _____ and I depend on a _____ to help me with my lessons.

tinpeat

I am a _____ and I depend on a _____ to supply me with meat.

apnecrte

I am a _____ and I depend on the _____ to set my broken arm.

iblarniar

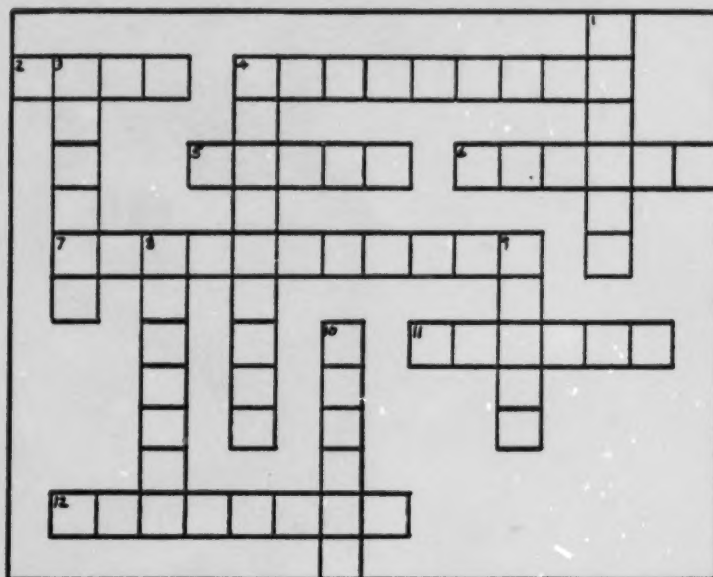
I am a _____ and I depend on the _____ to supply me with lumber for my building.

I am a _____ and I depend on the _____ to take care of the borrowed book.



WHAT TO BE?

Use the clues below to complete the puzzle.



ACROSS

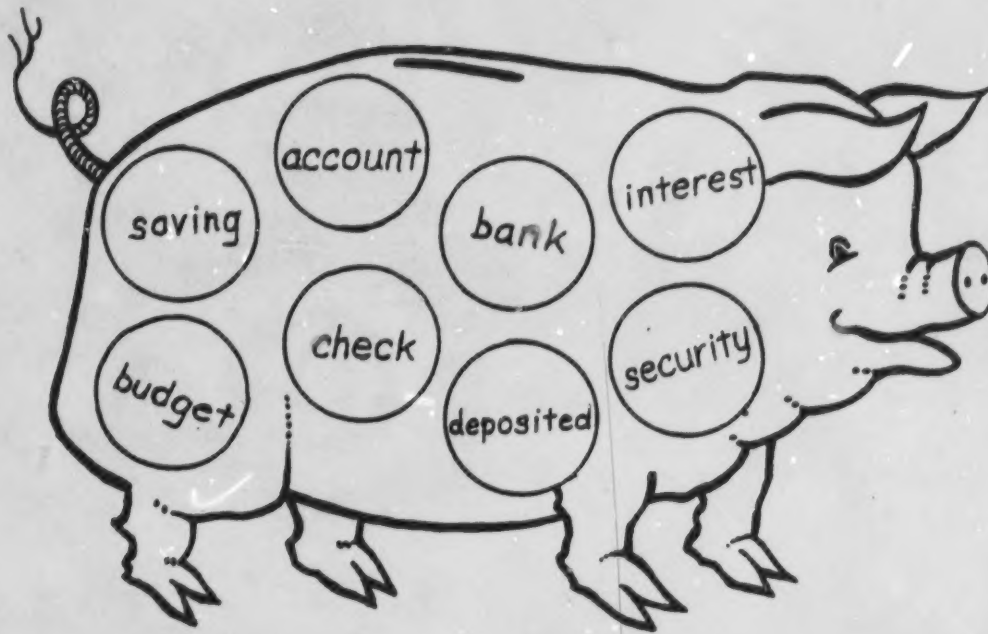
2. If you are interested in finance, you might enjoy a career in a _____.
4. If you enjoy building and working with your hands, you might choose to be a _____.
5. If you like making choices and selecting merchandise, you might enjoy being a _____.
6. If you have skills in writing and critical reading, you might choose to be an _____.
7. If you want to work with people and help them select merchandise or a service, you might enjoy a career as a _____.
11. If you are interested in agriculture and working outdoors, you might choose to be a _____.
12. If you are interested in creating products, you might enjoy being a _____.

DOWN

1. If you have skill in expressing your ideas on paper, you may want to be a _____.
3. If you enjoy drawing and painting, you might choose a career as an _____.
4. If you want to help people solve problems, you might select a career as a _____.
8. People who are interested in the rights of others might enjoy careers as _____.
9. If you are interested in helping people stay healthy, you might enjoy being a _____.
10. If you are interested in machines and in travelling, you might want to become a _____.

COIN OPERATED

Use the "coins" in the bank to fill in the missing words in the sentences below.



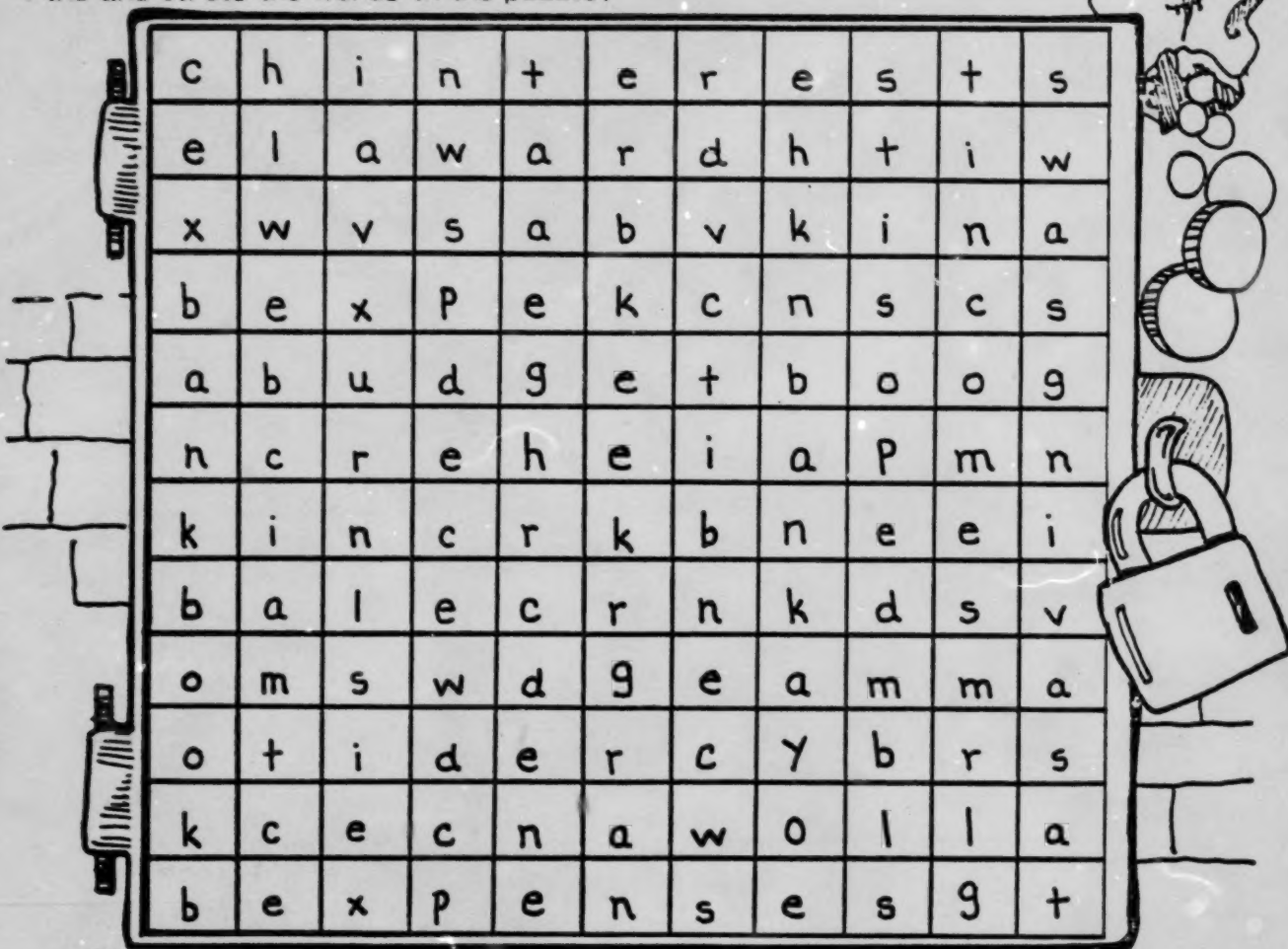
1. Marshal is _____ part of his allowance every week to buy a new baseball.
2. Diana took all of her savings out of the _____ and bought a new camera.
3. Joan has twenty dollars in her bank _____.
4. Money in the bank gave Martha a feeling of _____.
5. Tony must not write a _____ for more money than he has in his checking account.
6. Lisa _____ five dollars to her savings account at the bank.
7. Robert saved his money and opened a savings account. He was very excited the first time his money drew _____.
8. To have money left over from her earnings to put in the bank, Karen had to _____ carefully.
9. Use four of the coin words in sentences of your own.



Fill a bank with coin words of things you would like to save your money to buy.

TERMS OF INTEREST

Find and circle the words in the puzzle.



Words to find:

allowance	check	income
bank	credit	interest
bank book	deposit	savings
budget	expenses	withdrawal

Complete these sentences using the puzzle words.

1. Payment for the use of money is _____.
2. A _____ is a substitute for cash.
3. A _____ is a place to save money.
4. Money that is kept for future use is called _____.
5. When you make a _____ you take money out of the bank.
6. _____ is the amount of money a person makes.
7. A _____ is a record of your savings.
8. A plan for saving and spending money is a _____.
9. An _____ is money earned at home.
10. _____ involves buying or borrowing with the promise to pay it back.

MAIN IDEAS

ADvice

A good way to sell goods is to advertise them in a local newspaper. Read "How to Write a Good Classified Want Ad." Select an item you would like to sell and write a classified ad for it. (Use your newspaper for suggestions.)

How To Write a Good Classified Want Ad

1. Start the ad with the name of the item you are selling.
2. Be concise. Give as much information as you can in as few words as possible.
3. Make it easy for the reader to contact you. Give your telephone number, your name and address and the hours you will be available.
4. Remember, good want ads give the reader all the information needed. Poor want ads do not contain enough information.



Your want ad:

THE SUN-MOON-1991 67

FRINGE
BENEFITS
BOOK

Use the Index Classification in the newspaper to find out where your ad should be placed.

WORK WANTED

Write a Work Wanted ad for the newspaper for a summer job you would like to have. Some suggested jobs are babysitting, dog-sitting, lawn care, tutoring, housecleaning, etc. Use your newspaper as a resource for other ideas.

Classified Ads

June 2, 1979

D-7
section 5

Work Wanted

FRINGE
BENEFITS
10-11-12-13-14-15-16-17-18-19-20-21-22-23-24-25-26-27-28-29-30-31-32-33-34-35-36-37-38-39-40-41-42-43-44-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-82-83-84-85-86-87-88-89-90-91-92-93-94-95-96-97-98-99-100-101-102-103-104-105-106-107-108-109-110-111-112-113-114-115-116-117-118-119-120-121-122-123-124-125-126-127-128-129-130-131-132-133-134-135-136-137-138-139-140-141-142-143-144-145-146-147-148-149-150-151-152-153-154-155-156-157-158-159-160-161-162-163-164-165-166-167-168-169-170-171-172-173-174-175-176-177-178-179-180-181-182-183-184-185-186-187-188-189-190-191-192-193-194-195-196-197-198-199-200-201-202-203-204-205-206-207-208-209-210-211-212-213-214-215-216-217-218-219-220-221-222-223-224-225-226-227-228-229-230-231-232-233-234-235-236-237-238-239-240-241-242-243-244-245-246-247-248-249-250-251-252-253-254-255-256-257-258-259-260-261-262-263-264-265-266-267-268-269-270-271-272-273-274-275-276-277-278-279-280-281-282-283-284-285-286-287-288-289-290-291-292-293-294-295-296-297-298-299-300-301-302-303-304-305-306-307-308-309-310-311-312-313-314-315-316-317-318-319-320-321-322-323-324-325-326-327-328-329-330-331-332-333-334-335-336-337-338-339-340-341-342-343-344-345-346-347-348-349-350-351-352-353-354-355-356-357-358-359-360-361-362-363-364-365-366-367-368-369-370-371-372-373-374-375-376-377-378-379-380-381-382-383-384-385-386-387-388-389-390-391-392-393-394-395-396-397-398-399-400-401-402-403-404-405-406-407-408-409-410-411-412-413-414-415-416-417-418-419-420-421-422-423-424-425-426-427-428-429-430-431-432-433-434-435-436-437-438-439-440-441-442-443-444-445-446-447-448-449-450-451-452-453-454-455-456-457-458-459-460-461-462-463-464-465-466-467-468-469-470-471-472-473-474-475-476-477-478-479-480-481-482-483-484-485-486-487-488-489-490-491-492-493-494-495-496-497-498-499-500-501-502-503-504-505-506-507-508-509-510-511-512-513-514-515-516-517-518-519-520-521-522-523-524-525-526-527-528-529-530-531-532-533-534-535-536-537-538-539-540-541-542-543-544-545-546-547-548-549-550-551-552-553-554-555-556-557-558-559-560-561-562-563-564-565-566-567-568-569-570-571-572-573-574-575-576-577-578-579-580-581-582-583-584-585-586-587-588-589-590-591-592-593-594-595-596-597-598-599-600-601-602-603-604-605-606-607-608-609-610-611-612-613-614-615-616-617-618-619-620-621-622-623-624-625-626-627-628-629-630-631-632-633-634-635-636-637-638-639-640-641-642-643-644-645-646-647-648-649-650-651-652-653-654-655-656-657-658-659-660-661-662-663-664-665-666-667-668-669-670-671-672-673-674-675-676-677-678-679-680-681-682-683-684-685-686-687-688-689-690-691-692-693-694-695-696-697-698-699-700-701-702-703-704-705-706-707-708-709-710-711-712-713-714-715-716-717-718-719-720-721-722-723-724-725-726-727-728-729-730-731-732-733-734-735-736-737-738-739-740-741-742-743-744-745-746-747-748-749-750-751-752-753-754-755-756-757-758-759-760-761-762-763-764-765-766-767-768-769-770-771-772-773-774-775-776-777-778-779-780-781-782-783-784-785-786-787-788-789-790-791-792-793-794-795-796-797-798-799-800-801-802-803-804-805-806-807-808-809-810-811-812-813-814-815-816-817-818-819-820-821-822-823-824-825-826-827-828-829-830-831-832-833-834-835-836-837-838-839-840-841-842-843-844-845-846-847-848-849-850-851-852-853-854-855-856-857-858-859-860-861-862-863-864-865-866-867-868-869-870-871-872-873-874-875-876-877-878-879-880-881-882-883-884-885-886-887-888-889-890-891-892-893-894-895-896-897-898-899-900-901-902-903-904-905-906-907-908-909-910-911-912-913-914-915-916-917-918-919-920-921-922-923-924-925-926-927-928-929-930-931-932-933-934-935-936-937-938-939-940-941-942-943-944-945-946-947-948-949-950-951-952-953-954-955-956-957-958-959-960-961-962-963-964-965-966-967-968-969-970-971-972-973-974-975-976-977-978-979-980-981-982-983-984-985-986-987-988-989-990-991-992-993-994-995-996-997-998-999-1000-1001-1002-1003-1004-1005-1006-1007-1008-1009-1010-1011-1012-1013-1014-1015-1016-1017-1018-1019-1020-1021-1022-1023-1024-1025-1026-1027-1028-1029-1030-1031-1032-1033-1034-1035-1036-1037-1038-1039-1040-1041-1042-1043-1044-1045-1046-1047-1048-1049-1050-1051-1052-1053-1054-1055-1056-1057-1058-1059-1060-1061-1062-1063-1064-1065-1066-1067-1068-1069-1070-1071-1072-1073-1074-1075-1076-1077-1078-1079-1080-1081-1082-1083-1084-1085-1086-1087-1088-1089-1090-1091-1092-1093-1094-1095-1096-1097-1098-1099-1100-1101-1102-1103-1104-1105-1106-1107-1108-1109-1110-1111-1112-1113-1114-1115-1116-1117-1118-1119-1120-1121-1122-1123-1124-1125-1126-1127-1128-1129-1130-1131-1132-1133-1134-1135-1136-1137-1138-1139-1140-1141-1142-1143-1144-1145-1146-1147-1148-1149-1150-1151-1152-1153-1154-1155-1156-1157-1158-1159-1160-1161-1162-1163-1164-1165-1166-1167-1168-1169-1170-1171-1172-1173-1174-1175-1176-1177-1178-1179-1180-1181-1182-1183-1184-1185-1186-1187-1188-1189-1190-1191-1192-1193-1194-1195-1196-1197-1198-1199-1200-1201-1202-1203-1204-1205-1206-1207-1208-1209-1210-1211-1212-1213-1214-1215-1216-1217-1218-1219-1220-1221-1222-1223-1224-1225-1226-1227-1228-1229-1230-1231-1232-1233-1234-1235-1236-1237-1238-1239-1240-1241-1242-1243-1244-1245-1246-1247-1248-1249-1250-1251-1252-1253-1254-1255-1256-1257-1258-1259-1260-1261-1262-1263-1264-1265-1266-1267-1268-1269-1270-1271-1272-1273-1274-1275-1276-1277-1278-1279-1280-1281-1282-1283-1284-1285-1286-1287-1288-1289-1290-1291-1292-1293-1294-1295-1296-1297-1298-1299-1300-1301-1302-1303-1304-1305-1306-1307-1308-1309-1310-1311-1312-1313-1314-1315-1316-1317-1318-1319-1320-1321-1322-1323-1324-1325-1326-1327-1328-1329-1330-1331-1332-1333-1334-1335-1336-1337-1338-1339-1340-1341-1342-1343-1344-1345-1346-1347-1348-1349-1350-1351-1352-1353-1354-1355-1356-1357-1358-1359-1360-1361-1362-1363-1364-1365-1366-1367-1368-1369-1370-1371-1372-1373-1374-1375-1376-1377-1378-1379-1380-1381-1382-1383-1384-1385-1386-1387-1388-1389-1390-1391-1392-1393-1394-1395-1396-1397-1398-1399-1400-1401-1402-1403-1404-1405-1406-1407-1408-1409-1410-1411-1412-1413-1414-1415-1416-1417-1418-1419-1420-1421-1422-1423-1424-1425-1426-1427-1428-1429-1430-1431-1432-1433-1434-1435-1436-1437-1438-1439-1440-1441-1442-1443-1444-1445-1446-1447-1448-1449-1450-1451-1452-1453-1454-1455-1456-1457-1458-1459-1460-1461-1462-1463-1464-1465-1466-1467-1468-1469-1470-1471-1472-1473-1474-1475-1476-1477-1478-1479-1480-1481-1482-1483-1484-1485-1486-1487-1488-1489-1490-1491-1492-1493-1494-1495-1496-1497-1498-1499-1500-1501-1502-1503-1504-1505-1506-1507-1508-1509-1510-1511-1512-1513-1514-1515-1516-1517-1518-1519-1520-1521-1522-1523-1524-1525-1526-1527-1528-1529-1530-1531-1532-1533-1534-1535-1536-1537-1538-1539-1540-1541-1542-1543-1544-1545-1546-1547-1548-1549-1550-1551-1552-1553-1554-1555-1556-1557-1558-1559-1560-1561-1562-1563-1564-1565-1566-1567-1568-1569-1570-1571-1572-1573-1574-1575-1576-1577-1578-1579-1580-1581-1582-1583-1584-1585-1586-1587-1588-1589-1590-1591-1592-1593-1594-1595-1596-1597-1598-1599-1600-1601-1602-1603-1604-1605-1606-1607-1608-1609-1610-1611-1612-1613-1614-1615-1616-1617-1618-1619-1620-1621-1622-1623-1624-1625-1626-1627-1628-1629-1630-1631-1632-1633-1634-1635-1636-1637-1638-1639-1640-1641-1642-1643-1644-1645-1646-1647-1648-1649-1650-1651-1652-1653-1654-1655-1656-1657-1658-1659-1660-1661-1662-1663-1664-1665-1666-1667-1668-1669-1670-1671-1672-1673-1674-1675-1676-1677-1678-1679-1680-1681-1682-1683-1684-1685-1686-1687-1688-1689-1690-1691-1692-1693-1694-1695-1696-1697-1698-1699-1700-1701-1702-1703-1704-1705-1706-1707-1708-1709-1710-1711-1712-1713-1714-1715-1716-1717-1718-1719-1720-1721-1722-1723-1724-1725-1726-1727-1728-1729-1730-1731-1732-1733-1734-1735-1736-1737-1738-1739-1740-1741-1742-1743-1744-1745-1746-1747-1748-1749-1750-1751-1752-1753-1754-1755-1756-1757-1758-1759-1760-1761-1762-1763-1764-1765-1766-1767-1768-1769-1770-1771-1772-1773-1774-1775-1776-1777-1778-1779-1780-1781-1782-1783-1784-1785-1786-1787-1788-1789-1790-1791-1792-1793-1794-1795-1796-1797-1798-1799-1800-1801-1802-1803-1804-1805-1806-1807-1808-1809-1810-1811-1812-1813-1814-1815-1816-1817-1818-1819-1820-1821-1822-1823-1824-1825-1826-1827-1828-1829-1830-1831-1832-1833-1834-1835-1836-1837-1838-1839-1840-1841-1842-1843-1844-1845-1846-1847-1848-1849-1850-1851-1852-1853-1854-1855-1856-1857-1858-1859-1860-1861-1862-1863-1864-1865-1866-1867-1868-1869-1870-1871-1872-1873-1874-1875-1876-1877-1878-1879-1880-1881-1882-1883-1884-1885-1886-1887-1888-1889-1890-1891-1892-1893-1894-1895-1896-1897-1898-1899-1900-1901-1902-1903-1904-1905-1906-1907-1908-1909-1910-1911-1912-1913-1914-1915-1916-1917-1918-1919-1920-1921-1922-1923-1924-1925-1926-1927-1928-1929-1930-1931-1932-1933-1934-1935-1936-1937-1938-1939-1940-1941-1942-1943-1944-1945-1946-1947-1948-1949-1950-1951-1952-1953-1954-1955-1956-1957-1958-1959-1960-1961-1962-1963-1964-1965-1966-1967-1968-1969-1970-1971-1972-1973-1974-1975-1976-1977-1978-1979-1980-1981-1982-1983-1984-1985-1986-1987-1988-1989-1990-1991-1992-1993-1994-1995-1996-1997-1998-1999-2000-2001-2002-2003-2004-2005-2006-2007-2008-2009-2010-2011-2012-2013-2014-2015-2016-2017-2018-2019-2020-2021-2022-2023-2024-2025-2026-2027-2028-2029-2030-2031-2032-2033-2034-2035-2036-2037-2038-2039-2040-2041-2042-2043-2044-2045-2046-2047-2048-2049-2050-2051-2052-2053-2054-2055-2056-2057-2058-2059-2060-2061-2062-2063-2064-2065-2066-2067-2068-2069-2070-2071-2072-2073-2074-2075-2076-2077-2078-2079-2080-2081-2082-2083-2084-2085-2086-2087-2088-2089-2090-2091-2092-2093-2094-2095-2096-2097-2098-2099-2100-2101-2102-2103-2104-2105-2106-2107-2108-2109-2110-2111-2112-2113-2114-2115-2116-2117-2118-2119-2120-2121-2122-2123-2124-2125-2126-2127-2128-2129-2130-2131-2132-2133-2134-2135-2136-2137-2138-2139-2140-2141-2142-2143-2144-2145-2146-2147-2148-2149-2150-2151-2152-2153-2154-2155-2156-2157-2158-2159-2160-2161-2162-2163-2164-2165-2166-2167-2168-2169-2170-2171-2172-2173-2174-2175-2176-2177-2178-2179-2180-2181-2182-2183-2184-2185-2186-2187-2188-2189-2190-2191-2192-2193-2194-2195-2196-2197-2198-2199-2200-2201-2202-2203-2204-2205-2206-2207-2208-2209-2210-2211-2212-2213-2214-2215-2216-2217-2218-2219-2220-2221-2222-2223-2224-2225-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CHARACTERIZATION

I'D RATHER BE....

There are many careers to choose from in the world today. While some are familiar to you, others may not be. It might be fun to think of some jobs that would be interesting to you.

If you had your choice, would you rather be an **actor** or an **aviator**? Would you rather be a **chemist** or a **computer operator**?

Circle your choice in each of the following pairs of professions. Use the Media Center to help you discover what each job involves before you make your choices.

teacher or trucker
crane operator or cosmetologist
ornithologist or oceanographer
agronomist or architect
disc jockey or draftsman

boilermaker or bookkeeper
hairdresser or hygienist
butcher or baker
electrician or economist
clerk or clergyman

insurance agent or industrial engineer
herpetologist or handyman
statistician or seismologist
file clerk or floor layer
geologist or garage mechanic

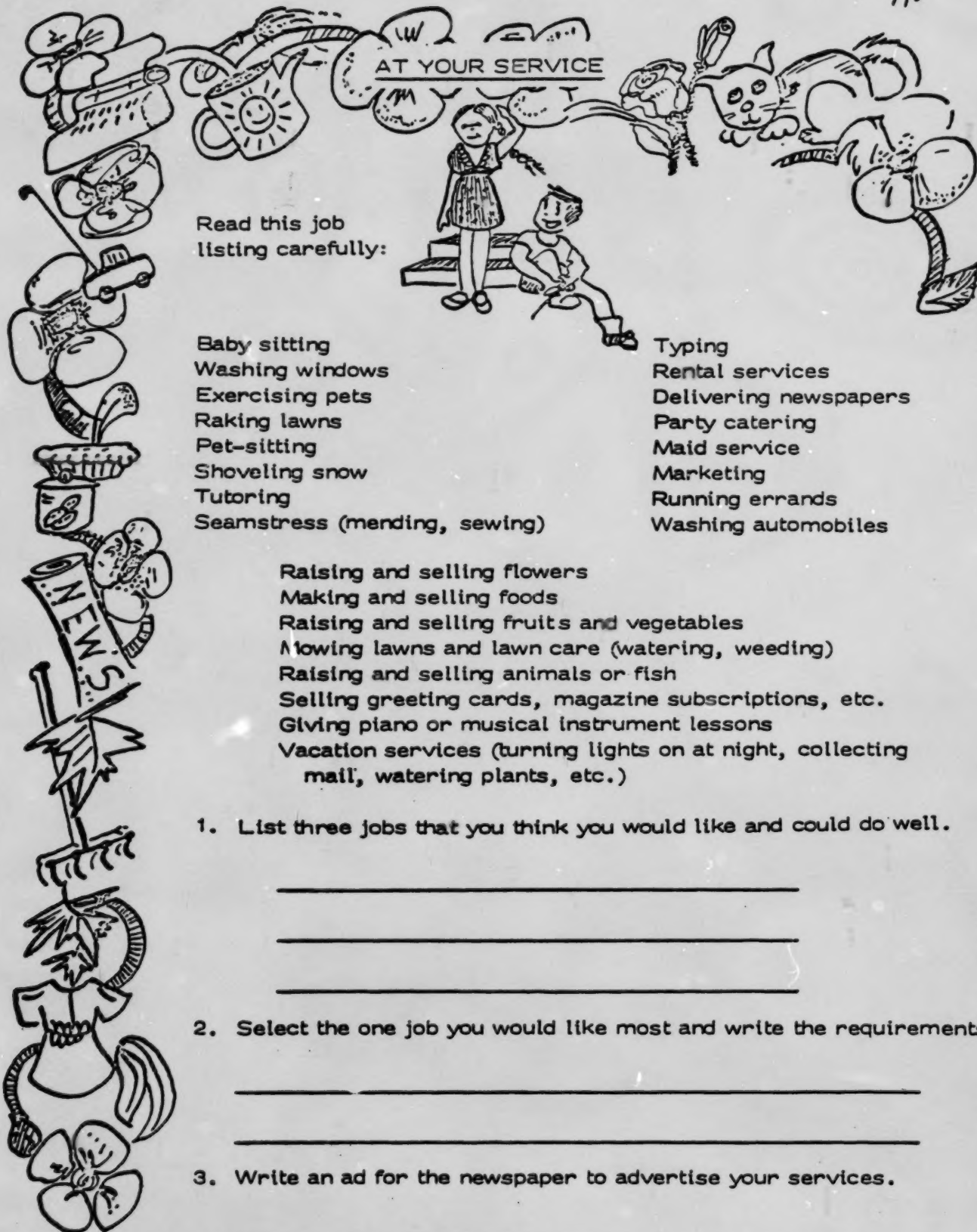
From this list choose your favorite careers and tell why they appeal to you.

- 1.
- 2.
- 3.

Choose your three **least** favorite careers and tell why they **do not** interest you.

- 1.
- 2.
- 3.

Now on another sheet of paper list ten different pairs of careers. Ask a friend to circle his/her choice in each pair.



VALUE EVALUATION

Write what you would do in each of these situations.



Your neighbor asked you to come home right after school to help clean up the back yard. On your way home a friend tells you that if you deliver her papers you may use her mini-bike for two hours. What do you do?

During school the principal announced that someone has lost \$20.00. During recess you find a twenty-dollar bill on the playground. What do you do?

You and a friend have volunteered to make puppets for the class play. The night before the play your friend calls and tells you he can't finish his. He asks you if you will complete his and give him credit for doing the work. What do you do?



After ball practice you find the kind of glove on the field you have wanted for a long time. You want to take it home with you. What do you do?



You and your friends are playing in the park and find a rowboat on the beach. Someone suggests that you take it out for a ride on the lake, but you don't know how to swim. What do you do?



WATCH TV

WATCH TV

List the jobs mentioned or shown on the following categories of programs.

ooo

PROGRAM NAME:

LAVERNE & SHIRLEY
Beer Co., Assembly Line,
Truck Driver, Restaurant
Owner, Waitress

ooo

COMEDIES

- 1.
- 2.
- 3.

ooo

JOBS MENTIONED
OR SHOWN

ooo

WESTERNS

- 1.
- 2.
- 3.

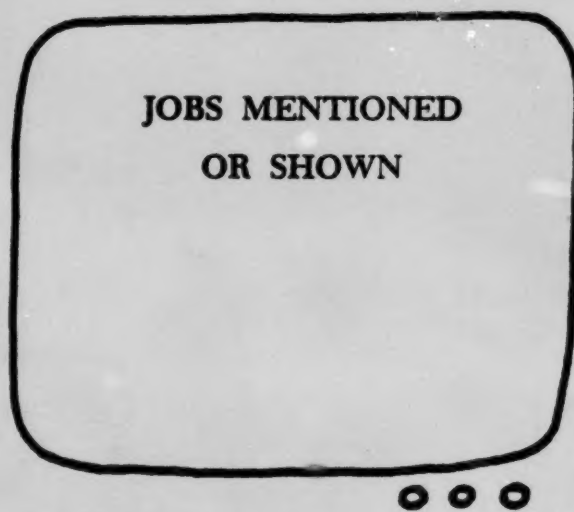
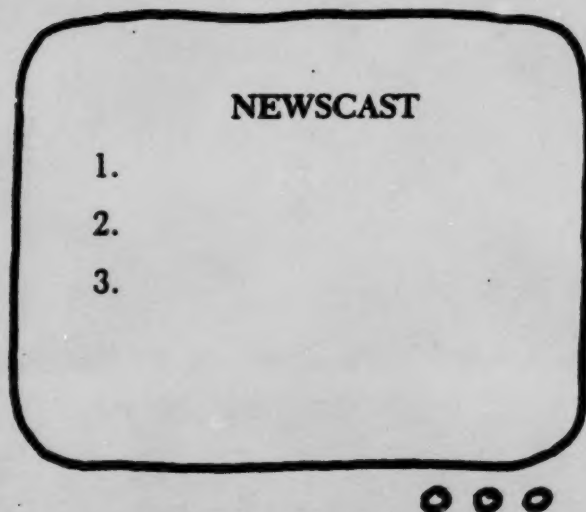
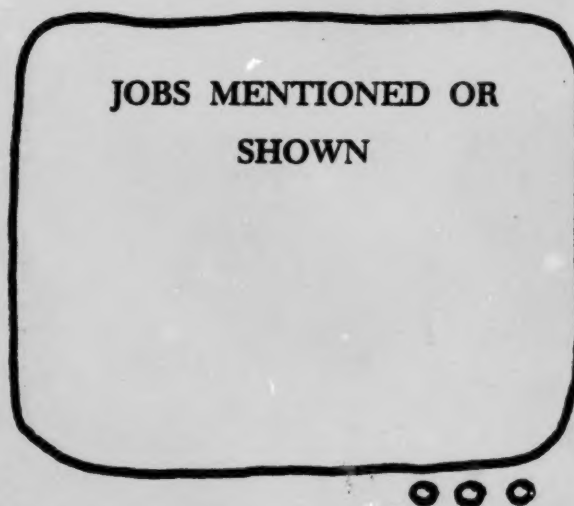
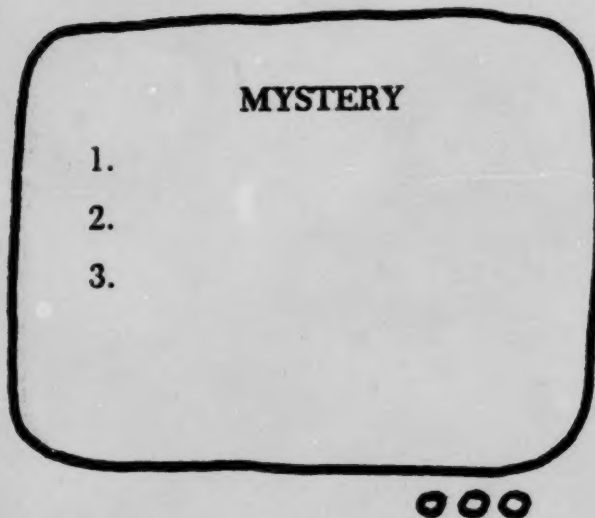
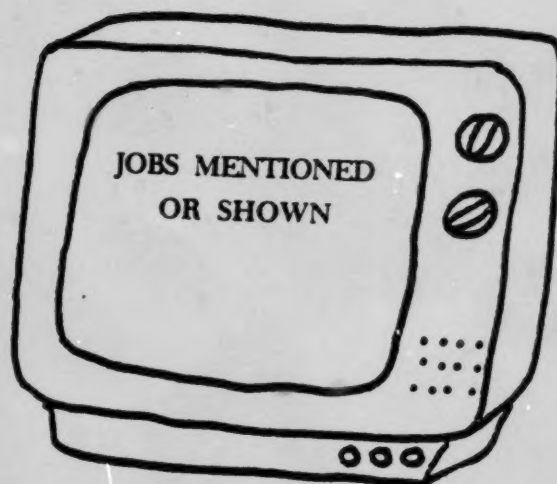
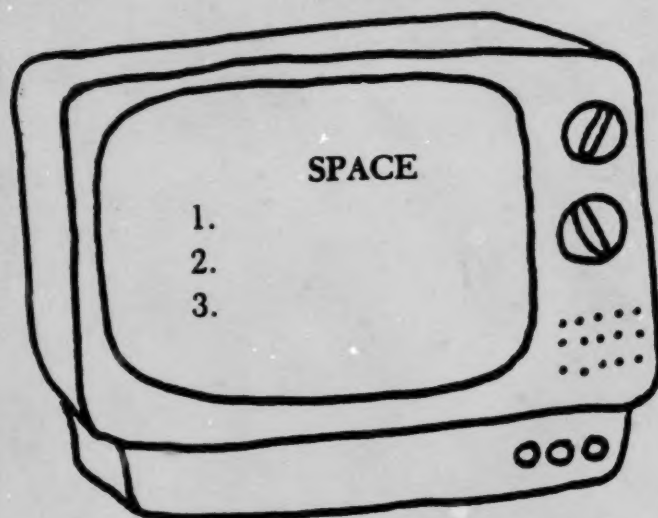
ooo

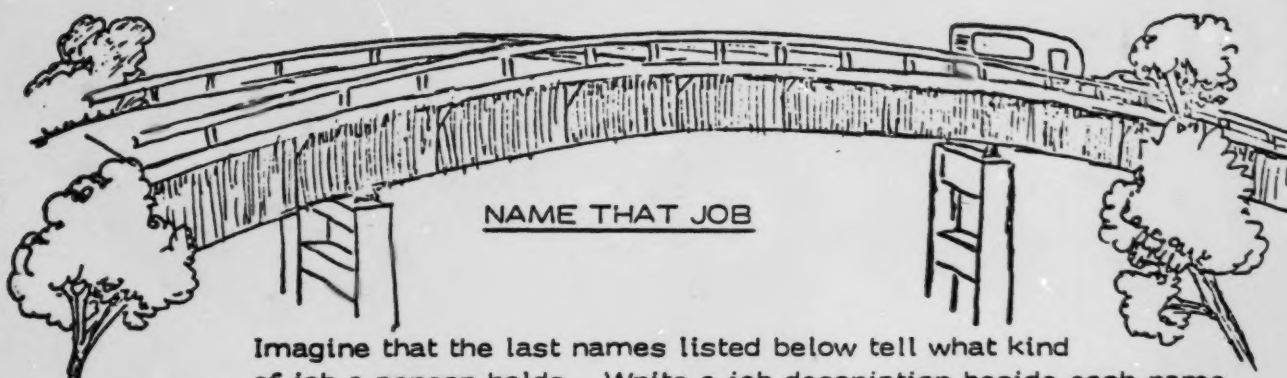
JOBS MENTIONED OR SHOWN

ooo

WATCH TV (CONTINUED)

14.





Imagine that the last names listed below tell what kind of job a person holds. Write a job description beside each name.

(There may be more than one description for each name. Examples: Mr. Bridges is an engineer, or is a workman on the building of a bridge. Mrs. Gardner works on a farm and grows vegetables.)

Miller _____

Cook _____

Baker _____

Fisher _____

Taylor _____

Gardner _____

Mason _____

Butcher _____

Burns _____

Goldman _____

Glassman _____

Powers _____

Parker _____

Cutter _____

Waggoner _____

Barker _____

Pressman _____





The way people feel about their jobs can affect how well they perform. Use this "Work Attitude Scale" to rate the workers' attitudes described below.

Work Attitude Scale

Ratings Poor ————— Fair ————— Good!
1 2 3

Worker No. 1

"I'm just doing this job for the summer, so why should I do my best? I'll just do what they tell me."

Attitude Rating

How will this attitude affect job performance?

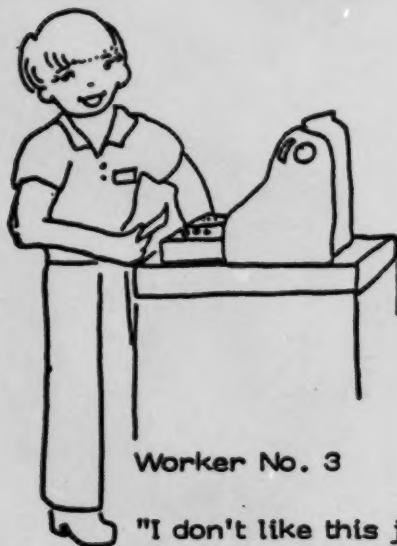


Worker No. 2

"I'm glad I have this summer job because I'll need work experience to get the job I want. I'm going to prove to myself and others that I can be a good worker."

Attitude Rating

How will this attitude affect job performance?



Worker No. 3

"I don't like this job—it's just like the other ones I had this summer. Guess I'll quit! I can always find a better job."

Attitude Rating

How will this attitude affect job performance?



~~FRINGE BENEFITS~~

Imagine you are an employer. Select the worker you would want to have work for you and tell why.



POSITION PLACE

Assign the most qualified candidate to each of the group leadership roles. Give reasons for your selection.

:Candidates



I.M. A. Goody
Good Leader
Organized
Reliable



B. Nice
Friendly
Fair
Talkative



C. Figures
Trustworthy
Careful and Neat
Excellent in Math



B. Led
Listens to Others
Follows Others
Predictable



I.M. Neat
Good Listener
Nice Handwriter
Best Subject: English



M. Flippy
Careless
Irresponsible
Best Subject: Recess



NAME: _____

Your Candidate

Position	Major Responsibilities	Your Selection	Why
President	In charge of all meetings and makes sure all work is done.		
Vice President	In charge of committees and assists president.		
Secretary	In charge of all written materials and takes meeting minutes.		
Treasurer	In charge of all money and keeps account of funds		

**FRINGE
BENEFITS**

Nominate yourself for a position and list your qualifications.



HELP WANTED

Use the Help Wanted ads to help the people in the Work Wanted ads find the best jobs available. Give reasons for your choice.



HELP WANTED ADS

Bookkeeper: Full or part-time. Exp. in accounts payable & receivable. Need good typing skills. Apply: In The Red Co., 531 Park.

Service Station Att.: Must be dependable & honest. No phone calls. Apply at station. Green Gas Station, #5 Motor Blvd. after 12 noon only.

Machinist: Experienced, able to travel, good pay & benefits. Apply: Gear Getters, Inc. 1490 Lathe Lane.

Receptionist: Typing skills, pleasant personality, ability to meet & deal with people. Send resume & reference letters to Mr. Smiles, #4 Pleasant Place.

Manager Trainee: Growing company is seeking person with college degree. Will train. Experience helpful but not a must. Call for Mrs. Trained at 555-4781.

Machinist: Must be able to set up & operate lathes, mills, etc. Day shift. Call between 9-11 a.m. at 1-555-8134.

Manager's Ass't: For ladies' dress store. Must be experienced in sales & management. Excellent opportunity for aggressive person. Call M. Dresser at 555-4950.

Service Station Att.: Dependable worker with tow truck experience. Send application to Mr. D. Fuel at 47891 Gasoline Alley.

Best Job To

WORK WANTED ADS

Apply For:

Reasons For Your Choice:

Wanted - position as bookkeeper/receptionist; full or part-time, good typing skills, enjoys working with public.

Work Wanted - machine operator, high school graduate with experience desires day work, no travel.

Wants job - as store manager, college degree, aggressive, no sales experience.

Wanted: High school student desires summer job in service station, no experience; but dependable and willing to learn.



MONEY MAKERS

Write the most appropriate money-earning possibility from the list at the bottom of the page for each person described. Use your imagination to think of a second earning possibility for each person, and write it in the space provided.



Tony is very artistic. To earn money, he could _____, or _____.



Maria is a good seamstress. To earn money, she could _____, or _____.

Mike is good at repairing things. To earn money, he could _____, or _____.



Joan is very good with animals. To earn money, she could _____, or _____.



Jason has a talent for gardening. To earn money, he could _____, or _____.

Sarah is excellent with small children. To earn money, she could _____, or _____.



Beth has become a very fine cook. To earn money, she could _____, or _____.

MONEY EARNING POSSIBILITIES

Make and sell party decorations.

Grow and sell plants.

Make and sell doll clothes.

Fix broken toys.

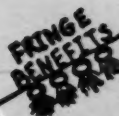
Tend lawns.

Make and sell recipe cards.

Supervise play groups.

Wash and groom pets.

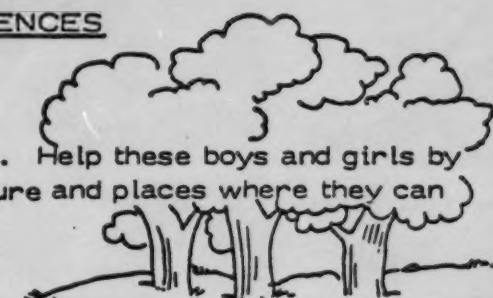
Baby-sit.



Describe something that a friend can do well. Think of a money-earning possibility for him or her. Ask your friend to do the same thing for you.

WORKING EXPERIENCES

Volunteer work is a good way to gain experience. Help these boys and girls by listing the jobs they might like to have in the future and places where they can find volunteer work to gain experience now.



Volunteer Work to Gain Experience

Mary likes animals. List some jobs she might like to have in the future.



Jim wants to work with young children. List some jobs he might like to have in the future.



Susan wants to work outdoors and close to nature. List some jobs she might like to have in the future.



Alex wants to help people solve their problems. List some jobs he might like to have in the future.



List your interests.



VAL-YOU

The values you have may indicate how you spend your money. Read about the values of the following people and list the things they might spend their money on.



1

Barbara values knowledge. List three things she might spend her money on.

1. _____
2. _____
3. _____



2

Richard values friendship. List three things that you think he might spend his money on.

1. _____
2. _____
3. _____



3

Susan values sports. List three things that you think she might spend her money on.

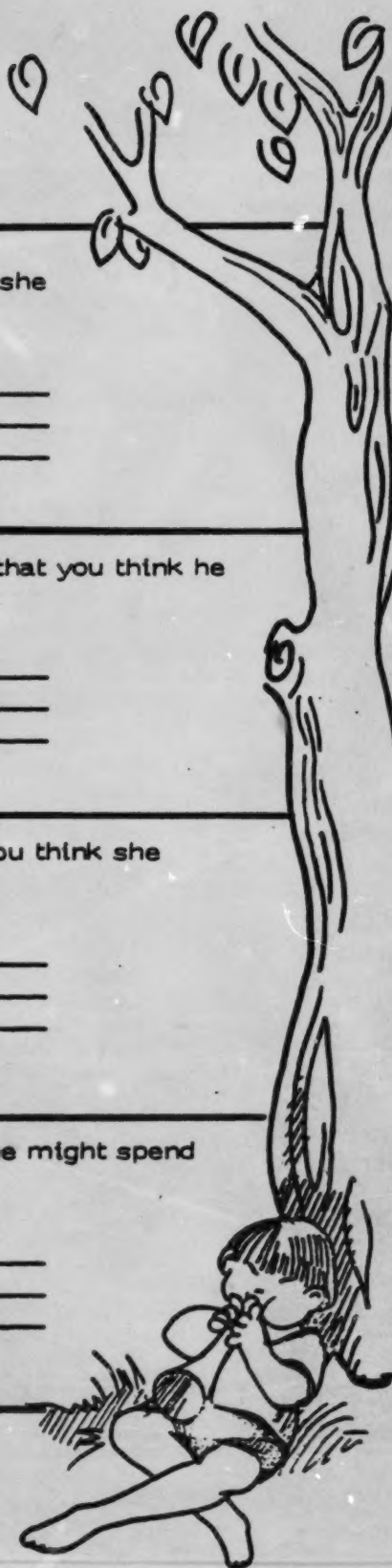
1. _____
2. _____
3. _____



4

Bob values music and art. List three things he might spend his money on.

1. _____
2. _____
3. _____



What do you value? Draw pictures to show three things you would spend your money on.

EXTRA \$, EXTRA \$, EARN ALL ABOUT IT!

There are times when people want to earn more money than they make in their regular jobs. Read about these workers and give suggestions about ways they can make extra money.

Connie is a carpenter and works for a contractor during the day. She enjoys building new things and fixing old ones.

Name three ways Connie might be able to earn extra money in her spare time..

1. _____
2. _____
3. _____

Ronald is an art teacher. He works in the elementary school during the year and has his summers free. He enjoys spending his leisure time camping and playing tennis.

Name three ways Ronald might be able to earn extra money in his spare time.

1. _____
2. _____
3. _____

Sharon is a homemaker. Her job involves managing her home and taking care of her family. She enjoys sewing, cooking and being with children.

Name three ways Sharon could earn extra money in her spare time.

1. _____
2. _____
3. _____

Mark is a mechanic and works for a local car dealership. He likes to collect antiques, but his main hobby is restoring old cars.

Name three ways Mark might be able to earn extra money in his spare time.

1. _____
2. _____
3. _____

Kim is a salesclerk in a department store. She enjoys working with people and demonstrating how to use products.

Name three ways Kim might be able to earn extra money in her spare time.

1. _____
2. _____
3. _____

Name three ways you might be able to earn extra money in your spare time.

FRINGE
BENEFITS
BOOK

JOB COUNSELOR



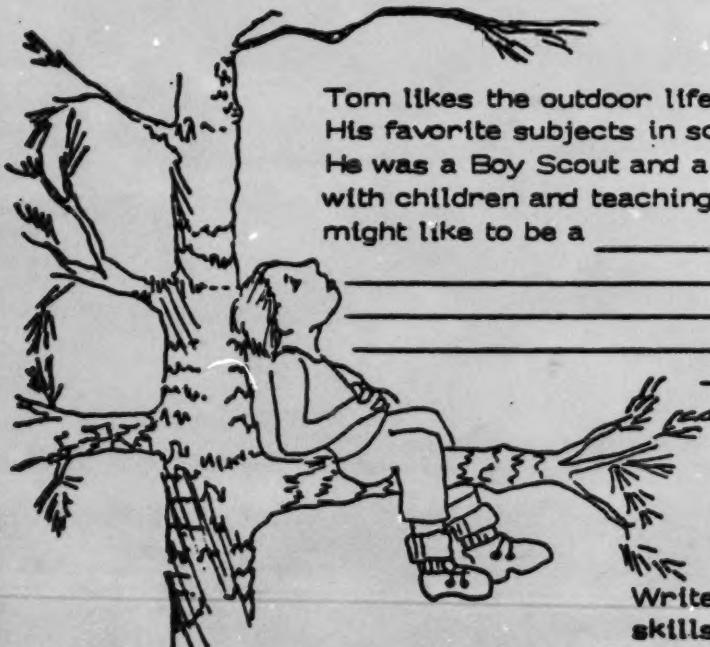
23.

Be a job counselor and help these people choose a job. Read the description of each job seeker. Choose a job to match the person's skills and interests. Write a sentence to explain the reasons for your choice. (Use your imagination!! Remember, there is no one correct answer.)



Sue likes fashions and enjoys wearing clothes. Her hobby is designing and sewing her own creations. She is artistic and likes to work with colorful fabrics. She might like to be a _____ because _____

Steve likes food. He really likes food! He likes to make up his own recipes. He enjoys cooking and serving his "taste" treats to friends. Steve might like to be a _____ because _____



Tom likes the outdoor life. He enjoys camping, hiking and nature. His favorite subjects in school were botany, biology and zoology. He was a Boy Scout and a summer camper. He likes working with children and teaching them how to enjoy the outdoors. Tom might like to be a _____ because _____

Write a description of your own hobbies and skills. Give it to a friend and have him or her choose a possible job for you.

IZZY IRRESPONSIBLE?

Read this story about a typical day in Izzy's life and answer the questions below:

Izzy Irresponsible woke up one bright morning an hour late for school. He was so rushed that he forgot to let his dog out and bring the milk in.

When he got to school, he realized he had forgotten to bring his project to school, and his social studies group was unable to give its report for the day. At lunch, Izzy went without food. He forgot to bring his lunch or lunch money.

His friends had planned a game of baseball for recess and it was Izzy's turn to bring the equipment. Izzy wandered in without the bat and ball, so the game was cancelled.

He walked home after school without the book that his brother needed to complete an essay. Although his mom wanted Izzy to do his chores at home, he decided to go out and play with his friends. He overheard one friend ask another, "Can we depend on Izzy to help us get the job done?" Is he responsible?" the other said, "Izzy is not."

What things did Izzy do that made him undependable? _____

How did his irresponsibility affect others who depended on him? _____

List the things Izzy should do so that he can become a responsible member of his home, school and community.



GOOD WORK!

To solve the puzzle and find the hidden word, read the sentences below. If the statement is true, color the numbered spaces as directed.

If you get paid more for being late on the job, color the #1 spaces.

If taking your job seriously is a good working trait, color the #2 spaces.

If demanding your money when you didn't finish the job is popular with the employer, color the #3 spaces.

If being courteous on the job is popular with the employer, color the #4 spaces.

If being responsible is a good worker trait, color the #5 spaces.

If not showing up when you said you would be there is popular with the employer, color the #6 spaces.

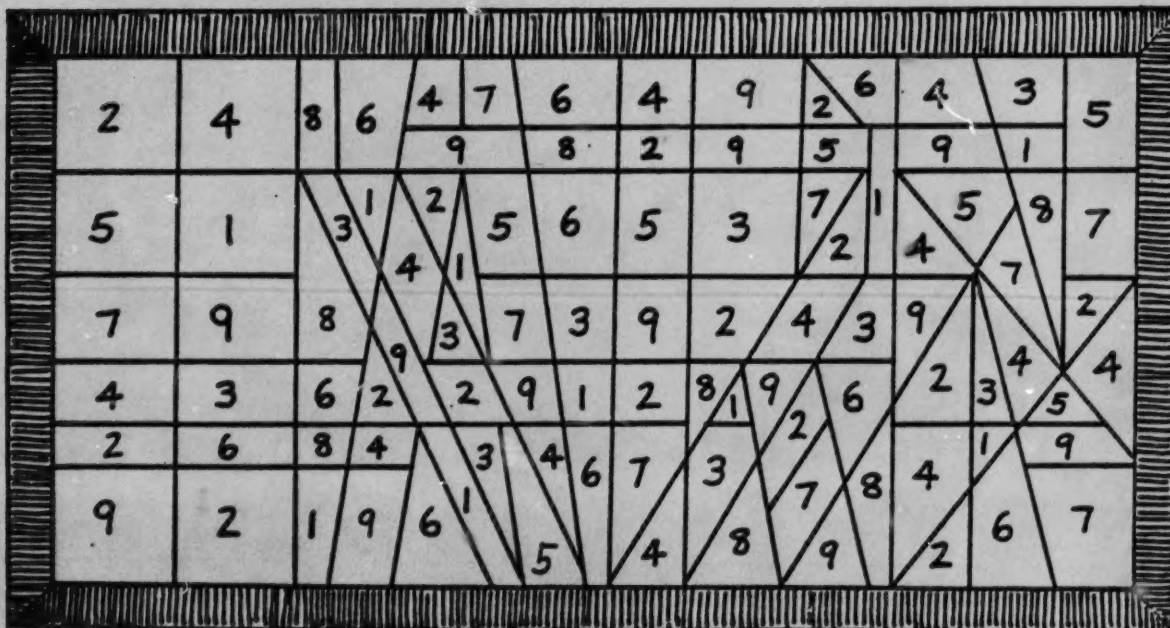
If making a contract with your employer is a wise worker decision, color the #7 spaces.

If finishing a job quickly no matter how well it is done is a good worker trait, color the #8 spaces.

If doing your job correctly is a good way to get another job, color the #9 spaces.



25.



WHAT ARE EMPLOYERS LOOKING FOR ?

Make a list of at least 10 characteristics of a good...

Good Employees:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

...EMPLOYEE



Some or all of the figures above may be used to bring out a discussion of traits deemed necessary in each line of work. Groups of students could list necessary traits next to each figure and eventually discuss what traits are important in all of the fields of work represented on the bulletin board.

Possible Follow-Up Bulletin Board

Using the same characters drawn above, the bulletin board caption might be changed to read:

WHO SAID THAT?

Each figure above could be lettered A-G. Quotations revealing various feelings that each character could have would be lettered and placed along the bottom of the bulletin board. The students would then match the quotation with the character. The students would also identify all the feelings displayed on the board; and, using this list create their own quotations, mixing and matching feelings where desired.

Sample Quotations:

- "I sometimes feel lonely and depressed, but my work calls for happiness and warmth towards all."
- "I am often excited and surprised, wanting to share my new find with others"
- "I am sometimes alarmed and puzzled at the world's turn of events, but enjoy dealing with people."
- "I am thrilled to see others devouring my product."

"Although I am helpless to change what is in the future, I am usually confident about my predictions."

"Although I sometimes worry whether people will be pleased with my work, I am proud of the things I construct."

"I am sometimes uncertain as to whether people will like or dislike what has taken me hours to develop."

Additional Follow-Up Bulletin Board idea:

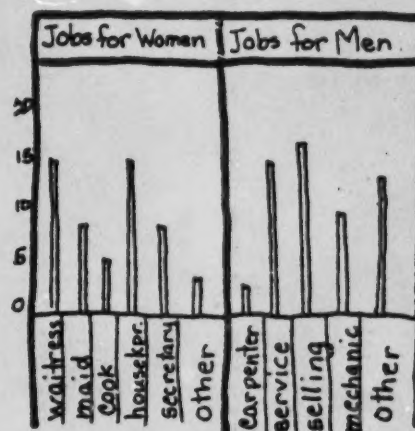
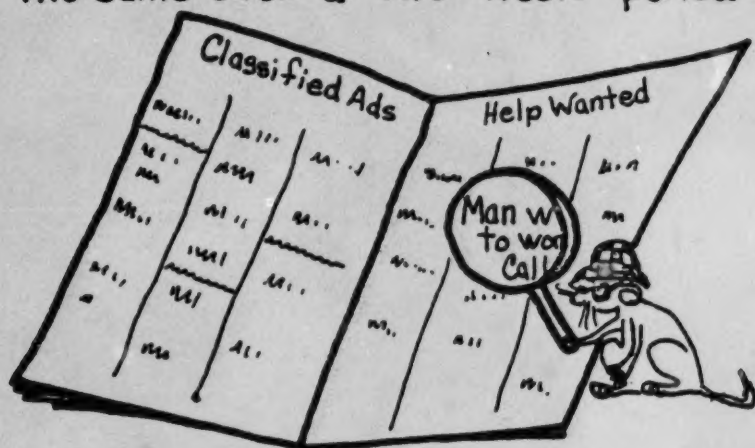
Using the same occupational characters and a list of The United States Office of Education's fifteen occupational clusters (see Appendix), the students could identify the cluster associated with each character on the board.

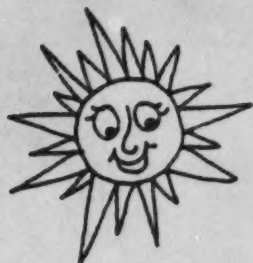
The students could then either list, or draw characters, representing other occupations in relation to each cluster represented on the bulletin board.

DRAWING CONCLUSIONS

Using the **WANT-ADS**, analyze job opportunities in your community and make a graph showing what you find.

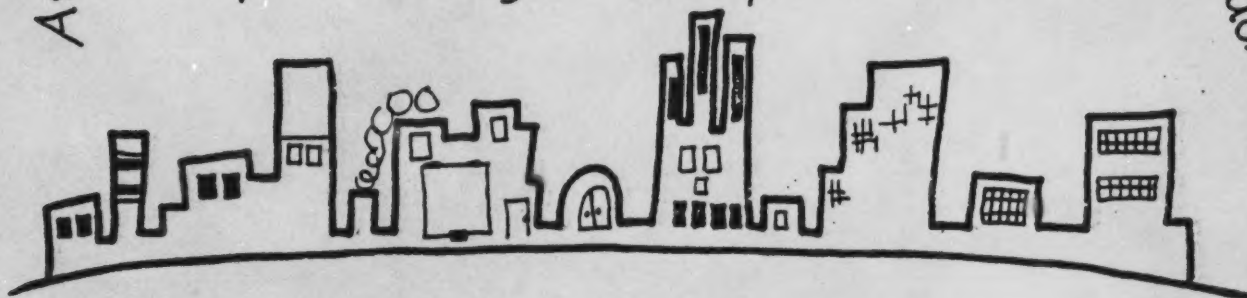
① How do jobs for women compare to those for men? ② What areas show the most jobs available? ③ Are the results the same over a two week period of time?



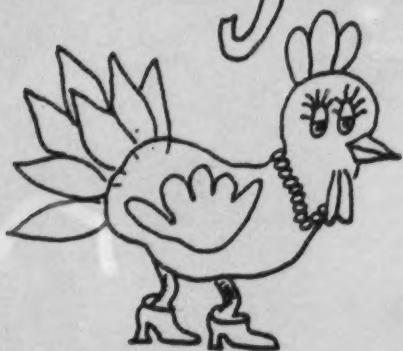


Ask 10 or more classmates where their parents work and what they do.

Keep a record of your data and then classify the workers into two groups:
1) producers of goods or 2) producers of services.



What's
in it
for you?



Make a chart or graph comparing several different occupations and their yearly salaries and benefits. Is this an important consideration in choosing an occupation? Why?



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CAREERS

CAREER CLUSTERS

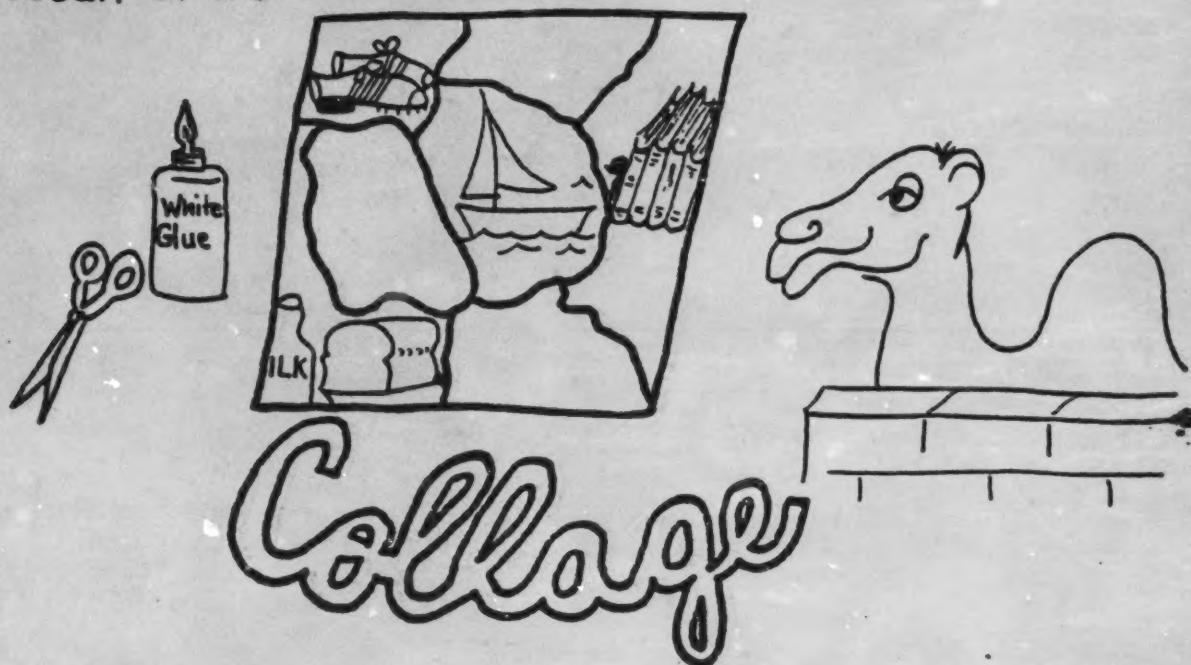
Using the list of career clusters at the right, design simple pictures to symbolize the types of careers in each cluster.



1. Business Occupations*
2. Communications
3. Construction
4. Consumer Occupations
5. Health Occupations
6. Mechanical Occupations
7. Outdoor and
Recreational Occupations
8. Public Services Occupations
9. Technical Occupations
10. Transportation

* list of clusters from Marin Regional occupational Program, Marin county, CA.

Make a collage to show the benefits your family receives as a result of work...



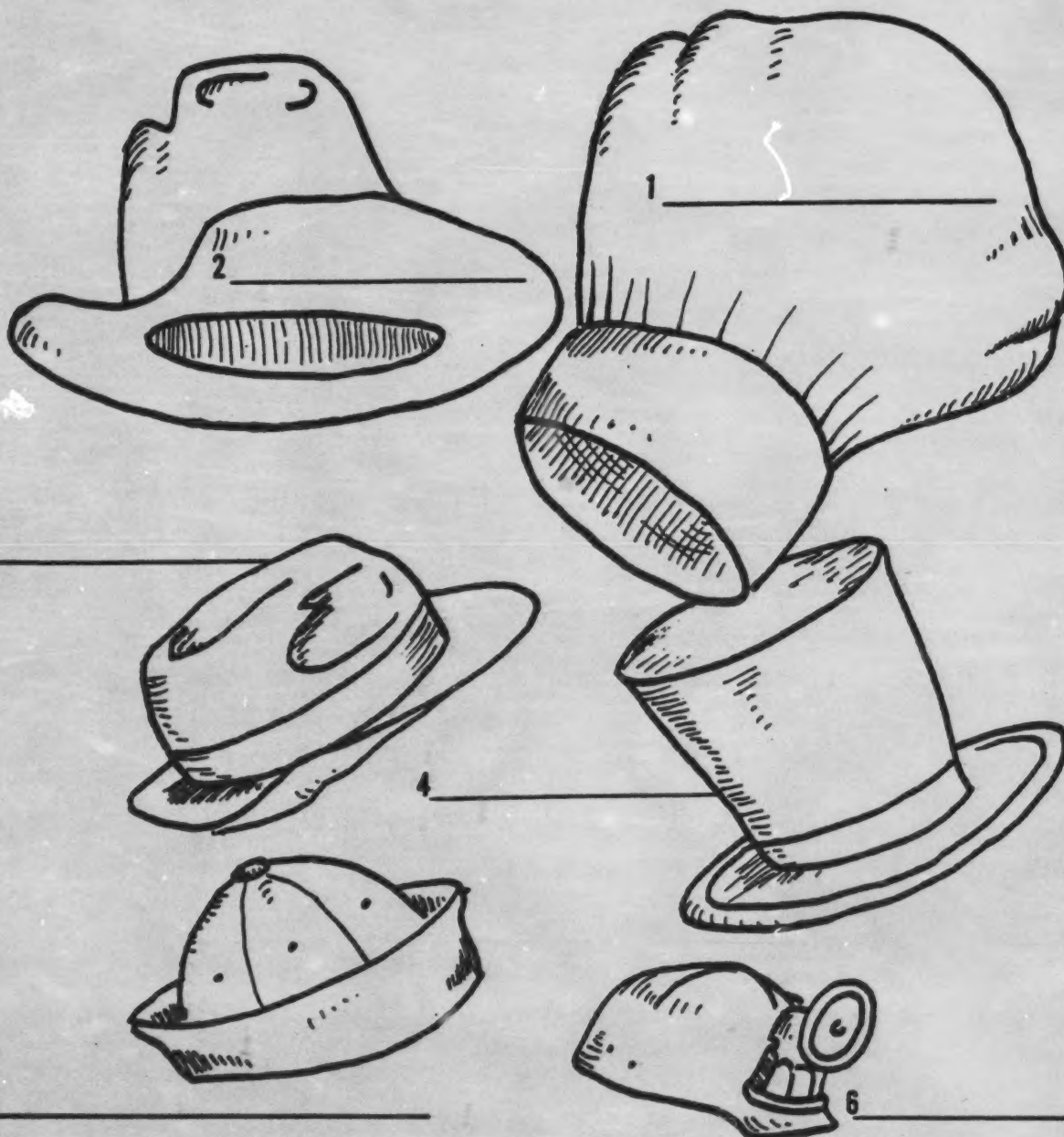
Collage

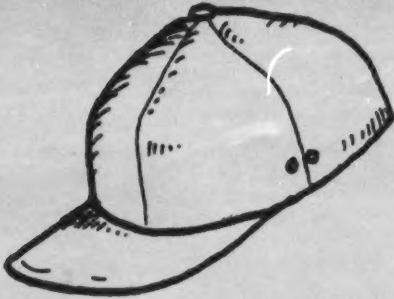
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CAREERS

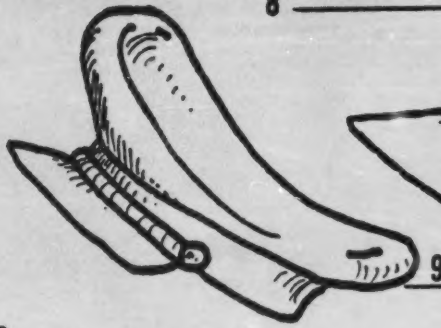
HATS OFF TO HARRY!

Harry is a high-rise worker so he wears a hard hat for protection. Below are some of the hats Harry could wear if he had a different kind of job. See if you can guess what kinds of jobs Harry could hold. Write your answers on the lines.





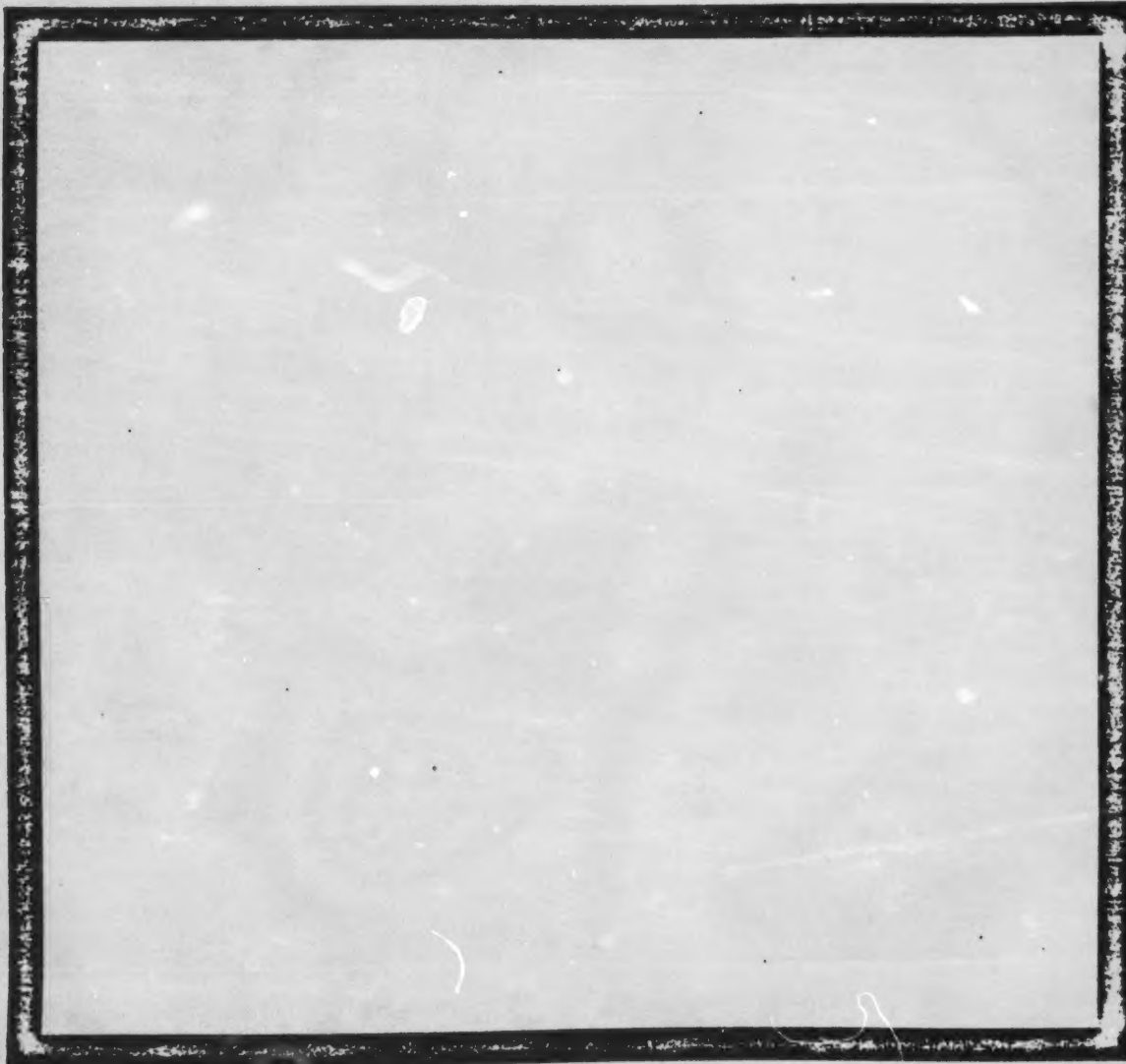
7 _____



9

In the box below draw the hat you'd like to wear when you grow up. What would you like to be? _____

Inside the hat list 10 things you will do in this job.

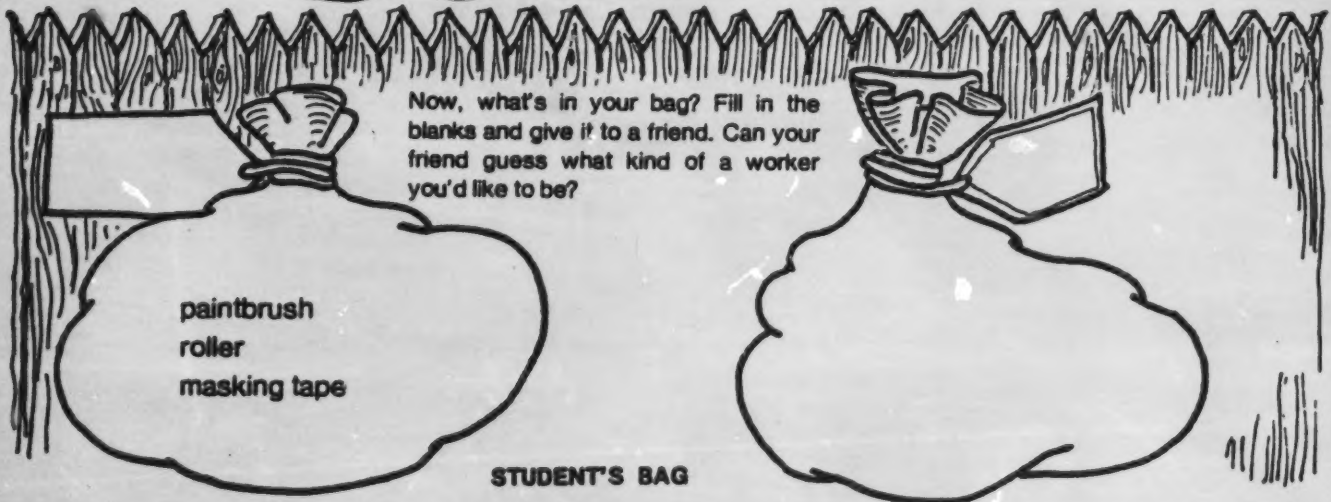
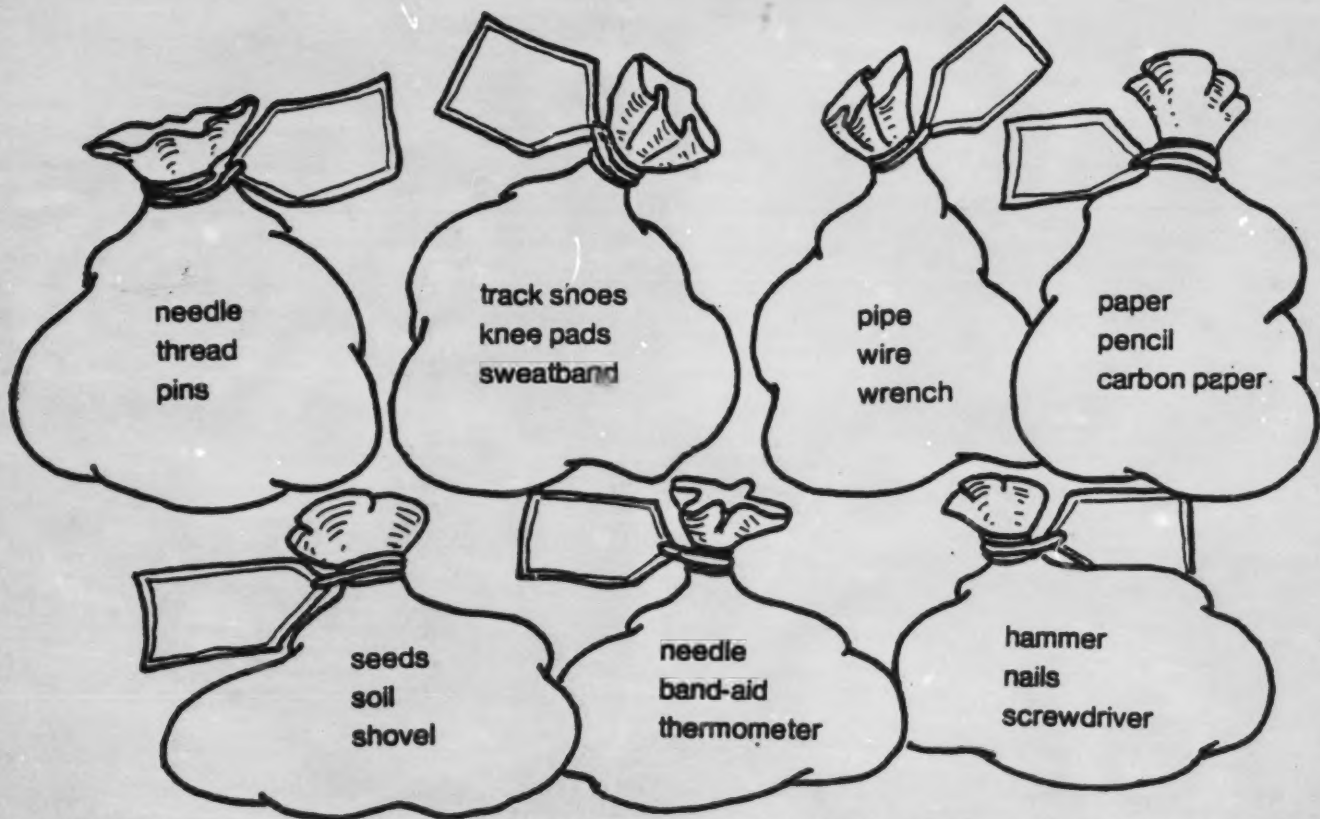


IT'S IN THE BAG!

36.

Pretend you are a garbage collector and you find a garbage bag containing a ruler, chalk, a workbook, red pencil and an apple core. What kind of worker do you think threw this garbage away?

See if you can guess whose garbage is in the bag! Write the worker's title on the tag on each bag.



toolmaker

spot welder

petrologist

marine biologist

In this box draw a symbol for the career you would choose. Show it to the class. See if they can guess what you'd like to be.

my career _____

WHO WOULD YOU CALL?

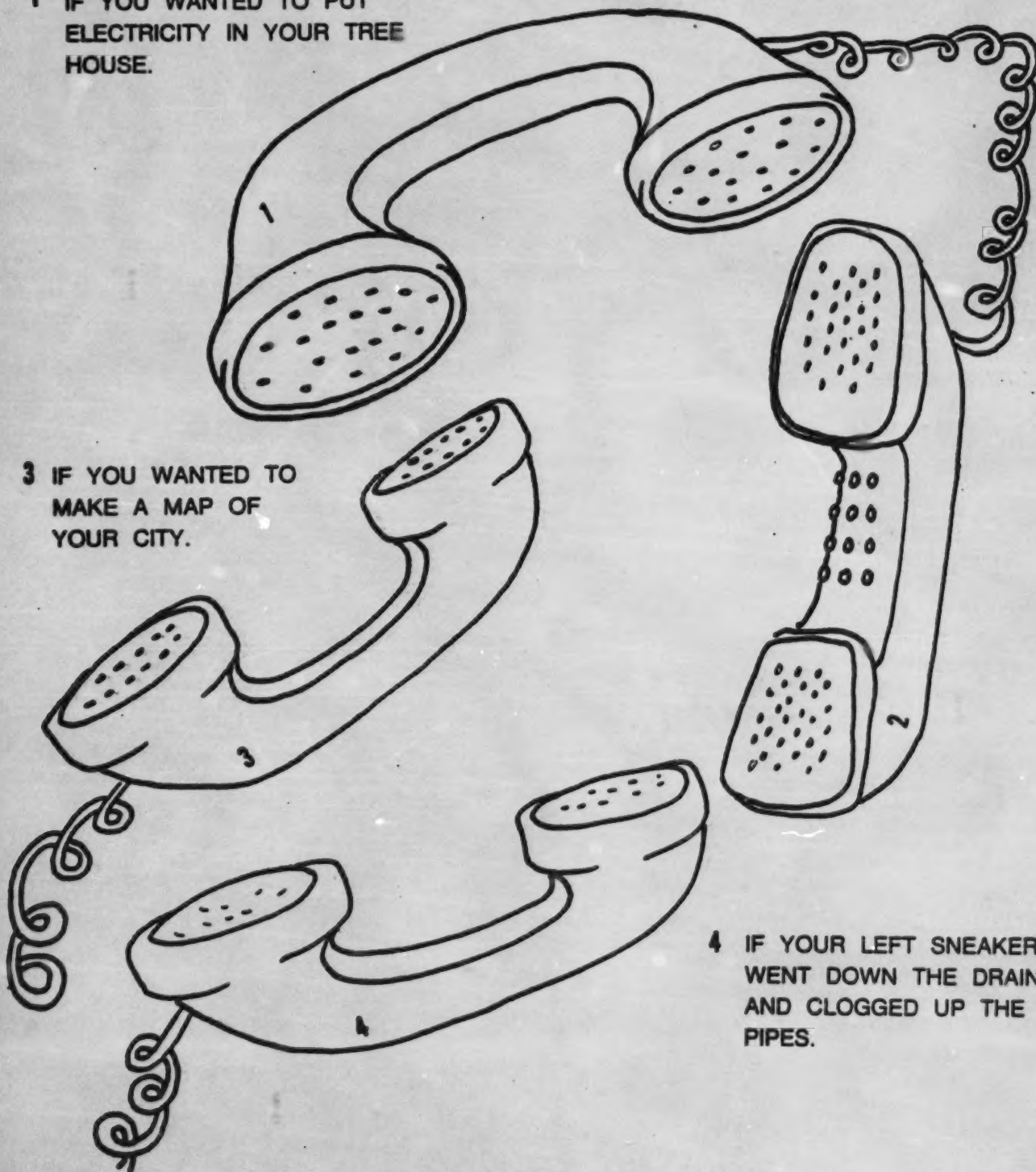
Directions: On the correct phone, write the type of business you would call if each of the following happened.

- 1 IF YOU WANTED TO PUT
ELECTRICITY IN YOUR TREE
HOUSE.

- 2 IF A 200 LB BLUE JAY LANDED
IN YOUR APPLE TREE AND BROKE
MOST OF THE BRANCHES.

- 3 IF YOU WANTED TO
MAKE A MAP OF
YOUR CITY.

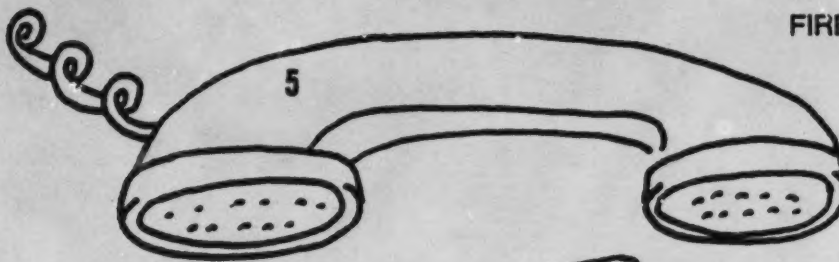
- 4 IF YOUR LEFT SNEAKER
WENT DOWN THE DRAIN
AND CLOGGED UP THE
PIPES.



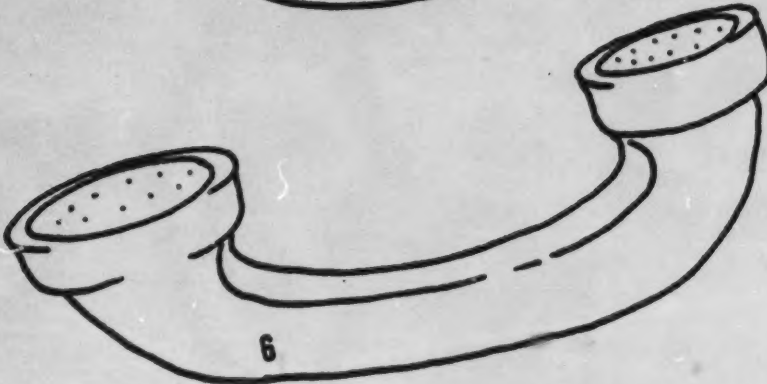
Who Would You Call?

40.

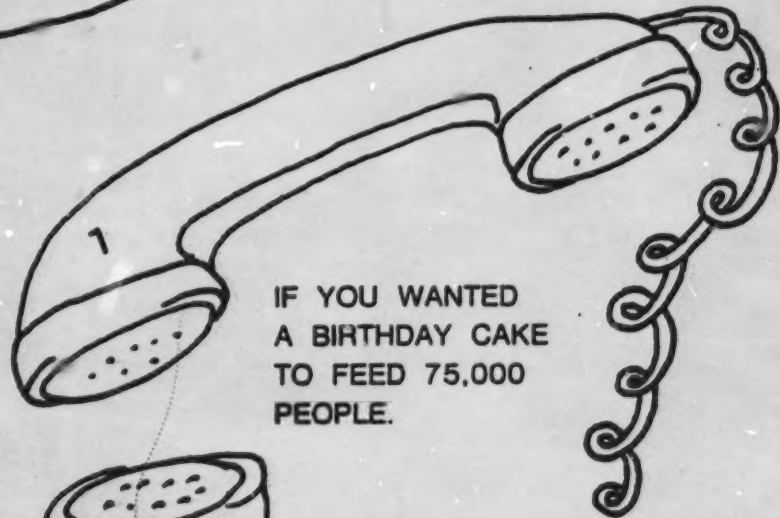
5 IF YOUR HOUSE WAS ON FIRE.



6 IF YOUR PET GORILLA WAS SICK.

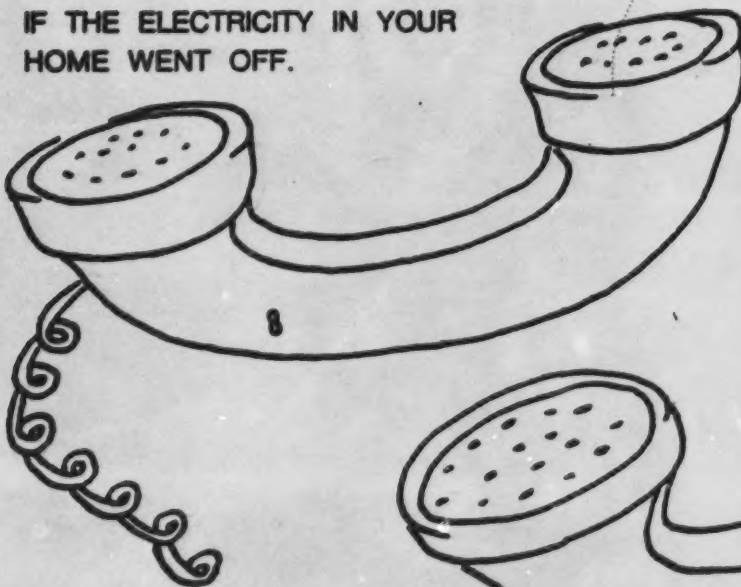


7 IF SOMEONE STOLE YOUR BIKE.

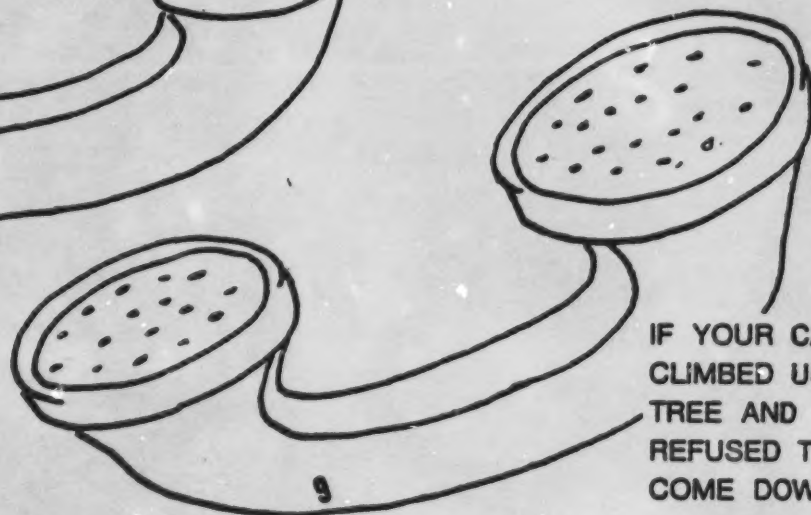


IF YOU WANTED A BIRTHDAY CAKE TO FEED 75,000 PEOPLE.

IF THE ELECTRICITY IN YOUR HOME WENT OFF.

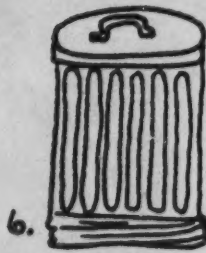
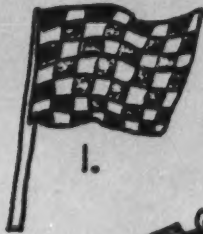


IF YOUR CAT CLIMBED UP A TREE AND REFUSED TO COME DOWN.



Guess Who

Can you guess which occupations would find the following items important? Then draw some of your own.



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CAREERS

HOBBY MESSAGE

Draw a line from each hobby to its job possibility for earning money.

Hobbies

Sewing

Crafts

Drawing

Flowers

Gardening

Music

Sports

Writing

Cooking

Animals

Books

Carpentry

Job Possibilities

making and selling posters

walking pets

giving tennis lessons

making and selling cookies

mending service

making a newspaper

making and selling models

reading to small children

making and selling bouquets

building and selling bird houses

giving piano lessons

growing and selling vegetables

Use the hobbies listed above to decode the Mystery Message.

Hobby Code:

Sewing = A

Crafts = B

Drawing = C

Flowers = E

Gardening = H

Music = I

Sports = M

Writing = N

Cooking = O

Animals = R

Books = S

Carpentry = Y

MYSTERY MESSAGE

Gardening Cooking Crafts Crafts Music Flowers Books Drawing

Sewing Writing Flowers Sewing Animals Writing Sports Cooking

Writing Flowers Carpentry

MOVING CONNECTIONS

Identify the different people involved in each illustration. Write a sentence telling why each group must work together.



Situation I - Bus Station

People involved:

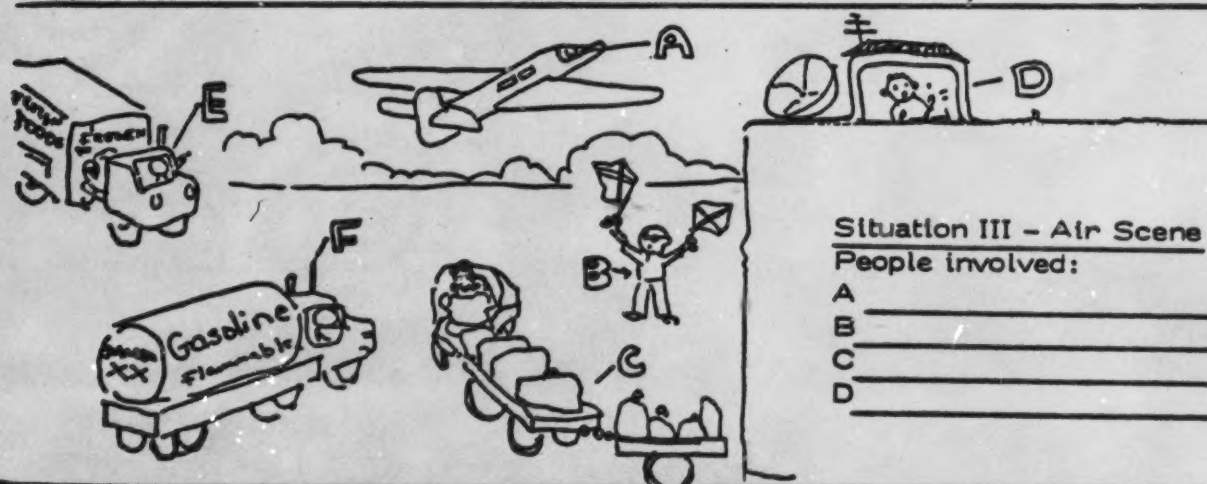
- A _____
 B _____
 C _____
 D _____



Situation II - Street Transportation

People involved:

- A _____
 B _____
 C _____
 D _____



Situation III - Air Scene

People involved:

- A _____
 B _____
 C _____
 D _____

FRINGE
 BENEFITS
 1992

Use your experience. Describe in words or drawings another group of people who, even though each person might be doing a different task, must work together.

SPORT PROS

List two jobs connected with the sport pictured in each box below and name a special skill needed to be a "pro."

Some possible sports-related job choices are:

coach
player

referee
umpire
clean-up crew
member

sports announcer
caddy
bat boy

cashier
assistants



Job #1 _____

Skill _____

Job #2 _____

Skill _____



Job #1 _____

Skill _____

Job #2 _____

Skill _____



Job #1 _____

Skill _____

Job #2 _____

Skill _____



Job #1 _____

Skill _____

Job #2 _____

Skill _____



Job #1 _____

Skill _____

Job #2 _____

Skill _____



Job #1 _____

Skill _____

Job #2 _____

Skill _____

FRINGE
BENEFITS
KIDZ

Draw your own sports illustrations and name the jobs!

BEAUTY-FULL JOBS

Write the job title of each person responsible for the "make-over" of Millie the Model. (The arrows provide clues.) List three tools the workers might use in each process.

Jobs to use: Seamstress
Hair Stylist

Manicurist

Cosmetologist
Fashion Consultant

Before

After



Job: _____
Tools: _____
1. _____
2. _____
3. _____

Job: _____
Tools: _____
1. _____
2. _____
3. _____

Job: _____
Tools: _____
1. _____
2. _____
3. _____

Job: _____
Tools: _____
1. _____
2. _____
3. _____

Job: _____
Tools: _____
1. _____
2. _____
3. _____



Draw "before" and "after" pictures of Stu the Star. List the workers involved in the "makeover."

PAPER CONNECTIONS

Match the jobs with the illustrations to show the many occupations involved in producing a newspaper.

- | | | |
|-------------------|------------|-------------------|
| trucker | lumberjack | photographer |
| reporter | reader | editor |
| artist | typesetter | proofreader |
| paper mill worker | | newspaper carrier |

Write the name of the occupation beside each drawing.



FRINGE
BENEFITS
STORY

Write a news article about any one of the occupations involved in producing a newspaper. Illustrate your article.

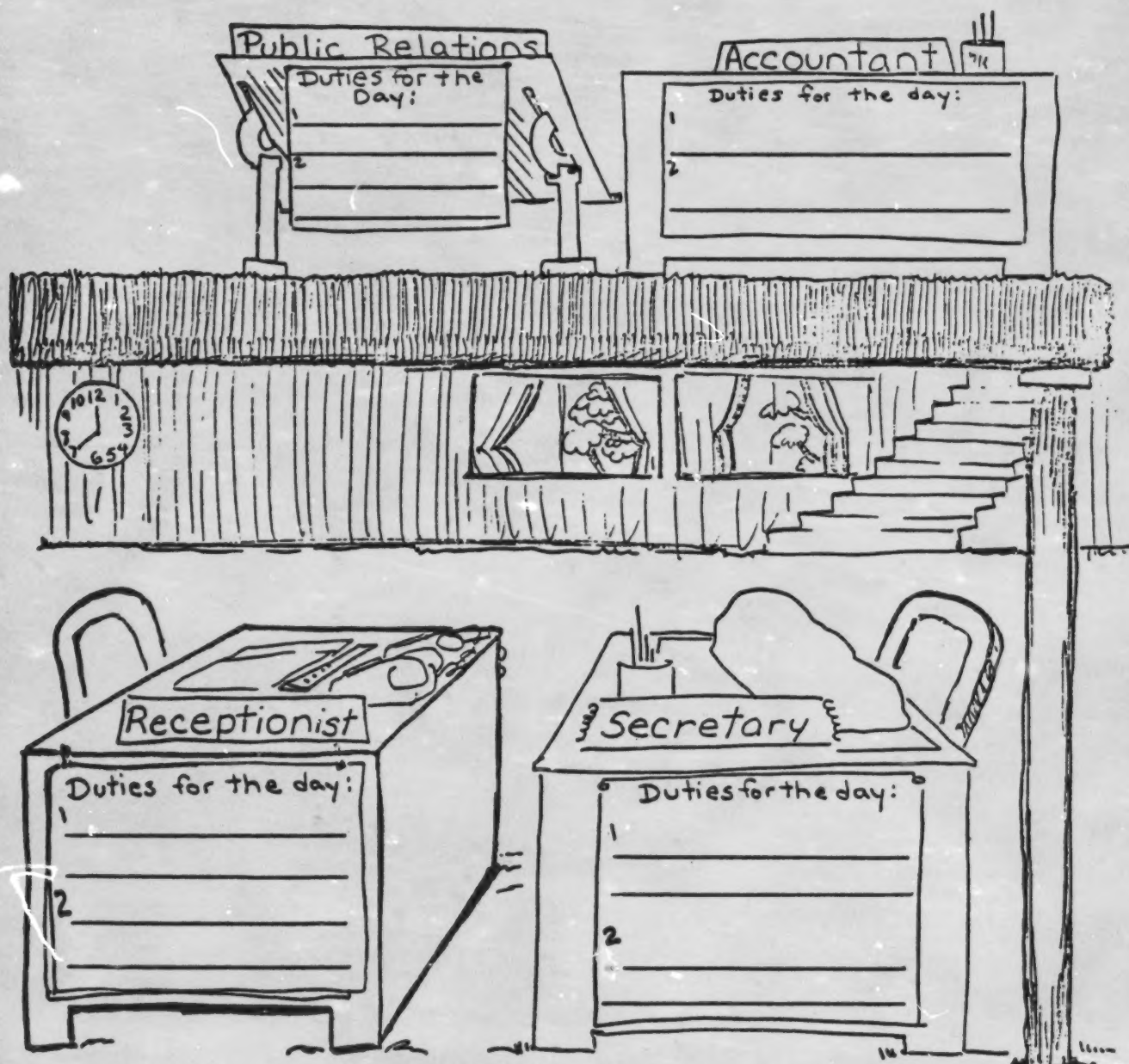
DIRECTING DUTIES

You are the office manager and must assign this list of duties to the right office workers. Write the tasks on the spaces provided on each desk.

type letters
make appointments
take dictation

prepare taxes
write pay checks

write newspaper statements
answer telephone
work on advertising



Use your imagination. Assign another duty to each office worker.

OH YES GIRLS CAN!

Women now hold many jobs that were once thought to be occupations held chiefly by men. Examples of such occupations are:

physician
lawyer
mail carrier

engineer
mechanic
banker

construction worker
police officer
pharmacist

1. Choose three of the occupations listed above and write their names in the "office" door space.
2. List four skills needed for each occupation chosen.

Occupation title: Skills: _____ _____ _____ _____ _____ _____ _____	Occupation title: Skills: _____ _____ _____ _____ _____ _____ _____	Occupation title: Skills: _____ _____ _____ _____ _____ _____ _____
--	--	--



FRANCE
BENEFITS
AAA

Work with a friend. Think of two other occupations which women may have as a career. Illustrate the occupations.

RIDDLING CAREERS

Read the riddles and write the occupation which answers each riddle in the space provided.

My razor and scissors I use with care,
You come to me to cut your hair.
Who am I? _____

I use colors of reds, greens and blues,
And make your house the color you choose.
Who am I? _____

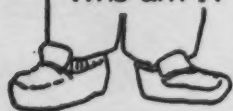


I make cookies, cakes and breads.
You come to me when you want to be fed.
Who am I? _____

By holding up my hand I can show
When the traffic should stop and go.
Who am I? _____

I fill the tank with gasoline in the job I do.
I put air in the tires, and check the battery, too.

Who am I? _____



I sing and dance until my job is done.
The purpose of my career is for you to have fun.
Who am I? _____

I work with wires and current to brighten your night.
My skills allow you to flip the switch and turn on the light.
Who am I? _____

I use paper, books and chalk to show
What every boy and girl should know.
Who am I? _____

I teach how to throw the ball
And when you tumble, how not to fall.
Who am I? _____



Work with a friend. Make up three occupation riddles.
Give them to classmates to answer.

RE-PACK

Jack and his friends are going on a weekend camping trip. Jack made this list of things he thinks they will need on the trip. There is not enough room in the car for Jack to take everything on the list. Help Jack choose the ten most needed items. Give reasons for your choices.

tent
matches
stove
television

sleeping bag
clothes
fishing pole

pillows

pots & pans
insect repellent
flashlight

food
cot
wood
blanket

Things Most NeededReasons for your Selections

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____



Give reasons why you did not select the other five items.

NOW AND THEN

Select a job you would like to have. Describe the job as it is now. Then look into the future and describe what you think it will be like when you enter the job market.



Job Title _____

Description _____

Duties _____

Tools of the trade _____

Place of business _____

Skills and education needed _____

Pay and fringe benefits
(vacations, working times)

Opportunities for advancement

Job Title _____

Description _____

Duties _____

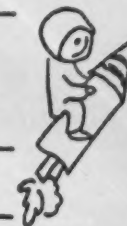
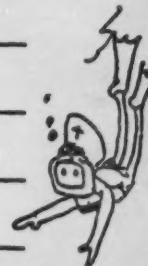
Tools of the trade _____

Place of business _____

Skills and education needed _____

Pay and fringe benefits
(vacations, working times)

Opportunities for advancement



FRINGE
BENEFITS
ADVANCE

List the major changes you have predicted.
List the new skills you will need to perform your job.



Match the following jobs which you might be performing now with their possible future careers. Draw a line from each "Now Job" to its "Future Career."

Now Job

Future Career



making candy

lawn care

delivery person



house cleaning

caring for pets



selling magazines

repairing toys

setting the table



caring for house plants

child care

garage sales

making doll clothes

library helper

collecting paper for recycling

painting



Choose one job which you do now. Create an advertisement for your "Now Job" and one for its possible "Future Career." Use magazines, newspaper advertisements or the yellow pages of the telephone directory for ideas.

walter

zoo keeper

decorator

auctioneer

researcher

baker

tailor

gardener

social worker

postal worker

custodian

ecologist

mechanic

florist

store clerk



DREAM HOUSE

Almost everyone wishes at some time in his life that he had the skill and money to design and build his own home Well ... it's your turn! On your own paper draw a floor plan of your dream house labeling each room. Also include driveways, walkways, patios, pools or any other extras you want.

As you study the floor plan, list the workers you will need to help you build your house. Example: electrician, plumber

The workers you have listed will be assembling or putting together the shell of the house, the electrical system, etc. Other items needed for the completion of your dream house will be assembled at the factory and then installed in your home. Name other pre-assembled items you will need to purchase. Example: water heater.

CLOTHES MAKE THE PERSON

Many occupations require special clothing for **protection** or **identification**. A construction worker wears a hard hat for protection. Police officers wear uniforms so people can identify them easily.

Here are some workers who wear special articles of clothing. After each job title, name the piece of clothing and tell why it is worn.

JOB TITLE	CLOTHING	REASON WORN
Policeman		
Nurse		
Construction worker		
Astronaut		
Jockey		
Baker		
Scuba diver		

List **five** more jobs that require special clothing. Have a friend fill in your chart.

JOB TITLE	CLOTHING	REASON WORN
1)		
2)		
3)		
4)		
5)		

List jobs that require no special clothing. Example: teacher, clerk

- | | |
|-----|-----|
| 1) | 11) |
| 2) | 12) |
| 3) | 13) |
| 4) | 14) |
| 5) | 15) |
| 6) | 16) |
| 7) | 17) |
| 8) | 18) |
| 9) | 19) |
| 10) | 20) |

HELP WANTED!

What person would you call if you had these problems? List the names, occupations, addresses and telephone numbers for the problem solvers in the correct spaces.

1. You come home from school and you're tired, so you sit in your favorite wooden chair. It breaks into pieces! What person do you call for help?



Name Occupation Address Phone

2. There's water in your basement! It begins to look like a flood. What person do you call for help?



Name Occupation

Address Phone

3. You smell gas! What person do you call for help?

Name Occupation Address Phone

4. Your bicycle tire is flat. What person do you call for help?

Name Occupation Address Phone

5. There is sound coming from your television set, but no picture appears on the screen. What person do you call for help?

Name Occupation Address Phone

6. Your cat is sicker than a dog. What person do you call for help?

Name Occupation

Address Phone



YOUR RIGHT

As a consumer, you have certain rights. Tell what actions you would take in the following situations.

What would you do if...

...you find you have been overcharged for an item?

...you want to return an item but have lost the receipt?

...you receive something in the mail you did not order?

...you feel a salesperson has been rude to you?

...the food you are served in a restaurant is not prepared the way you ordered it?

...you are pleased with the service you received?



Give examples of what you should not do in each of the above situations.

PROMISES, PROMISES

Read the imaginary situations below and write a sentence about the "probable" results of each forgotten promise.

You promised to feed Mrs. Jones' fish while she was on a trip. You forgot. What probably happened? _____

You promised to lock the gate after playing with the neighbor's dog. You forgot. What probably happened? _____

You promised to take care of the book you borrowed. You left it out in the yard and it rained! What probably happened? _____

You promised to collect the mail for the Woods while they were on vacation. You forgot. What probably happened? _____

You promised to clean the living room before your mother got home from work. You watched television too long and didn't get around to the cleaning. Your mother came home with guests. What probably happened? _____



FRINGE
BENEFITS

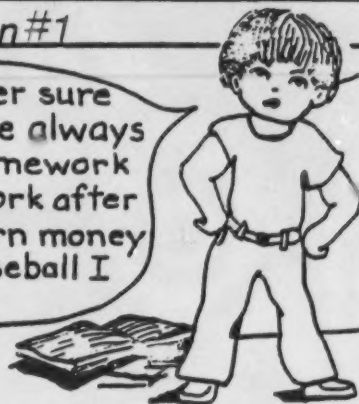
You have big news to tell your best friend. Your friend promised to meet you after school, but went to the baseball game instead. Write a paragraph about how you feel.

OTHER SIDE

Read these situations and answer the questions. After you have completed this side of the sheet, "turn" it over and read the "other side" of the story. Answer the questions with this new information.

Situation #1

My teacher sure is mean! She always gives me homework so I can't work after school to earn money for that baseball I want.



Do you think this situation is fair? _____
Give reasons for your answer. _____

Situation #2

I think the food in our cafeteria is overpriced. I'm always hungry because I never have enough money to buy a good lunch.



Do you think this situation is fair? _____
Give reasons for your answer. _____

The Other Side of the Story

Suggest another solution to this situation.

Now that you have read this side of the story, do you think Ann is being treated fairly? _____
Give reasons for your answer. _____



Ann, you always choose expensive salads and desserts, never soup, meats or vegetables. Let me help you plan a more balanced lunch.

Situation #2

Suggest another solution to this situation.

Now that you have read this side of the story, do you think Don is being treated fairly? _____
Give reasons for your answer. _____



If Don would only work in class instead of talking, he would be able to get his work done at school.

Situation #1

The Other Side

MAKING ALLOWANCES

Read these situations and answer the questions. After you have completed this side of the sheet, "turn" it over and read the "other side" of the story. Answer the questions with this new information.

Situation#1



I don't get as much allowance as my younger sister Marcia does.

June

Do you think this situation is fair? _____
Give reasons for your answer.

Situation#2



All my friends are going to the movies. I can't go. My parents won't give me any money.

Jack

Do you think this situation is fair? _____
Give reasons for your answer.

The Other Side of the Story

Now that you've read this side of the story, do you think this situation is fair? _____
Give reasons for your answer.

Jack's Mom

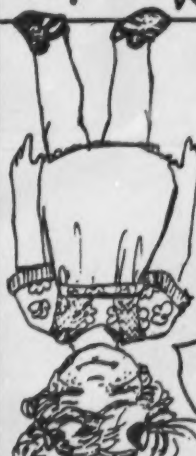


Jack gets a good allowance. We've told him many times to save his money for important things, but he still spends it as fast as he gets it.

Situation#2

Now that you've read this side of the story, do you think this situation is fair? _____
Give reasons for your answer.

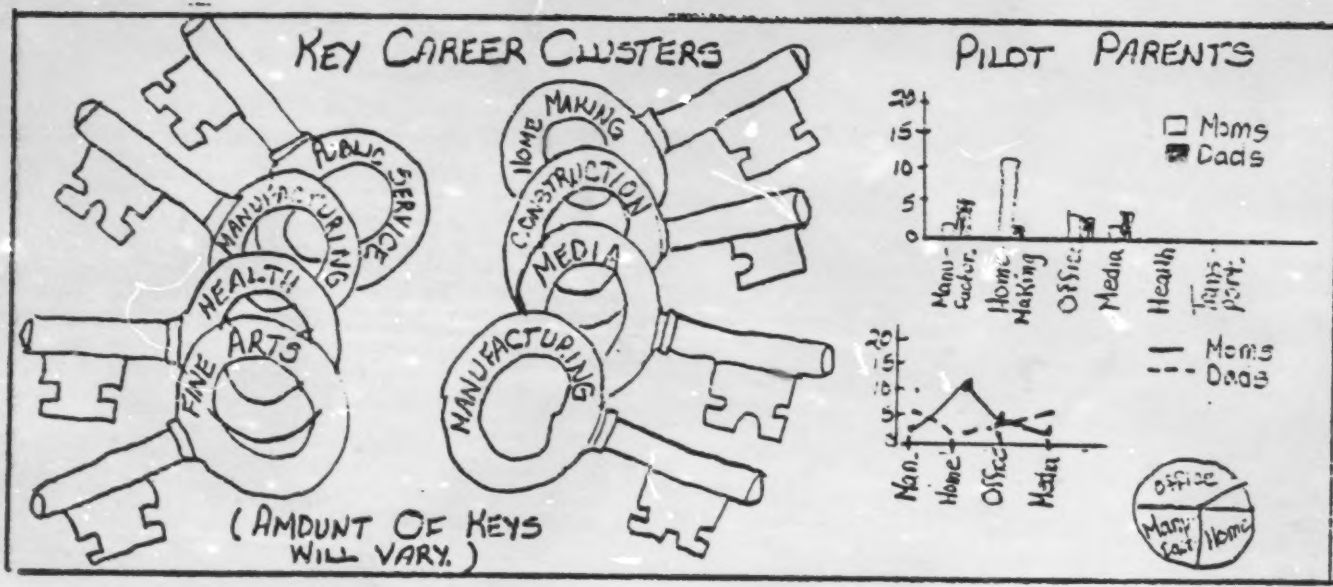
Younger Sister Marcia



I get a bigger allowance than my older sister June does because I do extra chores around the house. If June would help, she'd get extra money too!

Situation#1

The Other Side



1. Using The United States Office of Education's fifteen occupational clusters list, the students will identify the clusters associated with both mother's and father's occupations.
2. Ask the class which clusters are represented in the reading group (mothers first, and then fathers) and list the clusters on the board.
3. As a class determine the numbers of mothers working in each cluster. Repeat with the father figures.
4. With the class' help, construct a bar graph using this information.
5. Using this cluster information, the students may help make a line graph displaying this same information.
6. A third graph, a pie graph, may be added to the bulletin board displaying, in its own fashion, the same information.

LIFE THAT WAS "LEVER" EASY.....
IS NOW MACHINE EASY!



OCCUPATIONS

painter housewife
farmer stenograph-
er
singer
receptionist
teacher
policeman
miner
banker

TOOLS

radar scanner
duplicator
telephone
milk
microphone
dish washer
dynamite
calculator
dictaphone
roller

MATCH THE TOOL OR MACHINE
TO THE OCCUPATION

GAMES1. "What's My Line?"

- a. Break class into 5 teams, 4 of which will be contestants, guessing what the other teams' occupations might be.
- b. Each team, in turn, will ask one "yes-no" question, attempting to discover what occupation is being represented.
- c. The first team to guess the occupation wins the round.
- d. Repeat procedure until all contestants on the one team have their occupations named.
- e. Begin the second round by choosing another team with a new set of occupations to be discovered, and follow the same procedure as outlined above.
- f. Play as many rounds as time permits.

2. "Tools of the Trade"

- a. Break class into 4 teams
- b. Send one member from each team out into the hall.
- c. The remaining students collectively decide on a tool used in a given line of work.
- d. It is the job of the people coming back into the room to guess the tool by asking such questions as, "Am I used in construction work?" "Am I made of wood?" "Am I held?" Teams respond with either yes/no.
- e. The first team member guessing his tool is the winner of the round.
- f. Begin the second round by sending another student from each team into the hall and choosing another tool.
- g. Play as time permits.

3. "Help Wanted!"

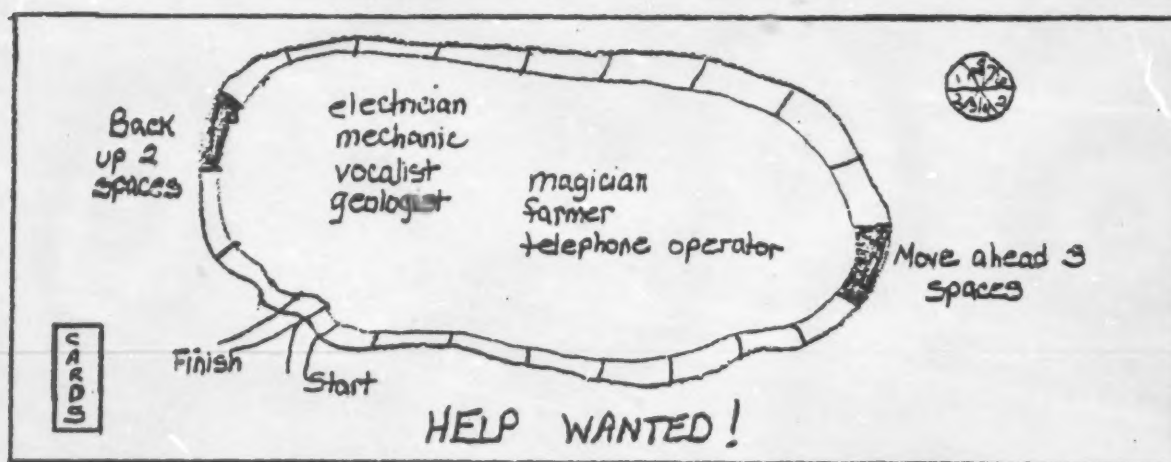
"Help Wanted!" is a teacher-made gameboard with cards, spinner, and markers. It is a game requiring student knowledge of various careers and skilled people in those careers who are called on to solve an everyday problem. It can be used with ~~4-5~~ 5-6 players.

The gameboard, made on colored tagboard, includes 40 names of skilled workers, a spinner to determine student advancement around the gameboard, and 40 cards which ask the students, "Who would you go to?"

A set of rules for the game, and answers for the questions on the cards, are also included. The rules of play are:

1. Each player twirls the spinner to decide the order of play--highest spin is the first to play, next highest is 2nd in order and so on.
2. When it is each player's turn, he/she twirls the spinner and moves the designated number of spaces on the gameboard
3. If a player lands on a space with no special marking on it, he/she remains there until his/her next turn.

4. If a player lands on a space marked "card", he/she must attempt to answer the question on the card he/she chooses from the stack on the gameboard. All answers should be in terms of the name of the skilled worker who could solve the problem in question. Names of skilled worker are listed on the gameboard for easy reference.
 - a. If the player answers the card correctly, he/she moves forward 2 spaces.
 - b. If the player answers the card incorrectly, he/she moves backward 2 spaces.
5. If a player lands on a specially colored space, directions for that space send him/her elsewhere.
 - a. If the directions send a player forward to a space marked "card", he/she must answer the card correctly or forfeit the forward movement, moving back to the specially colored space.
 - b. If the directions send the player backward to a space marked "card", he/she must answer the card correctly to remain where he/she is; if the answer is incorrect, he/she must then move an additional 2 spaces backward.
6. The first player to move around the entire gameboard is the winner.



Sample cards:

"Who would you go to
to replace worn spark plugs?"

1.

"Who would you go to
to design you new house?"

2.

4. "Shop Talk!"

"Shop Talk!" is a teacher-made gameboard with cards, spinner, and markers. It is a game requiring student knowledge of various careers and the specified vocabulary related to each. It is a game in which 5-6 players match trade words or phrases to skilled workers in various careers.

The gameboard, made on colored tagboard, includes 44 names of skilled workers, a spinner to determine student advancement around the gameboard, and 44 cards which ask the students to match a trade phrase or word to the worker who might use it. Sample cards read:

"put under" 1.	"the bends" 2.	"demolition" 3.
--	--	---

A set of rules for the game, and answers for the matching exercises, are also included. The rules of the game are exactly the same as the previously mentioned "Help Wanted!".

5. "Password" and "Scrabble"

Both these games could be adapted to strengthening career awareness.

6. The following crossword puzzles, mazes, and find-a-words could be laminated and used for individuals.

Visual Aid:

I recently purchased a set of 15 full-color study posters, entitled Exploring Careers. Each poster includes a photograph and several paragraphs concerning one career cluster. Specific information is as follows:

Exploring Careers. Dansville, N.Y.: The Instructor Publications, Incorporated, 1976.

These posters should be of great value when we are discussing each cluster.

CAUSE · EFFECT

How does climate affect the different types of jobs available? Contrast your area with a very different climate as to the types of work available. Do some research, then...



Make a MURAL

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CAREERS

NATURAL FORCES

Describe how these natural disaster situations require workers to plan and work together.



Forest Fire



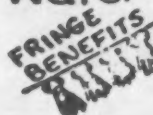
Tornado



Flood



Water Shortage



Look in the newspaper for articles about emergency situations. Discuss the events and how the people helped one another.



DEVICE DEPENDENCE

We depend upon many machines and devices to assist us in our daily lives. Imagine that each of the following situations are true. Tell what effect these will have, and list optional ways of providing the same services.


Situation:

There are no refrigerators.

Effect: _____

Service Alternatives:
1. _____
2. _____
3. _____

Situation:

There are no automobiles.

Effect: _____

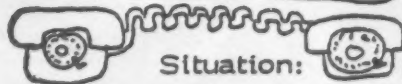
Service Alternatives:
1. _____
2. _____
3. _____


Situation:

There are no televisions.

Effect: _____

Service Alternatives:
1. _____
2. _____
3. _____


Situation:

There are no telephones.

Effect: _____

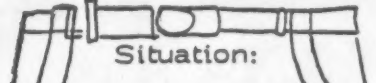
Service Alternatives:
1. _____
2. _____
3. _____


Situation:

There is no electricity.

Effect: _____

Service Alternatives:
1. _____
2. _____
3. _____


Situation:

There are no washing machines.

Effect: _____

Service Alternatives:
1. _____
2. _____
3. _____

FRINGE
BENEFITS

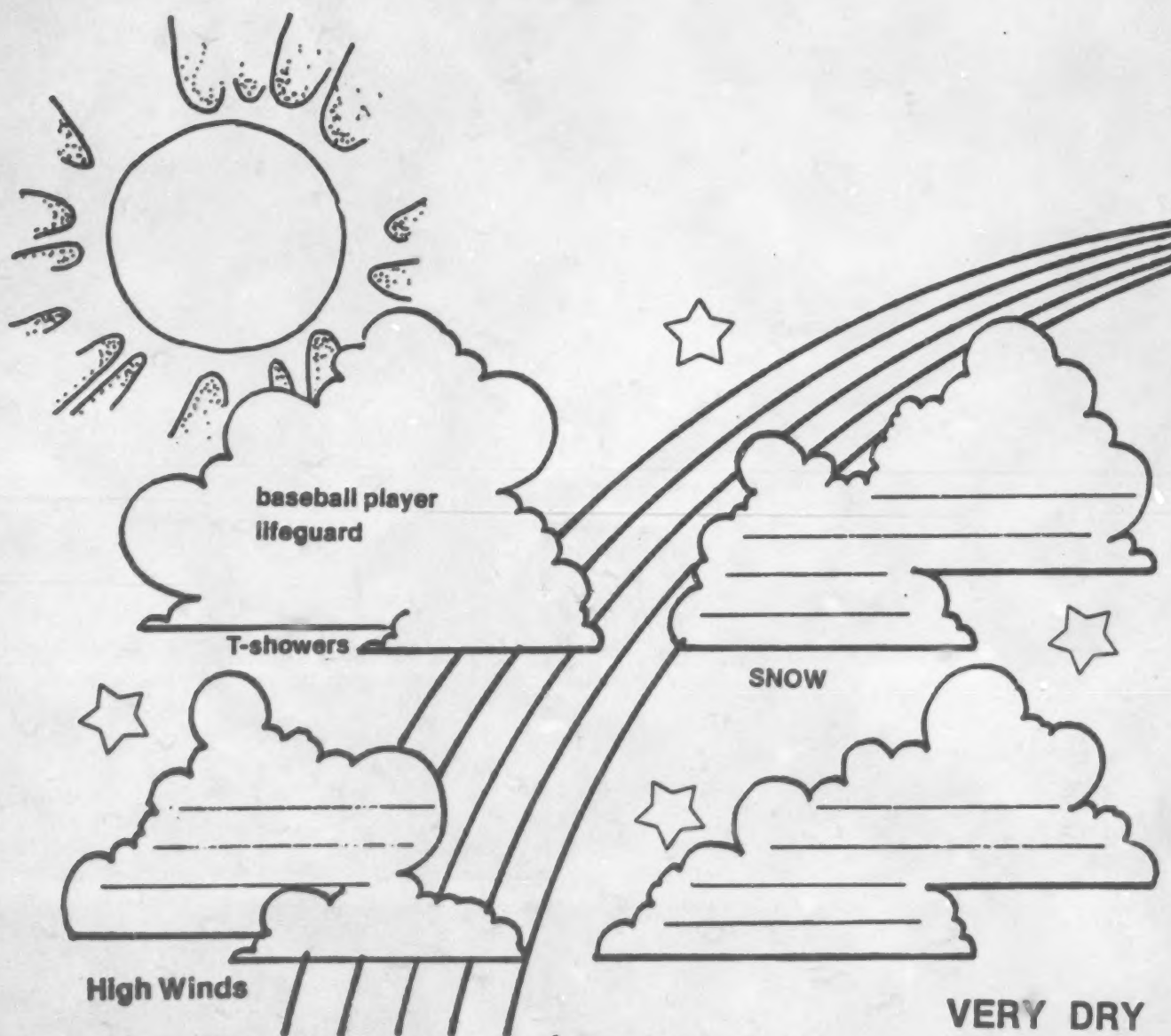
Illustrate a situation in which a broken machine affected your life.

CLIMATE CONDITIONS

Weather or Not!

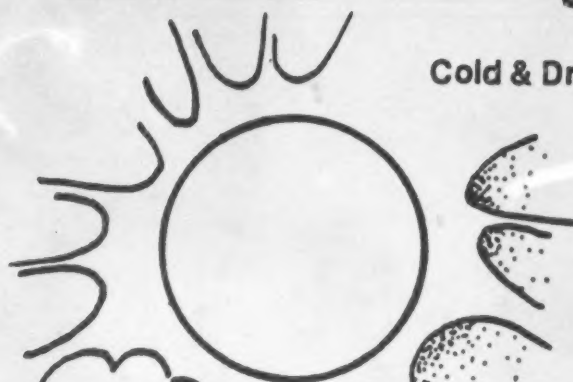
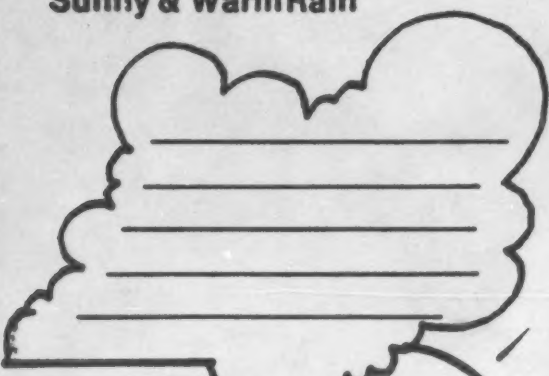
If it was raining today, would it affect the work you are doing in school? Would it affect a lifeguard? a doctor? a baseball player? If it snowed, would it matter to a pharmacist? a truck driver? a typesetter?

Some jobs are much more affected by weather than others. In the clouds below, list the jobs that would be adversely affected by the type of weather condition printed near each cloud. Use your career dictionary to help you.



Sunny & Warm

Cold & Dry



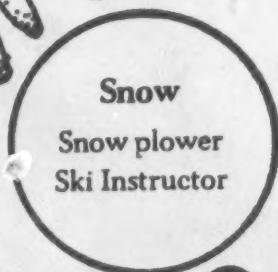
HIGH WINDS



VERY DRY



Rain



Snow
Snow plower
Ski Instructor

Some jobs depend on certain weather conditions. In the Suns above list the workers who would be happy if they saw:

Now list all of the jobs you can think of which are not affected by the weather.

MONEY MAKING HOBBIES

Most people enjoy hobbies and sometimes those hobbies grow into a business, trade or occupation. Below is a list of hobbies. After each one write at least three possible jobs that involve the hobby mentioned.

Example:

Sports: baseball player, coach, sports announcer, sports writer, sporting goods salesman.

Model plane building: _____

Painting: _____

Drawing: _____

Sewing: _____

Cooking: _____

Stamp collecting: _____

Woodworking: _____

Gardening: _____

Writing: _____

Can you think of any hobbies? List them.

Hobby	Jobs Involving Hobby
1.	
2.	
3.	
4.	
5.	



What is your hobby? What jobs are related to it? _____

FEARFUL FREDDY

Fearful Freddy was without a job! Although he was a capable young man, every job he could find frightened him. He didn't want to be a **spaceman** because he might be **lost in space**. He was afraid to be a **flagpole painter** because he might **fall**. Freddy feared flying for he hated heights. Can you list the reasons that Freddy didn't want the following jobs? Look up any jobs with which you are not familiar.



Truck driver
Pipe fitter
Baker
Tile roofer
Printer

Virologist
Trainman
Tablet tester
Surgeon
Typesetter

He had allergies so he didn't want to become a

He was afraid of being in an auto accident so he dared not become a

Animals made Fearful Freddy very nervous so he decided not to become a

A quiet boy, Freddy shuddered at the thought of speaking in front of a group, so he'd never want to be a

Now list five occupations that you would never want, and tell why you wouldn't want them.

PRICED TO SELL

Read the situations below and answer the questions.



Mrs. B. Kini owns a clothing store. During the summer she sold bathing suits for \$10.00 each. In the fall she changed the price to \$5.00.

What happened to the sale price of the bathing suits? _____

What happened that may have caused the seller to change the price of the item? _____

At the sporting goods store, a special edition skateboard cost \$29.95. During the annual skateboard contest the price of the same skateboard was \$32.95.

What happened to the price of the skateboard? _____

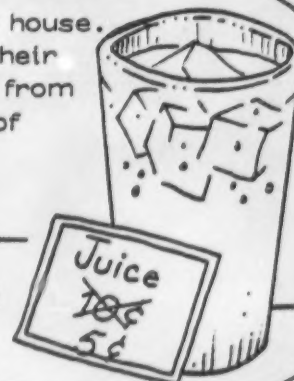
What happened that may have caused the seller to change the price of the item? _____



Danny and Martha opened a juice stand in front of their house. The price of a glass of juice was 10¢. The next week their neighbors opened another juice stand across the street from them. Danny and Martha changed the price of a glass of juice to 5¢.

What happened to the price of the juice? _____

What happened that may have caused Danny and Martha to change the price of their juice? _____



GIVE AND TAKE

Producers are people who make things or provide services. Consumers are people who use the things or services that producers supply. Read the following statements and identify the consumers, the items or services produced and the producers.



Statements

While Bill was buying gas, the attendant asked if he needed to have the car's oil checked.

Jill bought the bread she needed and paid the cashier at the grocery store for it.

Marty used his pencil and paper to finish his school assignment.

Judy went to the jewelry store to buy a present for her friend.

Milly and Mark had a soft drink stand. Their friends on the block bought drinks from them.

John ordered a banana split from the waitress.

Susie bought vegetables from the farmer.

Consumer(s)

Item(s)
Consumed

Producer(s)



Draw pictures to show six things that you consumed today and identify the producer of each item.

Read the story below and answer the questions.

John, Vicki and Bruce each got \$10.00 for their birthdays. John used his money to buy stamps for his collection. Vicki put her money in the bank because she was saving to pay for horseback riding lessons. Bruce spent his money on clothes.



1. What do you think caused these friends to choose to spend their money in the way they did?

2. What did you learn about John, Vicki and Bruce after reading what they had purchased?

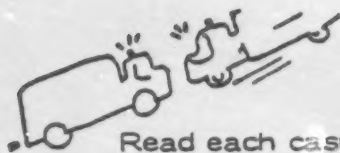
3. Did the three friends spend their money on wants or needs?

4. If you received a \$10.00 gift, how would you spend the money?



Draw a picture to show a gift you would buy for a special birthday if you had \$100 to spend.



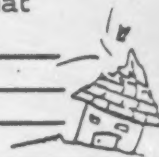


PREDICTABLE CASUALTIES

Read each casualty card and write what probably happened in that situation. Write a second sentence describing the reactions of the people affected by the "undependable" action.

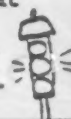
Casualty
Card #1

Mr. Smith paid Roofer Brown to fix the hole in his roof. Roofer Brown did not complete his job duties. A big storm came from the west. What casualty probably occurred? _____



Casualty
Card #2

Joe Driver ran through the red traffic light at the busy intersection. What casualty probably occurred? _____



Casualty
Card #3



Sally Sue agreed to have her part for the big play memorized by Monday. She left her script at school and the school doors were locked for the weekend. What casualty probably occurred? _____

Casualty
Card #4

Mrs. Smart depended on Mr. Smart to mail the electric bill. He forgot for three months in a row. What casualty probably occurred? _____



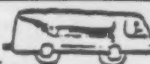
Casualty
Card #5



Tim Camper neglected to make certain that his campfire was completely out before taking his hike. What casualty probably occurred? _____

Casualty
Card #6

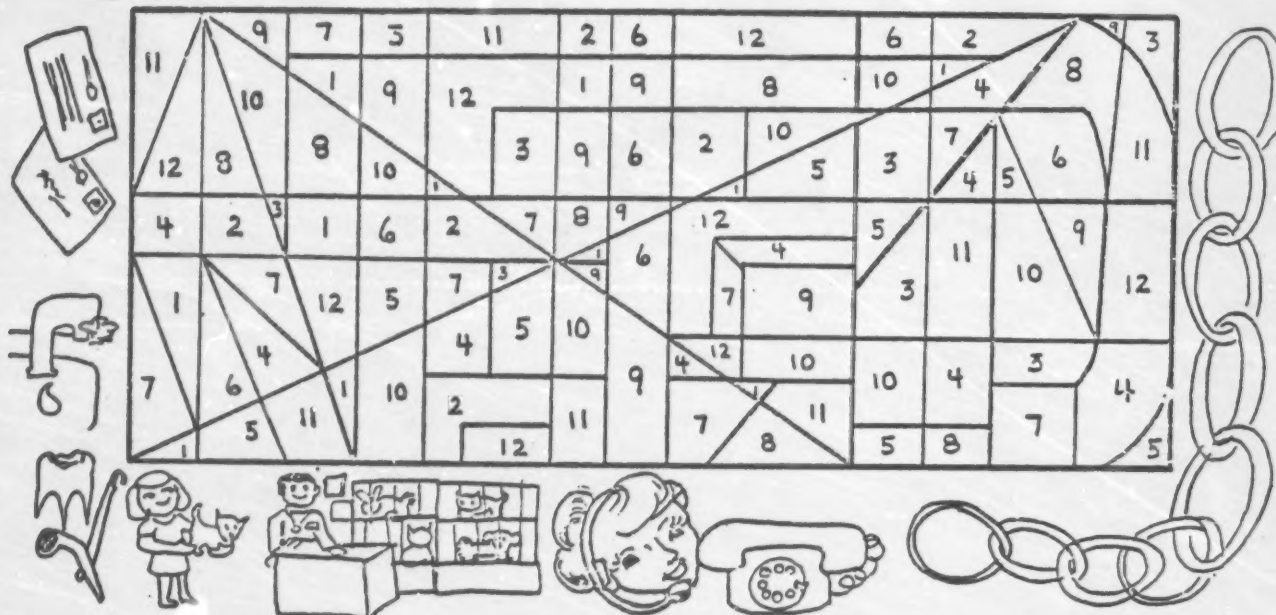
Ms. Lazy agreed to drive the school children to the train station so they could catch the 8:15 a.m. train to the zoo. It was the only train of the day. She did not wake up until 8:10. What casualty probably occurred? _____



DEPENDENCY DEFINED



To solve the puzzle and find the hidden word, read the sentences below. If the statement is true, color the numbered spaces as directed.



If we depend on veterinarians for the health of our pets, color the #1 spaces.

If we depend on plumbers to fix leaking faucets, color the #2 spaces.

If we depend on cosmetologists to design houses, color the #3 spaces.

If we depend on automobile mechanics to fix cars, color the #4 spaces.

If we depend on telephone operators to install phones, color the #5 spaces.

If we depend on butchers to prepare baked goods, color the #6 spaces.

If we depend on dentists for the care of our teeth, color the #7 spaces.

If we depend on bankers to provide savings accounts for our money, color the #8 spaces.

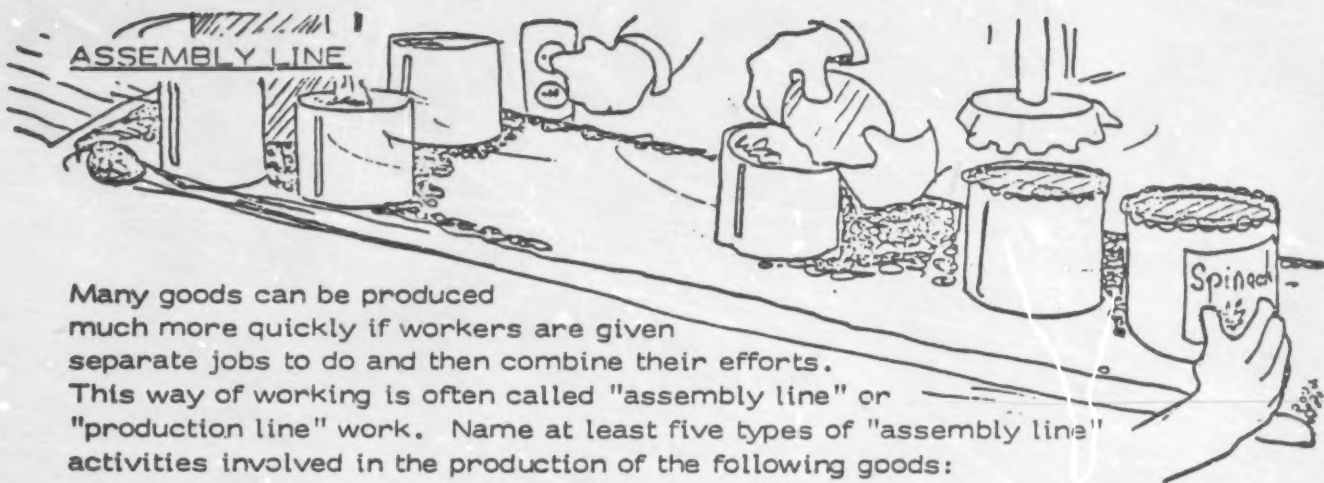
If we depend on police to deliver our mail, color the #9 spaces.

If we depend on electricians for our water supply, color the #10 spaces.

If we depend on librarians to help us find books, color the #11 spaces.

If we depend on sales clerks to help us find the goods we wish to buy, color the #12 spaces.





Many goods can be produced much more quickly if workers are given separate jobs to do and then combine their efforts. This way of working is often called "assembly line" or "production line" work. Name at least five types of "assembly line" activities involved in the production of the following goods:

Canned Fruit

Jobs involved:

Automobiles

Jobs involved:

Shirts

Jobs involved:

Packaged Cookies

Jobs involved:



Write a paragraph about the advantages of "assembly line" production. Can you think of goods that cannot be produced by the "assembly line" method?

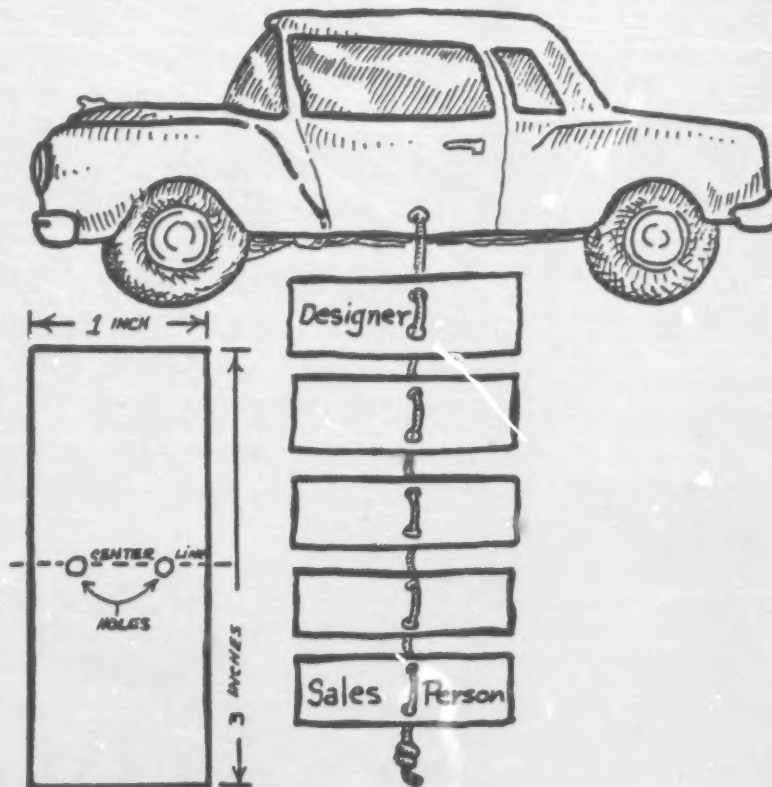
LABOR LIFE LINE

Teacher's supplies: yarn or string, colored paper or wallpaper, one copy of directions per child, three research forms per child, paper punch, washers (optional).

Student's supplies: scissors, crayons or markers, writing materials.

General Directions

- 1) Begin your Labor Life Line by choosing a product for which you can find three different references. Example: Automobile
- 2) Complete a "Research Form" for each of your three references.
- 3) Cut 1" x 3" strips of colored paper or wallpaper. You'll need one strip for each different job found. Print one job name on each strip. Fold in half to find center line. Punch two holes on center line.
- 4) Make a model, picture, or use the actual product (depending on size and weight) for the top of your life line.
- 5) On your desk or table arrange your strips in order of production. For example, most products begin with the person with the idea. So your first strip would be designer, creator, etc. Most products end with the person who sells them. So the last strip would be the salesperson. Put all of the strips in order.
- 6) Attach a long string or yarn to your model or picture. String the strips beginning with the creator and ending with the salesperson. (See example). You can attach a washer at the end for weight.
- 7) Display your Labor Life Line in your school!



BRIGHT IDEAS

79.

Throughout history bright ideas have made living easier or more convenient. Thomas Edison's idea, the electric light bulb, was certainly a noteworthy invention. Look around your home, classroom, or neighborhood. Do you think Edison's idea made life easier?

Now let's think more about his idea. What did people use for light before the invention of the light bulb? Do you think there were as many candlemakers or lantern makers after the invention of the light bulb as there were before it? What new jobs were created because of this invention? The effect of the lightbulb is displayed in this example:

Here is a list of some other bright ideas. Choose one of these inventions or think of one of your own. Print the name of your chosen invention at the top of your "Bright-ideas Bulb" (can be found on the next page.) Fill in the required information following the pattern shown on the example below.

VACUUM CLEANER

COTTON GIN

TELEVISION

RUBBER TIRE

CAN

AIRPLANE

SEWING MACHINE

SONAR

MILKING MACHINE

PRINTING PRESS

AUTOMOBILE

RADIO

HARVESTER

X-RAY MACHINE

EXAMPLE

LIGHT BULB

THOMAS EDISON

WHAT IT DOES: It provides a safe light for people to use. It also allows people to do more at night.

WHAT DOES IT REPLACE: Before the invention of the light bulb, people used candles, lanterns or fire to provide light.

JOBS ELIMINATED OR LIMITED

1. Candle maker
2. Paraffin Maker
3. Lantern maker
4. Wood chopper
5. Wick maker

JOBS CREATED

1. Glass maker
2. Bulb assembler
3. Steel ring maker
4. Filament maker
5. Night workers



Cut out your bright-idea bulbs and clip them to a clothesline strung across your room or display them in your classroom.

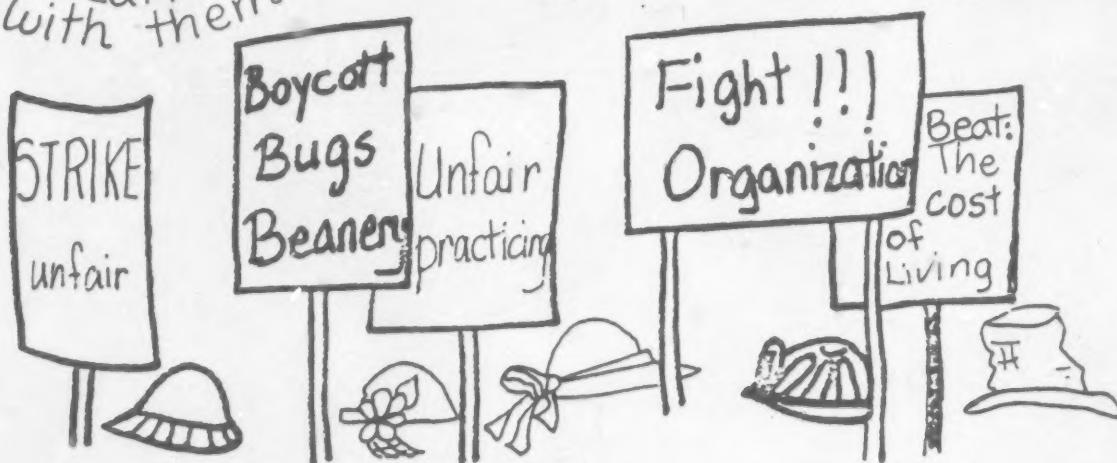
New inventions bring changes.



Choose an invention or discovery and tell all the jobs that have come about as a result of it. Were any jobs eliminated because of the invention?

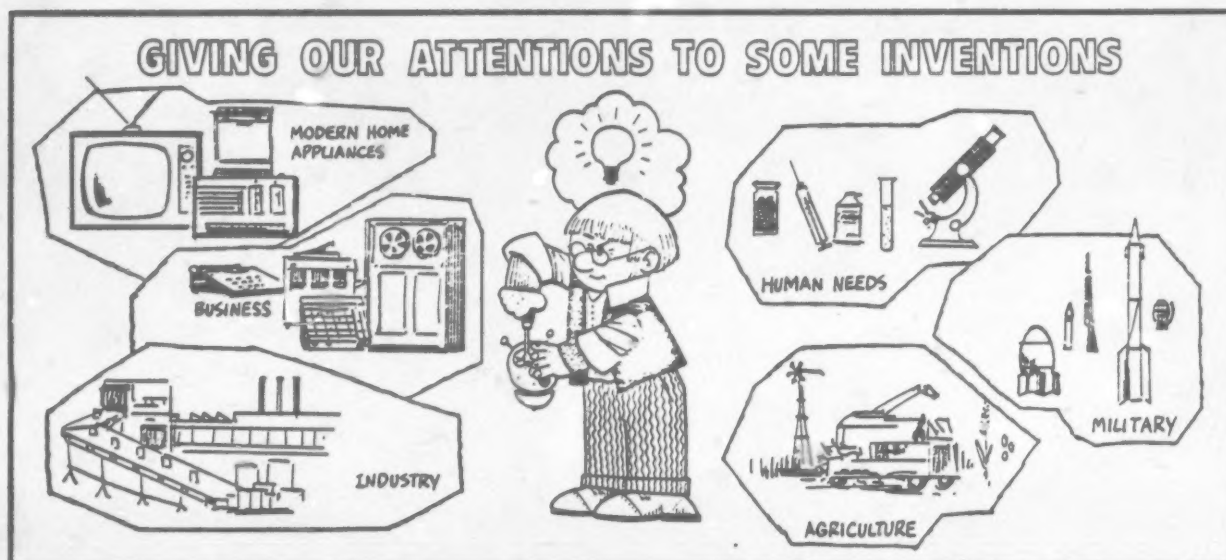
REPORT...

Write a report on how Unions and Professional organizations influence the occupations associated with them.



Inventive Genius

CAUSE - EFFECT



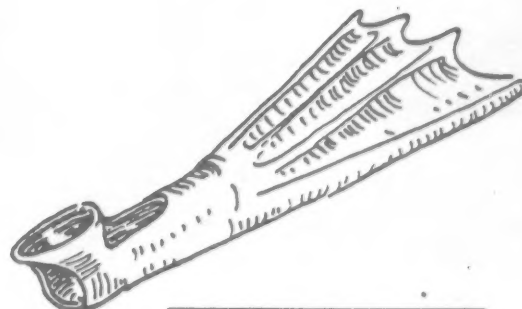
The United States is sometimes called the land of great inventions because so many of the inventions of the world came from this country. Surrounding The Inventive Genius on irregularly shaped pieces of kraft paper are magazine photographs of modern American inventions that your pupils have clipped to represent the six different fields illustrated. Make certain the children look-up these inventions to find out if American inventors are actually responsible for the discoveries. In addition to this activity, the six different groups of children can meet and elect a recorder. Then each group meets to discuss how one invention leads to another. Make the discussion a game by seeing which group can list the greatest number of inventions that led to other inventions and resulted in a product that we use today. At the end of a designated length of time, the recorder for each group reports the results of his group's discussion. The class as a whole determines the winning group.

COMPARE - CONTRAST

CAN YOU FILL THESE SHOES?

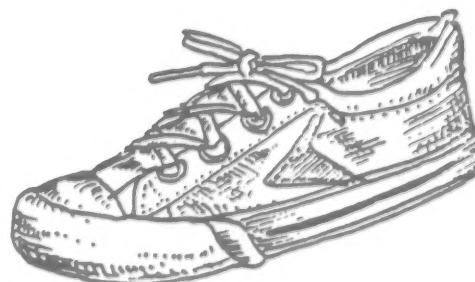
Fill these shoes with tools, materials or equipment used by each person whose job would require them to wear these types of footwear.









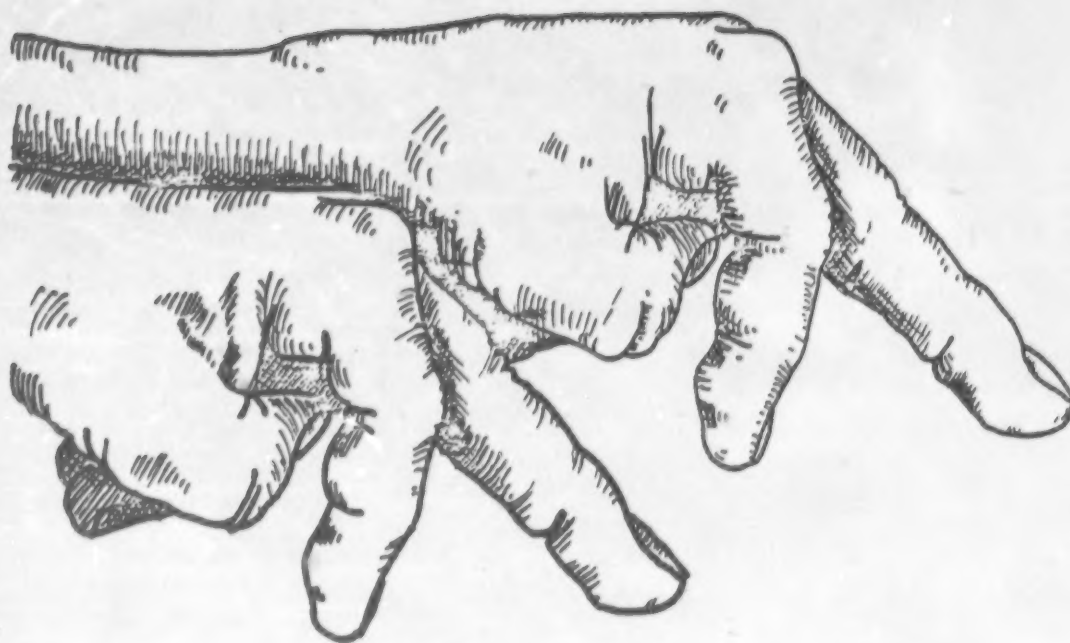




CAN YOU FILL THESE SHOES? Cont.



On a separate page of paper draw the kind of shoes you would wear in the job of your choice.
 Let a friend fill in the tools, material or equipment he thinks you would need or use.



LET YOUR FINGERS DO THE WALKING

Use the Yellow Pages

1. How many different jobs can you find under the letter M?
2. What different jobs did you find under B and S that require a four year college education?
3. List and tell what jobs you think require the most math ability under the letters U, V & W.
4. What is the first job under A, and the last job under Z, in your phone book?
5. Did you find any other interesting job, career or occupation in the telephone book?



IN THE NEWS

Supplies: Each child or group should be provided with all or part of the "Help Wanted" section of the newspaper.

As you look through the "Help Wanted" section of the newspaper, fill in the following information:

- 1) How many different jobs are listed? _____
- 2) How many are for men? _____
- 3) How many are for women? _____
- 4) How many are for both men and women? _____
- 5) How many part-time jobs are listed? _____
- 6) List jobs that require previous experience or training.

- | | |
|----|----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |

- 7) List jobs that require no previous experience or jobs where training is provided.

- | | |
|----|----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |

- 8) List job requirements of special jobs that require something other than experience such as age, education and equipment.

JOB TITLE

REQUIREMENTS

1.	
2.	
3.	
4.	
5.	

9) List jobs that include the salary in the ad.

JOB TITLE	SALARY
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

10) List jobs that require physical strength.

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____

11) List jobs that do not require physical strength.

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____

12) List jobs under the proper categories.

JOB PROVIDES A SERVICE

Ex: waitress

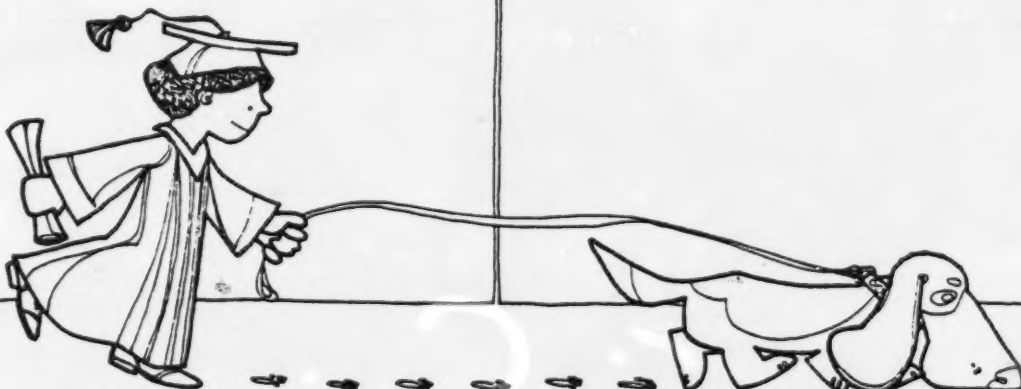
JOB INVOLVES MAKING A PRODUCT

Ex: spot welder

AN EDUCATIONAL SEARCH

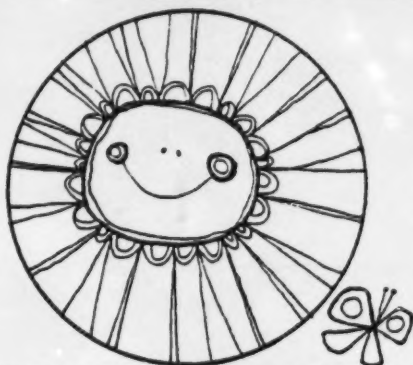
1. Look through the want ads in your newspaper and find:
 - a) 3 jobs where you would have to have a college education
 - b) 3 jobs where you would not have to have a college education
2. Cut and paste the ads in the proper spaces below.

COLLEGE EDUCATION REQUIRED	COLLEGE EDUCATION NOT REQUIRED

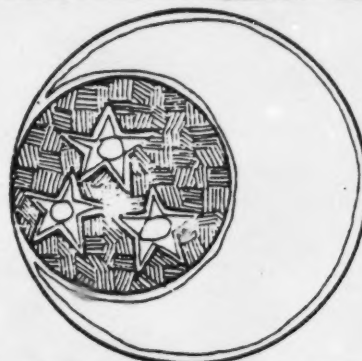


A NIGHT AND DAY SEARCH

1. Look through the want ads in your newspaper and find:
 - a.) 3 jobs where you would work during the day
 - b.) 3 jobs where you would work at night
2. Cut and paste the ads in the proper spaces below.



DAYTIME JOBS



NIGHTTIME JOBS

A MACHINE AND PEOPLE SEARCH

1. Look through the ad section of your local newspaper and find:

- a) 3 jobs where you would work mostly with machines
- b) 3 jobs where you would work mostly with other people

2. Cut and paste the ads in the proper spaces below.



WORKING WITH
MACHINE JOBS



WORKING WITH PEOPLE JOBS



A UNIFORM SEARCH

1. Look through the ad section of your local newspaper and find:
 - a) 3 jobs where you would have to wear a uniform
 - b) 3 jobs where you would not have to wear a uniform
2. Cut and paste the ads in the proper spaces below.

UNIFORMS REQUIRED

NO UNIFORMS REQUIRED

TIME TALLY

Different jobs require different amounts of work time. Interview workers and ask the questions on this Time Tally Interview Sheet. Record their answers in the spaces provided.

*Workers Interviewed

	name: occupation:	name: occupation:	name: occupation:	name: occupation:
How many days a week do you work?				
How many hours do you work each day?				
How long is your lunch break?				
If you have other break times each day, how long are they?				
How many vacation days do you have each year?				



Answer these questions about your working time expectations. From the information gathered on the Interview Sheet, find the job that best matches your own career desires.

1. How many days a week do you expect to work? _____
2. How many hours a day do you expect to work? _____
3. How long do you expect to have for lunch break? _____
4. How long do you expect to have for other breaks during the day? _____
5. How many vacation days do you expect to get each year? _____

The jobs that match my time expectations are _____

MONEY MYSTERIES

A salary is the amount of money an employee receives for doing his job. A higher salary might be paid to a person with many years of training in a specific area, such as a neurosurgeon. Jobs that are limited in number would pay a higher salary, such as the Presidency of the U.S.A. Also, people who have special talents, such as a singer, sports player or artist can demand more money once they have become popular or successful.

Complete this chart with jobs that might require a high salary.

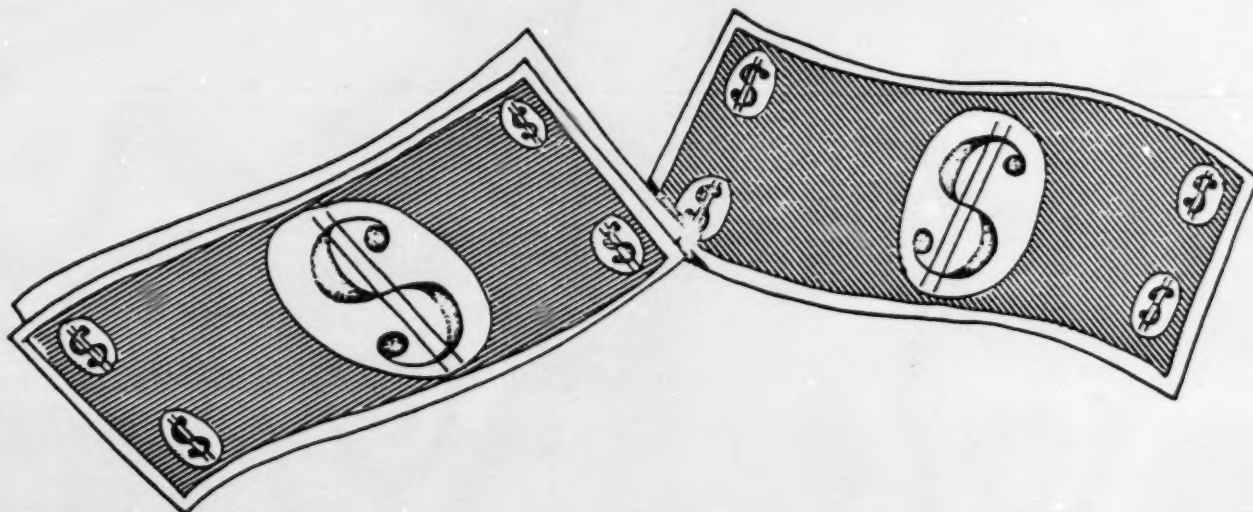
Jobs Requiring Many Years of Training	Jobs Limited in Number	Jobs Requiring Special Talent
1. Neurosurgeon	President of U.S.A.	Opera Singer
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

- 1) From your list **circle** the job that you think pays the highest salary.
- 2) **Box** in the job that you think would pay the least.
- 3) **Underline** three jobs you like.

How will you spend your salary when you begin working? Some things like food you **must** buy. Other items are purchased to make living easier, like an air conditioner, or for fun, such as a mini-bike. Now, complete the chart on the next page.

	THINGS YOU NEED	COST	THINGS YOU WANT	COST
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

(Check newspapers, magazines, catalogues, etc. for costs.)



LAST OF THE BIG SPENDERS

People often joke about what they will do when they finally make their first million. Have you ever thought about how you would really spend a million dollars if you had it?

Just for fun, imagine that you have just won one million dollars in a world-wide contest. The only problem is that you are required to spend the million dollars in twenty-four hours. Half of it must be spent to help other people, and the other half must be spent on things that you can use in the next ten years. Draw pictures to show how you will spend the money.

For Myself

For Other People



- 1) Write one million dollars in figures.
- 2) How many hundred dollar bills would you need to make one million dollars?



NEED IT?



A need is something you must have in order to live. A want is something you may desire but do not need. Make a list of things you and your family members have purchased during the past week. Decide whether each item was a need or a want. Make checks in the appropriate columns, and give reasons for your choices.



Items Purchased	Want	Need	Reason
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____



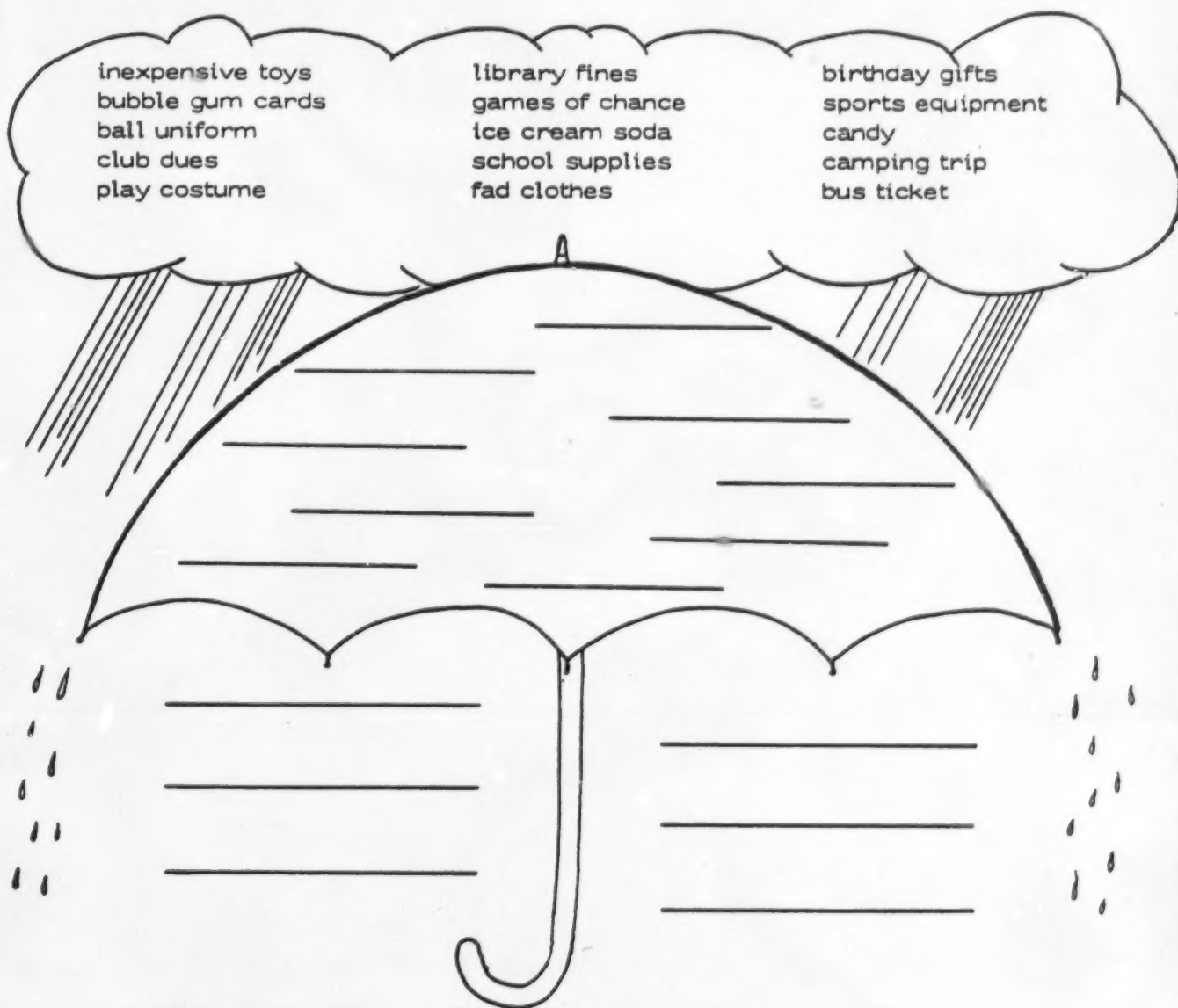
Write a paragraph explaining how things we want sometimes become things we need.



RAINY DAYS

"Saving for a rainy day" is a term used to mean putting money aside on a regular basis so that it will be there if needed. This means not buying the little "everyday" things until you have saved some of your money for the future. This doesn't mean that the little things should never be bought. It just means to think carefully before you spend all your money. You might need some of it later!

From the items below, list the necessary "everyday" expenses on the umbrella. Then, list the items which should be bought only after saving in the spaces between the raindrops.



With classmates, make construction paper "rainy day" umbrellas. Label each umbrella with a "rainy day" item or service. Hang your umbrellas together to make a "rainy day" mobile.

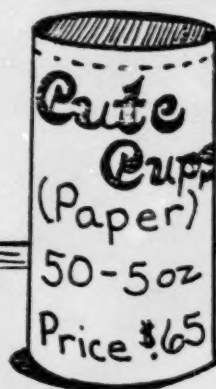
BEST BUY

Find the unit price for each item and identify the best buy in the boxes below.

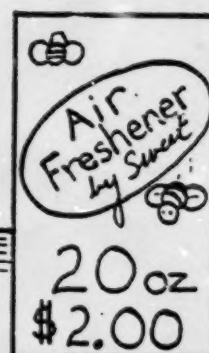


Unit Price
_____ per cup

The best buy is _____
because _____.

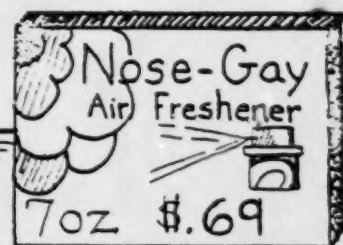


Unit Price
_____ per cup

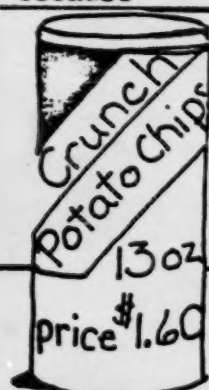


Unit Price
_____ per oz.

The best buy is _____
because _____.

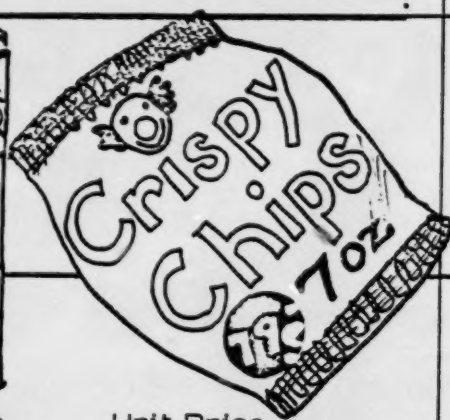


Unit Price
_____ per oz.



Unit Price
_____ per oz.

The best buy is _____
because _____.



Unit Price
_____ per oz.



Unit Price
_____ per oz.

The best buy is _____
because _____.

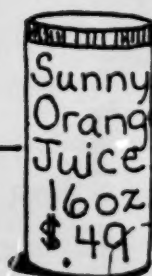


Unit Price
_____ per oz.



Unit Price
_____ per oz.

The best buy is _____
because _____.

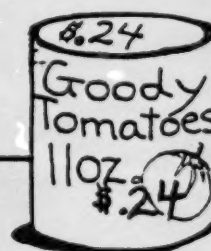


Unit Price
_____ per oz.



Unit Price
_____ per oz.

The best buy is _____
because _____.



Unit Price
_____ per oz.

AD-VANTAGE

Read the ads below. Compare the two items to see how they are alike and different. Which one would you buy? Give reasons for your choice.





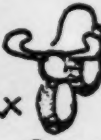
GO-PEDBIKE

- *uncomplicated controls
- *heavy duty frame
- *49 cc engine
- *electric horn
- *great gas mileage
- *luggage rack
- *drum brakes

Guarantee - 30 days limited. Labor not included.

PRICE \$249.95

plus tax



Great Go-ped Bike

- *easy to drive
- *rugged 49 cc engine
- *super gas mileage

- *heavy duty construction
- *electric horn
- *drum brakes

*comfortable saddle

Guarantee - 60 days. Parts and labor included.

PRICE \$259.95

plus tax

Ways they are alike:

Ways they are different:

Which Go-ped would you buy?

Why?



List five things that are important to consider when you are planning to make a purchase.

IN YOUR INTEREST

Sharon wants to buy a stereo which costs \$150.00. She wants the stereo now but doesn't have enough money to pay for it. She has decided to buy the stereo on credit but can't decide where to borrow the money. Help Sharon choose a finance plan.

Complete the cost chart below and answer the questions.

\$150.00



FINANCE PLANS FOR THE \$150.00 STEREO

1st

First Bank Loan

\$25.00 - Downpayment
\$11.45 - Monthly Payments for 1 Year

Fast Money Credit Union

\$10.00 - Downpayment
\$13.06 - Monthly Payments for 1 Year



Trusty Neighbor Loan Office

\$6.10 - Monthly Payments for 2-1/2 Years

Easy Money Credit Card

\$9.84 - Monthly Payments for 1-1/2 Years



COST CHART	Monthly Payments	X	Number of Payments	+	Down Payment	=	Total Cost
First Bank Loan	\$ _____	X	_____	+	_____	=	_____
Fast Money Credit Union	\$ _____	X	_____	+	_____	=	_____
Trusty Neighbor Loan Office	\$ _____	X	_____	+	_____	=	_____
Easy Money Credit Card	\$ _____	X	_____	+	_____	=	_____



1. Which finance plan will cost Sharon the least amount of money? _____

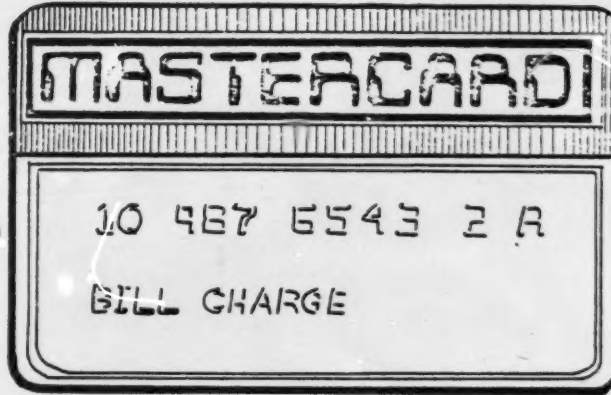
2. Which will cost her the most money? _____

3. Which plan would you advise Sharon to select? _____

Why? _____

4. List two advantages and two disadvantages of buying on credit.

CODED CREDIT



Did you know that many people use credit cards to buy furniture and clothing, eat in restaurants, fill their cars with gasoline and even fly or cruise all over the world? With credit cards you can charge all of these things (and more) and receive only one bill at the end of the month.

Credit card companies pay all the bills and then send a monthly bill to the holder of the card. They make money by taking a small percentage of the total amount of the bill.

Credit cards are convenient and make buying goods and services very easy. Sometimes it is almost too easy.

Give two advantages and two disadvantages of using credit cards.

Advantages

1. _____

2. _____

Disadvantages

1. _____

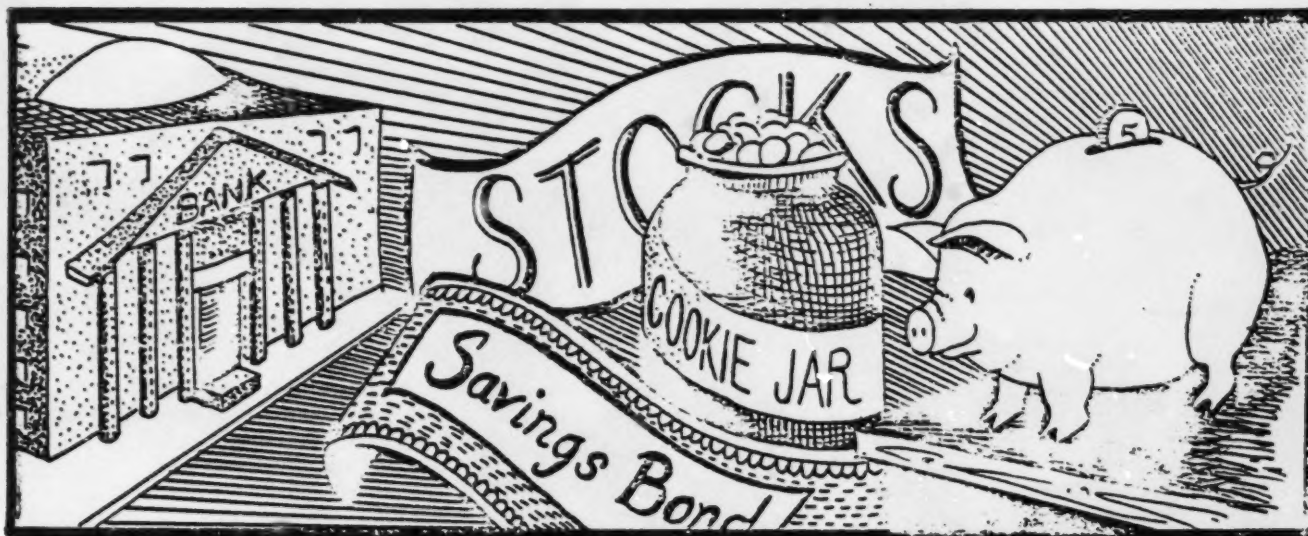
2. _____



Design a credit card application form. Be sure to ask for all the information you'd want if you owned the credit card company..

SAFE-WAY

There are many ways that people can save money. List as many ways as you can think of that people save money, and give the advantages and disadvantages of each. (Use a reference book for help if you can't think of more than three ways to save.)



Different Ways People Save

Advantages

Disadvantages



Draw a picture to show how you will save your money.
Give three reasons for your choice.

ALL OR ONE

Answer these questions ALONE.

1) Did you enjoy working alone or in a group? _____

2) What are some advantages of working in a group? _____

Working alone? _____

3) What are some disadvantages of working in a group? _____

Working alone? _____

4) Are there more jobs performed alone or with others? _____

5) List some important rules for group members to follow.

6) Were you a leader or a listener as you worked in your group?

7) As you review your group's list of jobs, add any new or unfamiliar jobs to your Career Reference Dictionary.

IT'S ONLY NATURAL

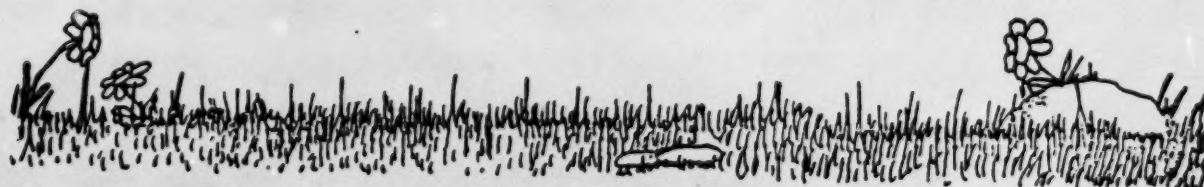
Many jobs available in an area are directly related to the natural resources found there. Using library or media center material, complete the following activity:

What are natural resources? _____

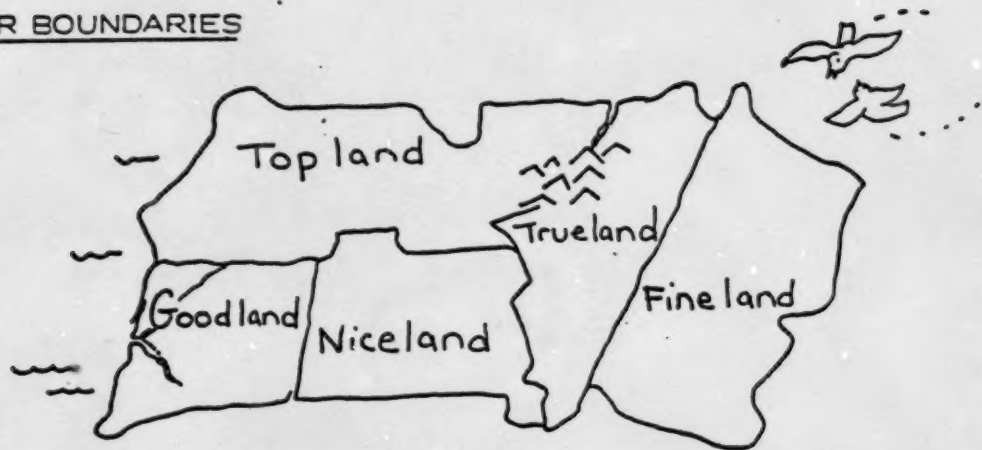
What are some natural resources found in the United States? _____

From your list of natural resources, choose one to study. Write it on this line. _____

Products made from this natural resource.	Jobs related to products from this natural resource.



BORDER BOUNDARIES



List three ways in which these neighboring countries are probably alike.

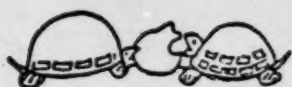
List three ways in which the countries may be different.

Give three examples of how neighboring countries can work together to produce goods and services needed by both countries.

Write a paragraph telling why countries that are close neighbors must cooperate with one another. (What can happen when neighbors fail to cooperate?)



Look in an atlas and make a list of four sets of neighboring countries. Example: United States and Canada.



COMMON CLUSTERS



Beside each "cluster" of occupations write what the people who hold the occupations must have in common.

Florists
Farmers
Foresters

Must enjoy:

Must be good at:

Carpenters
Roofers
House Painters

Must enjoy:

Must be good at:

Must enjoy:

Must be good at:

Zoo Keepers
Veterinarians
Kennel Workers

Must enjoy:

Must be good at:

Cashiers
Bank Tellers
Ticket Agents

Teachers
Camp Counselors
Day Care Workers

Must enjoy:

Must be good at:

TOOLS OF THE TRADE

Many employees need a special piece of equipment to complete their job. Below are pictures of special pieces of equipment used by many people in their jobs. Look at the example and then think of jobs, careers, or professions that would use each of the other five special pieces of equipment below.

Here is a list of equipment used by people in many different occupations. Go to the Media Center; look up five pieces of equipment. On your own paper print the name of the piece of equipment, draw a sketch of it then list types of workers who would use it.

telescope

x-ray machine

brush

radar

xerox machine

printing press

sonar

nuclear reactor

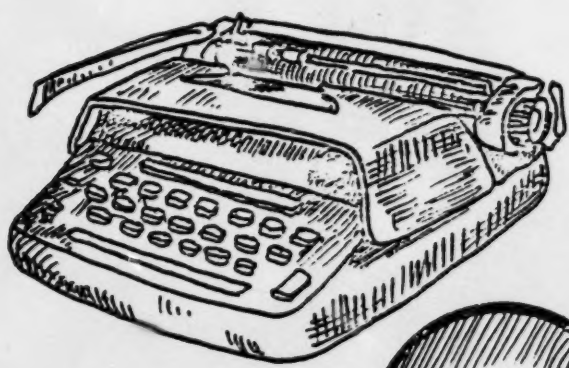
anchor

laser beam

pick

stove

You might display your work on the bulletin board.



Example:

author

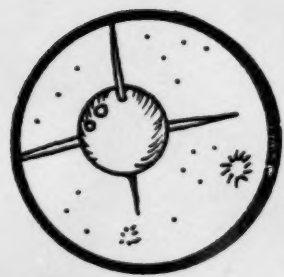
secretary

biller

clerk

Can you think of others.







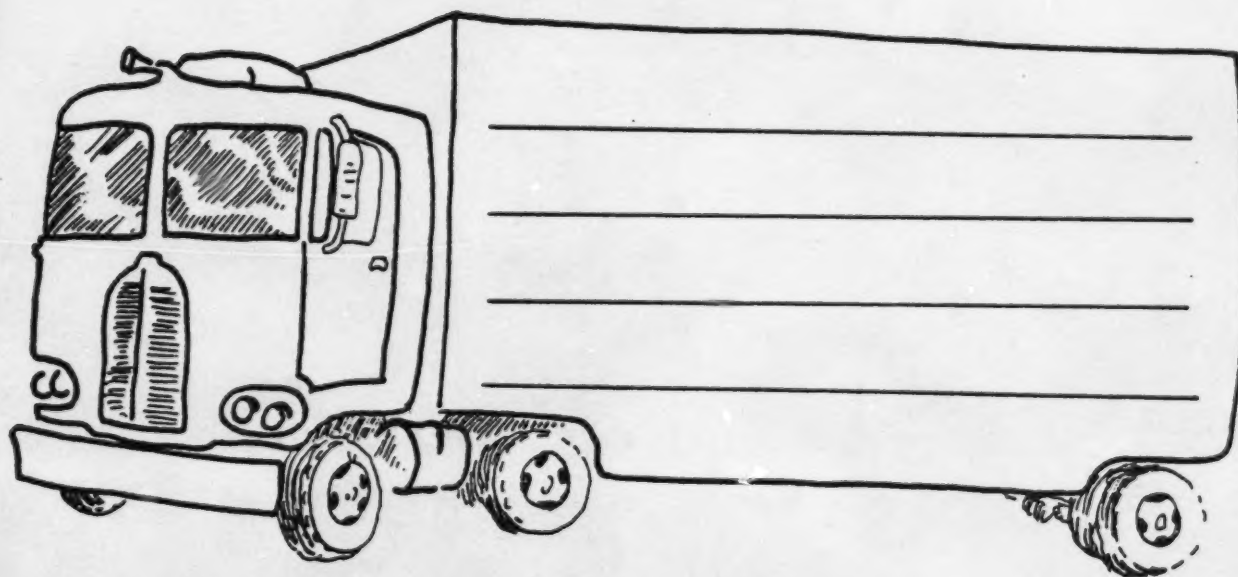
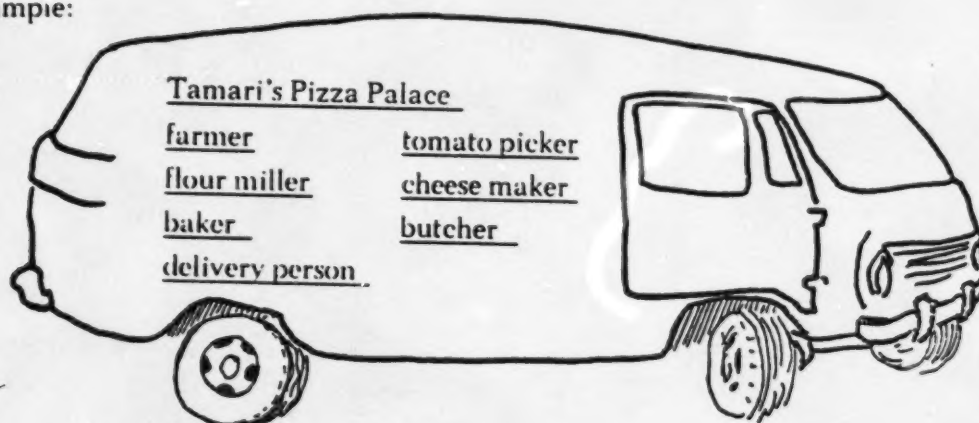




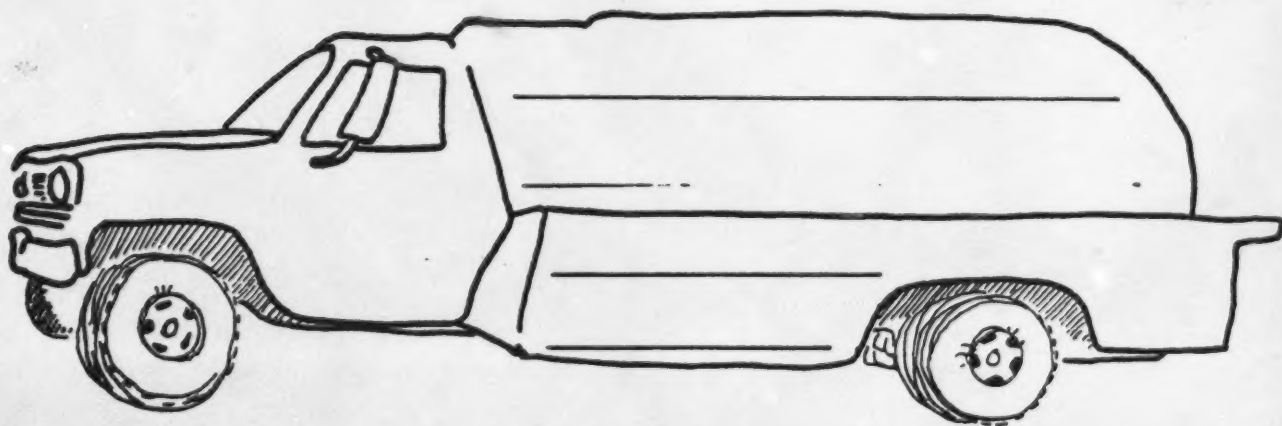
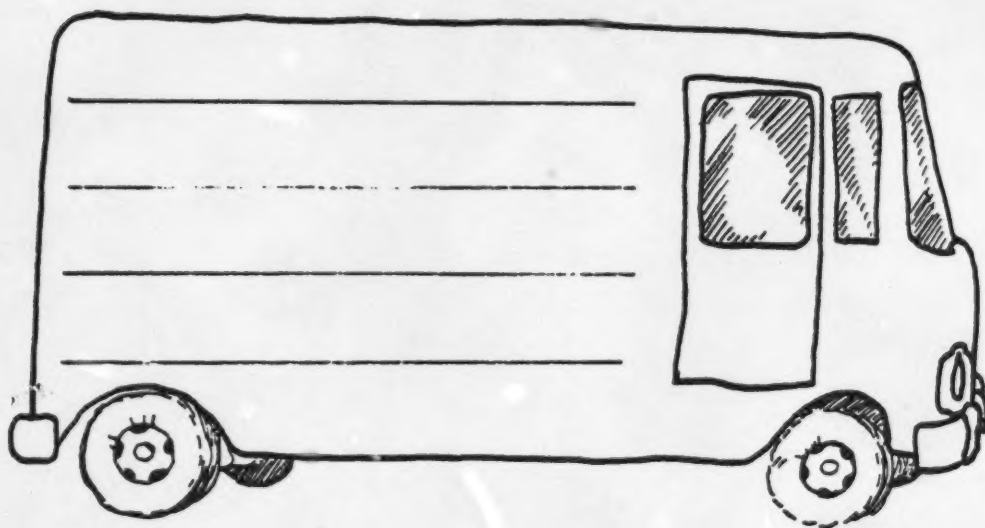
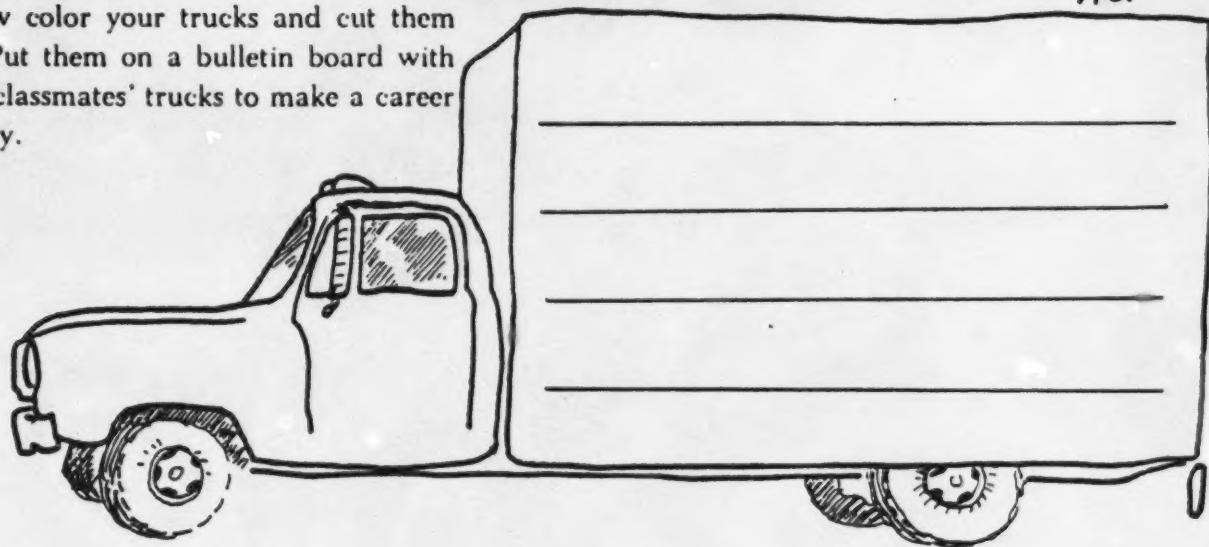
KEEP ON TRUCKIN'!

Watch the passing traffic. List the services or products advertised on the trucks you see. Then choose four company or business names you have observed. Print them on the following trucks. On the lines under the names list jobs necessary in making that product or providing that service.

Example:

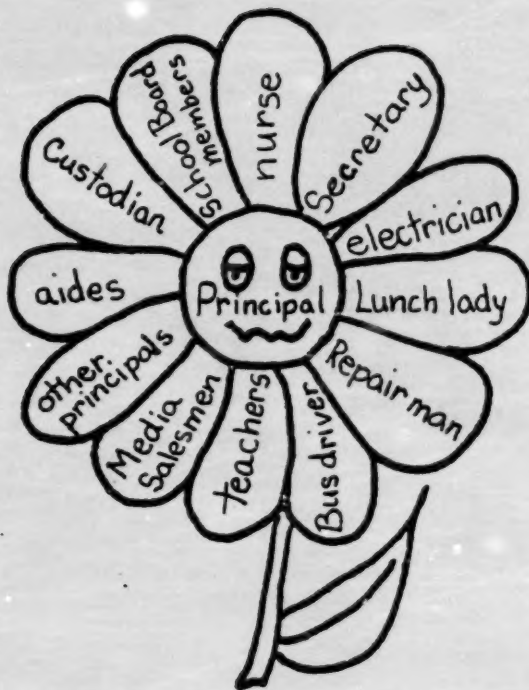


Now color your trucks and cut them out. Put them on a bulletin board with your classmates' trucks to make a career convoy.



Make a *Collection* of pictures of leisure time activities. Then for each picture, make a list of occupations involved in helping to provide these activities for others.





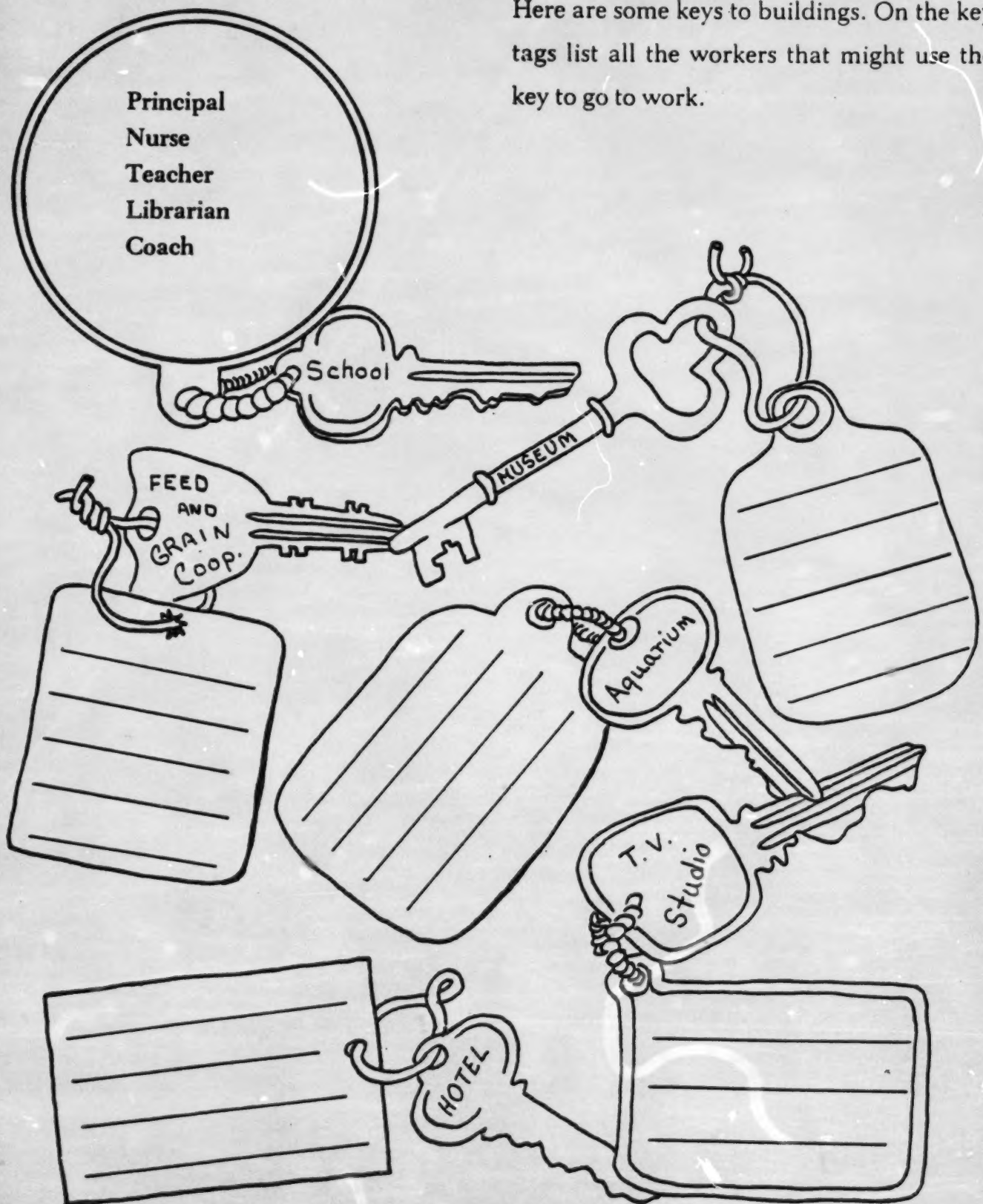
Relatively speaking...

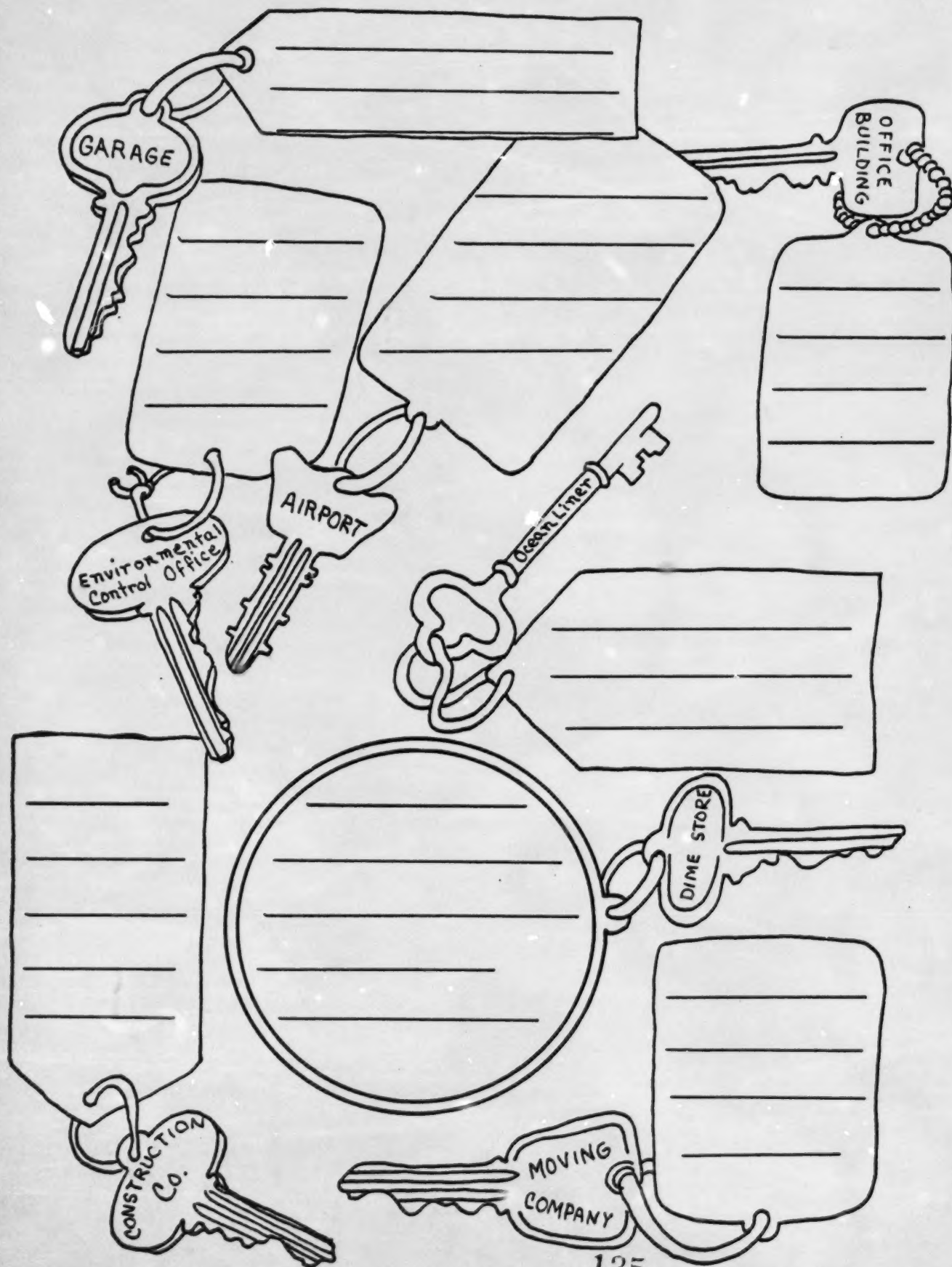
Choose one job as a starting point, then try to find as many other jobs as possible that are related to the first one. Make a picture or diagram to illustrate your results.



KEYS TO SUCCESS

Here are some keys to buildings. On the key tags list all the workers that might use the key to go to work.





NOW'S THE TIME

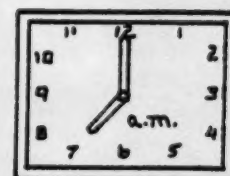
Many people begin work at 9:00 a.m. and finish at 5:00 p.m. But bakers, for example, begin baking around 3:00 in the morning so they are well supplied for the day's customers. At 4:00 p.m. a performer may just be waking up and preparing to be on stage for an 8:00 p.m. performance.

List three workers who would begin at the time shown on the clocks below.



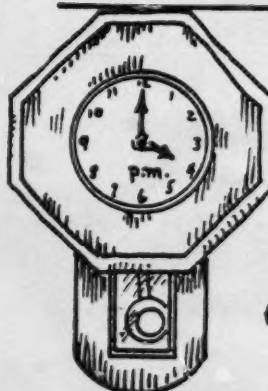


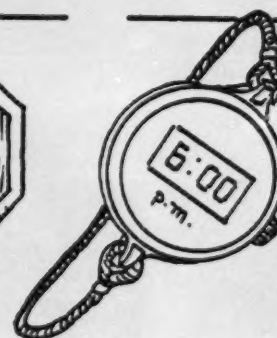




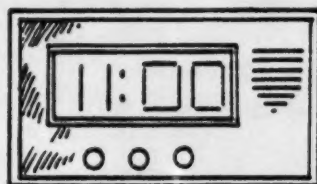






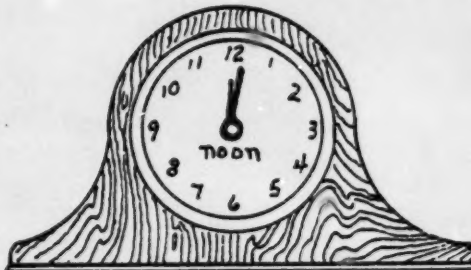


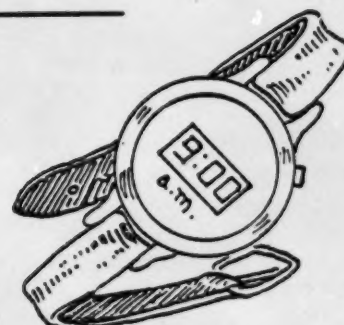
NOW'S THE TIME Cont.





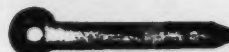
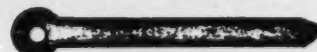
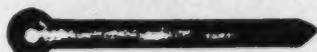






Show what time you would begin work if you had the job of your choice.

What time would you stop working?



Seasonal Jobs

Some jobs are available only seasonally. Make a list of at least ten such jobs and then plan a way to present your list to the class. (Poster, chart, collage, etc.)

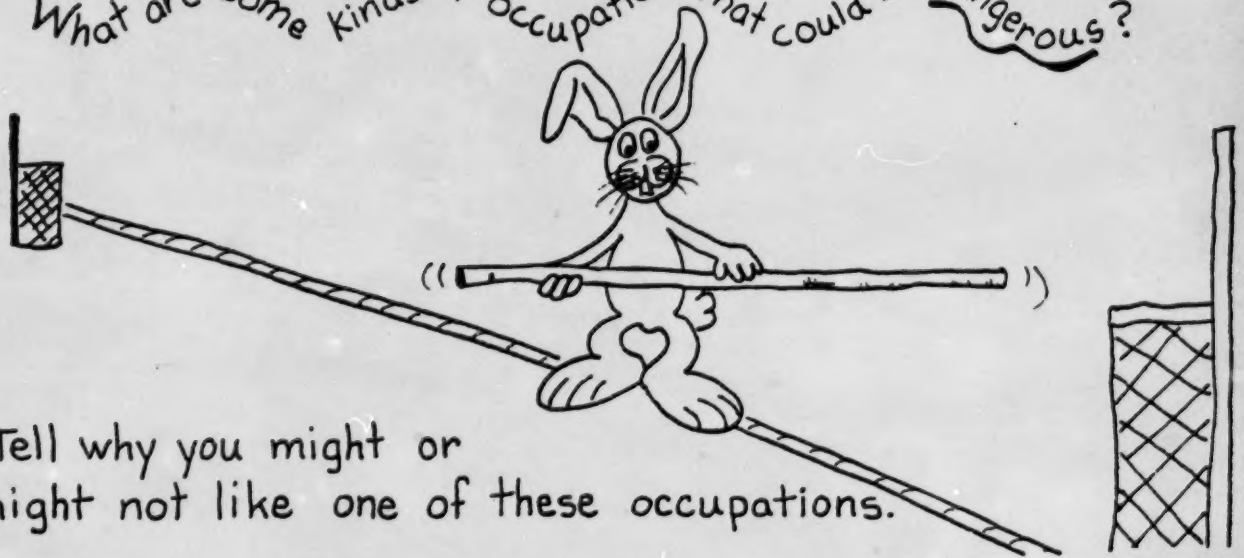


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CAREERS

DANGER !!!

What are some kinds of occupations that could be dangerous?



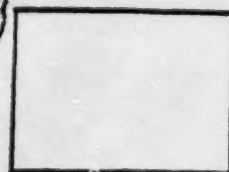
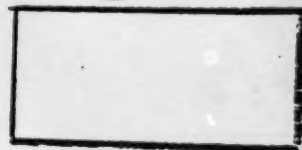
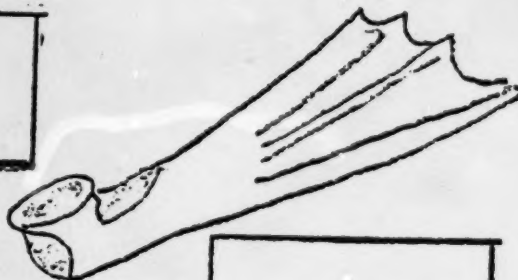
Tell why you might or might not like one of these occupations.

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CAREERS

Can You Fill THESE
SHOES?

119.



All of the shoes drawn on the previous page could be used on a bulletin board to bring out a discussion of necessary footwear in given occupations. The students would work individually comparing and contrasting occupations and footwear deemed necessary by each, to list each kind of shoe with its various occupations.

The students would then choose a partner to compare lists with. Each group of partners would compare the information on their lists.

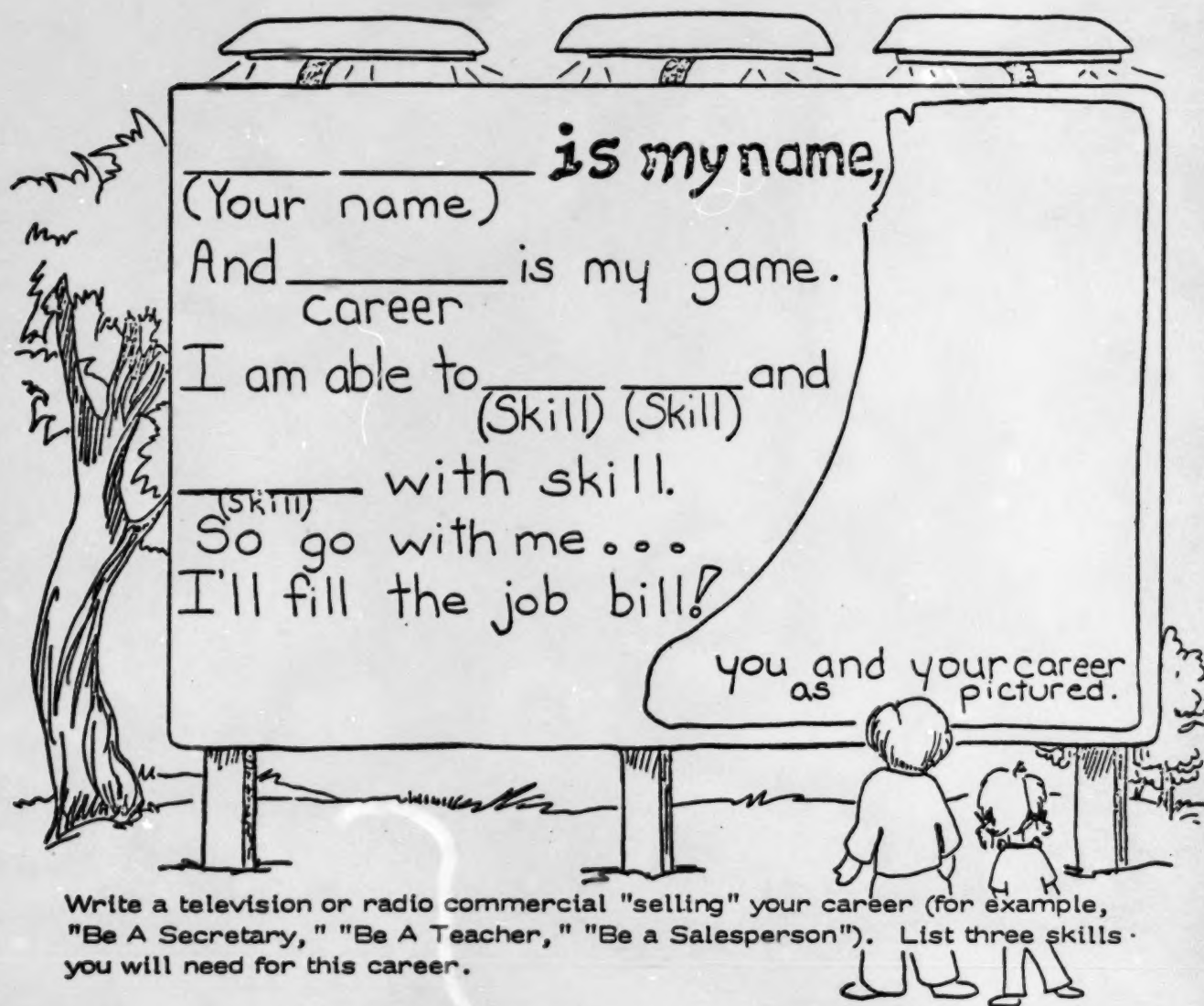
The teacher would then assign each group a specific shoe to be studied more carefully, so that a final list of occupations for each shoe could be made and used on the bulletin board.

A final discussion of the bulletin board lists would follow.

PROPAGANDA

TRY IT

Try being an advertiser. Choose a career and sell yourself and your skills by completing this billboard.



TRAVEL TALK

Tourism is big business all over the world today. In the space below, design a travel brochure to be mailed by your city's Chamber of Commerce to encourage tourists to visit your city. Be sure to include information about natural scenic attractions, hotel accommodations, theater productions and restaurants.

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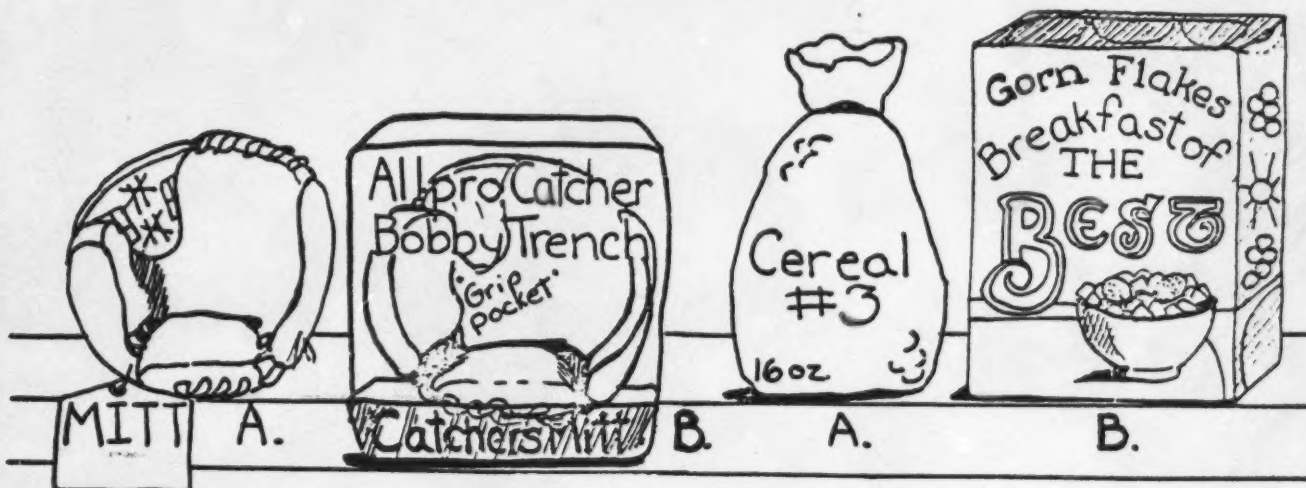


Write a script for the driver of a tour bus to use to acquaint visitors with the highlights of your city.



PACKAGE PICKING

The way a producer packages a product may affect your decision about buying it. For each pair of items below, select the one you would probably buy, and give a reason for your choice.



Selection: _____
Reason: _____

Selection: _____
Reason: _____



Selection: _____
Reason: _____

Selection: _____
Reason: _____



List some ways producers are able to make their products seem more desirable to consumers.

FATTENING EXTRAS

Because of product competition, producers sometimes use advertising gimmicks to make their products more appealing to the buyer. One of the gimmicks used is that of offering something "extra" to special groups of consumers.

Identify yourself as a wise consumer by filling in the chart below.

Product	Advertised "Extra"	Who might want this extra?	Do I want this extra?	What other "extra" might be offered on this product?



Draw a product for pets and advertise a special "extra" for the buyer. Display your product with those made by classmates in a collage.

WORD POWER

Some words are used over and over by advertisers to sell products. The really clever advertiser is always searching for new ways to say the same thing so that the buyer cannot resist the product being advertised. "Cloud soft tissue" sounds more appealing than "soft tissue" and "meadow sweet cologne" catches the buyer's attention more quickly than "sweet cologne." Some words or phrases make the buyer want the product because the description is so colorful; others suggest that life will be made easier and more pleasant.

Match these products to phrases that could be used to advertise them and then write a "more powerful phrase" that could be used.



Products

lawn mower

tote bag

toaster

bicycle

bread

sleeping bag

Phrases

trouble-free

one-of-a-kind

guaranteed

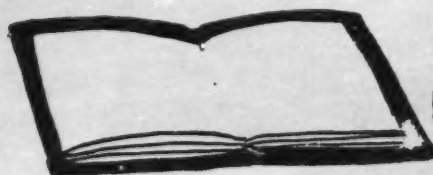
custom-made

hand-stitched

natural materials

A more Powerful Phrase

Select one of these products to advertise and use "word power" to sell your product.



Find three advertisements in a magazine using "word power."

SELL 'N TELL

Read about the methods used to advertise products. Then identify the technique used in each of the advertisements below.

1. Bandwagon - This type of advertisement appeals to a person's need to be a part of the crowd--to be like everyone else.
2. Testimonial - This type of advertisement uses a special group of people or a celebrity to tell how good a product is.
3. Intellectual Appeal - This advertising technique tries to convince people to buy a product by providing proof (research) that this product is the best available.
4. Suggestion - This advertising technique associates good times, happy people and enjoyable events with the product being sold.



Be the first in your school to write with a Blot-A-Lot Pen!

Technique _____

Tests show 9 out of 10 fifth graders in Junksville prefer to eat Queezies for lunch.

Technique _____



What time is it when you're relaxing in the sun and enjoying the company of good friends? It's time for a refreshing glass of ice-cold Choke.

Technique _____



Big Bill Best says, "Eat Bullet Cereal and you'll start your day with a bang!"

Technique _____



Bea Chewsy, champion bubble blower, chews Blow-Up Gum. Shouldn't you?

Technique _____



It seems like everywhere you turn, kids are wearing BIG SHRINK pants.

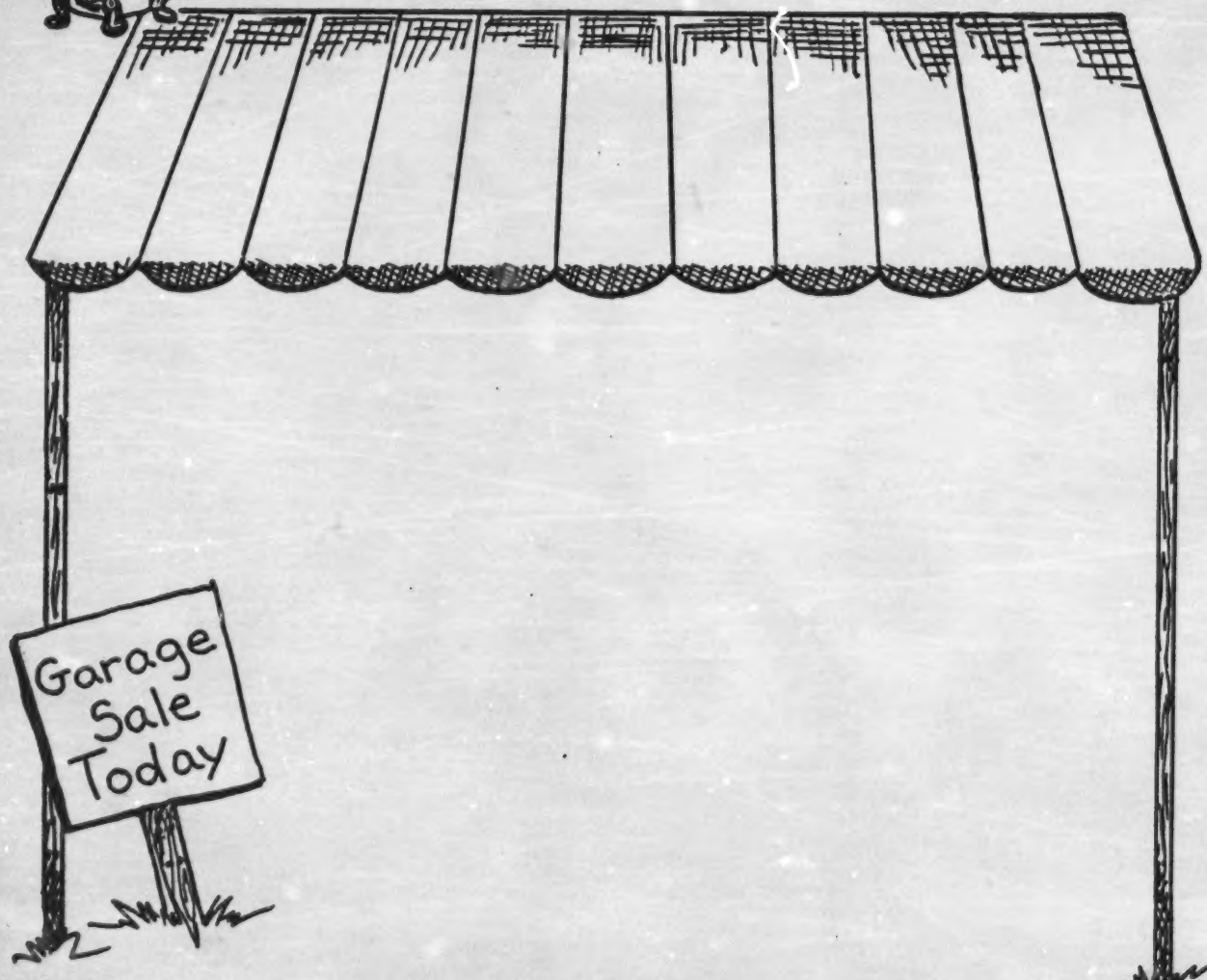
Technique _____



SECOND TIME AROUND

One way that people sometimes get money for things they want to buy is to sell things they own and no longer want or need at a garage sale, a craft fair, a second-hand shop or a flea market. Have you ever been to one of these?

Pretend you are having a garage sale. Draw pictures below of ten things you and your family have that you no longer use which other people might want to buy. Put a price tag on each item. Before you decide on a price, try to think what the item cost when new and what kind of condition it is in now.



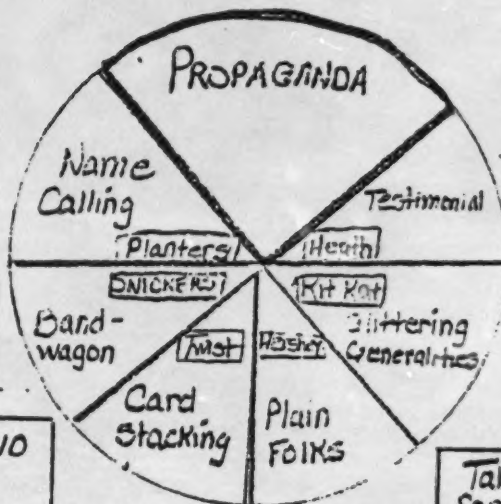
Total the costs of all the items to find how much money you would have if all ten items sold for the asking price. Write a paragraph telling what you would do with the money and why.

What's Your Choice?

Buy this peanut-packed snack. Other bars contain caffeine and artificial ingredients.

Don't be left out! Enjoy a Snickers today!

Research shows 9 out of 10 kids prefer eating Twist for an after school snack.



Bruce Jenner ate a Heath bar before each Olympic event.

This bar is amazingly sweet and crunchy. Its beautiful combination of walnuts and chocolate make it the best buy.

Take our advice. For real old-fashioned flavor - like Grandma used to make - buy Hershey's.

This bulletin board identifies six of the seven devices used by propagandists. A different color is used to accent each of the six devices and will correspond to an example of each propaganda device.

As each device is studied, students will locate an example of it in a newspaper or magazine. They will then replace the teacher-made examples with their own. They could also draw original examples of each device.

Once all devices have been identified and studied, we can discuss how to make good decisions when purchasing items.

Follow-up:

The students could make posters advertising goods that they wish to sell at a White Elephant Sale. They would be responsible for making posters using a variety of propaganda techniques, selling their goods, and buying someone else's.

Audio-Visual Materials

The two following audio-visual materials may be used in combination with propaganda and career education. A discussion of what sound decisions should be made regarding advertising and purchasing would follow each showing.

FS/CASS
330
A1

Alice in Consumerland
January Productions, 1974.
5 fs/ 5 cass and guides
(found at Burdge and Merrill)

FILM

Seeing Through Commercials: A Children's
Guide to TV Advertising. Vision Films,
Color--15 minutes

This film is designed to alert children to the techniques and motivations behind the TV commercials aimed at them.

Available at the Beloit Public Library

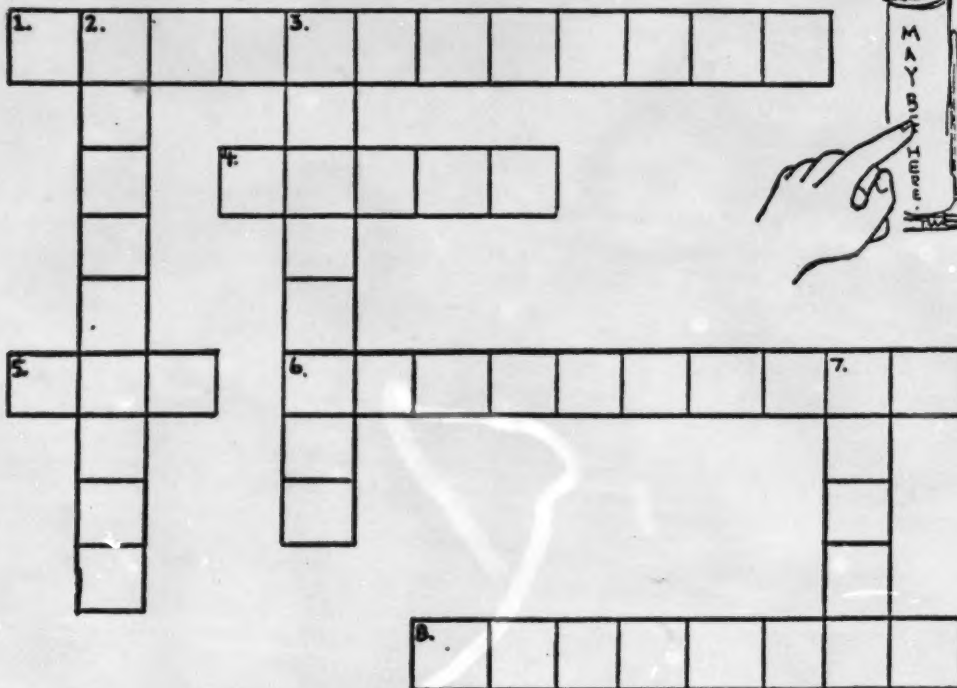
RESEARCHING



HELPING HANDS



Help solve each job problem below. Write the needed source of information in the numbered puzzle boxes.



ACROSS

1. Mike is offered a job overseas. He wants to know all about the country and its people. He could find this information in the _____.
4. Marge has one hour off for lunch. She must be prompt. She must watch the _____.
5. Sue travels in her work and must find the shortest route from one place to another. She needs a _____.
6. Chuck is a secretary and must correct all spelling errors. He needs a _____.
8. Dan is a chef and is asked to prepare a special dish. He could use a _____.

DOWN

2. June wants to find a new job in her town. She should look in the _____.
3. Lisa is a receptionist and is in charge of appointments. She will need a _____.
7. Jim is a fisherman and needs to know the weather conditions. He could get this information by listening to the _____.



FRINGE
BENEFITS

For each situation, identify another possible source of information.

Picture that!



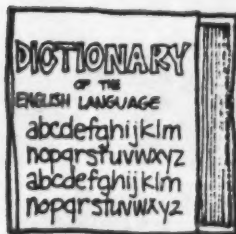
Sketch a large world map, then add on pictures of occupations that are fairly unique to their part of the world. [Swiss cuckoo-clock-maker, Venice gondolier, Chinatown fortune-cookie-folder, etc.]

RESEARCH AN "IST"

Match the occupations in column A with the things that each would most likely study in column B. Use each answer one time. Use reference books to help you.

COLUMN A	COLUMN B
_____ 1. AGRONOMIST	A. MONEY
_____ 2. BOTANIST	B. PLANTS
_____ 3. GEOPHYSICIST	C. FEET
_____ 4. HYDROLOGIST	D. MAN
_____ 5. ZOOLOGIST	E. SOIL
_____ 6. PODIATRIST	F. WATER
_____ 7. AUDIOLOGIST	G. ANIMALS
_____ 8. PHARMACIST	H. DRUGS
_____ 9. ECONOMIST	I. SUBSTANCES
_____ 10. ANTHROPOLOGIST	J. EARS
_____ 11. ENTOMOLOGIST	K. INSECTS
_____ 12. CHEMIST	L. EARTH

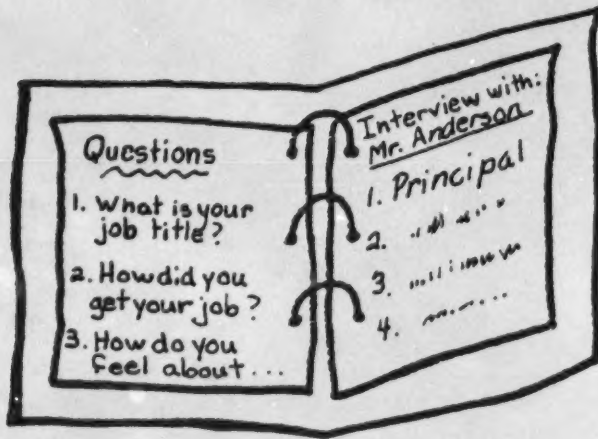
I'm an
OSTEOLOGIST.
I study
BONES!



Now look in reference books and find out what each of the following people study:

- | | |
|-------------------|-----------------|
| 1. MICROBIOLOGIST | 4. PSYCHOLOGIST |
| 2. METALLURGIST | 5. SOCIOLOGIST |
| 3. PHYSICIST | |

Make up a **Job Questionnaire** and interview 5 or more people about their jobs. Try to have at least 10 questions prepared.



Some things you could ask about:

1. What they do
2. What things they like or don't like about the job.
3. Tools or equipment used
4. Special training or education
5. Who they help or who helps them
6. Special talents required

A CAREER INTERVIEW

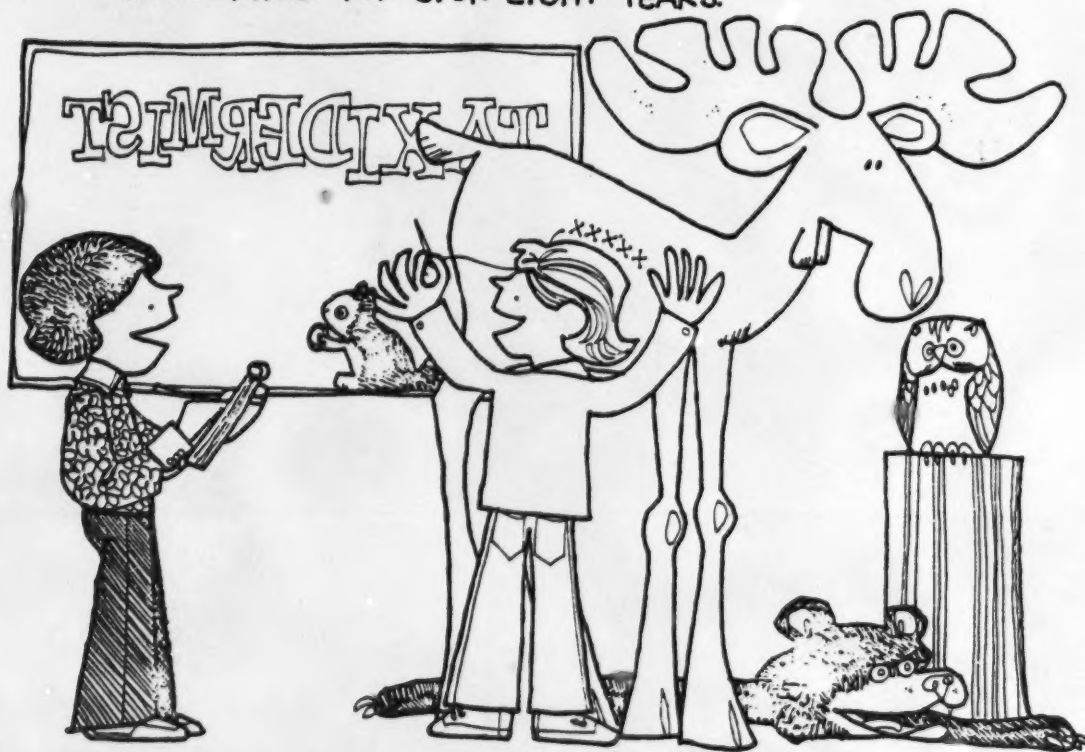
1. Pick a person whose occupation interests you.
2. Make an appointment to interview her/him.
3. Have your questions all ready to ask.
(See suggested questions on next page.)
4. Be on time for your appointment. Interview your person and either take notes or use a tape recorder as he or she talks.
5. Write your completed interview for others in your class to share. Your interview can either be written up in question and answer form like this:

Q. HOW LONG HAVE YOU BEEN A TAXIDERMIST, MISS SCOTT?

A. I HAVE BEEN A TAXIDERMIST FOR OVER EIGHT YEARS.

Or you may decide to write your interview in story form like this:

I INTERVIEWED MISS SUE SCOTT, A TAXIDERMIST IN THE LOS ANGELES AREA. MISS SCOTT HAS BEEN A TAXIDERMIST FOR OVER EIGHT YEARS.



MY INTERVIEW

MY NAME _____

I INTERVIEWED _____

OCCUPATION _____

DATE OF INTERVIEW _____

1. WHAT IS YOUR TITLE AT WORK? _____

2. HOW LONG HAVE YOU HELD THIS JOB? _____

3. WHAT TRAINING, EDUCATION, OR BACKGROUND DID YOU NEED
FOR THIS JOB? _____
_____4. WHAT ARE THREE IMPORTANT DUTIES OF YOUR JOB? _____

5. DO YOU WEAR A UNIFORM ON YOUR JOB? _____

6. WHAT SPECIAL TOOLS OR EQUIPMENT DO YOU USE? _____
_____7. WHAT DO YOU LIKE THE MOST ABOUT YOUR JOB? _____

_____8. WHAT IS ONE THING YOU WOULD LIKE TO CHANGE ABOUT
YOUR JOB? _____

_____9. TELL ABOUT ONE UNUSUAL OR FUNNY THING THAT HAS
HAPPENED TO YOU ON YOUR JOB. _____
_____10. WHAT OTHER JOBS COULD YOU HOLD WITH YOUR TRAINING
AND EXPERIENCE? _____

ROVING REPORTER

20 Questions

The following form can be used in interviewing your parent (s), guest speakers, workers you see on field trips, neighbors or people in your town, or at a shopping center.

Remember, not everyone may wish to answer each question. Take as much information as they wish to share with you. Be sure to thank each person.



1. What is your job title? _____

2. Is your job in agriculture, industry or is it a service? _____

3. What does your job involve? _____

4. What special training or experience did you need for your job? _____

5. How did you find your job? _____

6. Are there many people who have the same kind of job? _____

7. Do you need to wear any special clothing? _____

8. What special equipment do you need? _____

9. What are the dangerous parts of your job? _____

ROVING REPORTER

137.

10. What do you like about your job? _____

11. What do you dislike about it? _____

12. Why did you take this job? _____

13. Can you find this kind of job in any part of the country? _____
Why or why not? _____

14. Can both men and women do this kind of work? _____
Why or why not? _____

15. Does your physical size matter in your work? _____

16. Does your age matter? _____
17. Do you think your salary is high enough for the job you do? _____
Why or why not? _____

18. What other benefits do you get besides salary? _____

19. Do you belong to a union? _____
Why or why not? _____

20. What other kinds of jobs could you have with your interests, experiences and training? _____

Did you say THANK YOU???

Perhaps you could add these forms to your career reference dictionary or display them on your bulletin board.



DRESS-UP

Choose an occupation you're interested in. Dress up like that person and tell the class about the job and why you like it.

AN OCCUPATION KIT

1. Pick an occupation that interests you. Make an OCCUPATION KIT. Your kit should contain:

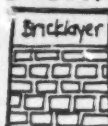
- a) a decorated folder that shows the topic of your kit
- b) a table of contents
- c) two or more pages of information about your occupation. Be sure to include:
 - 1. job title
 - 2. duties of job
 - 3. qualifications (physical, educational, emotional)
 - 4. availability of job
 - 5. advantages of job
 - 6. disadvantages of job
 - 7. salary range
 - 8. working hours
 - 9. benefits (time off, vacations, insurance benefits, etc.)
 - 10. advancement opportunities
 - 11. related occupations
- d) ten test questions about your information
- e) a puzzle about your occupation (a maze, crossword puzzle, etc.)
- f) an evaluation for others to fill out telling how they felt about your kit.

SAMPLE QUESTIONS:

- 1. Was this kit ☐ too easy ☐ too hard ☐ just right
- 2. I learned ☐ many new facts ☐ some new facts
☐ no new facts
- 3. The one thing I would change about this kit is:

4. The part I enjoyed most was: _____

2. Share your completed OCCUPATION KIT with your classmates.



Write a Letter to find out more about a career you are interested in. You could write to The United States Office of Education or to your state's Department of Education.



April 23, 1976
U.S. Office of Education
Washington, D.C.

Dear Sirs:

I am interested in
obtaining information
on careers in the
area of public service.
Could you please
send ...



THREE GUESSES

1. Decorate a shoe box in the theme of an occupation. Write the title on the lid.
2. Make a list of twelve facts about your occupation, using reference books.
3. Write each fact on an index card; only one fact per card.
4. Make up three more statements that are purposely not true. Write each of these on a card.
5. Number each card in the upper right-hand corner.
6. Write the numbers of the three incorrect statements on a slip of paper and put it in an envelope inside your box so your classmates can check their own work.
7. Place all 15 cards in your decorated box. See if your classmates can guess your three incorrect facts.



Research: What Started It All

Choose a career you think is important and research how and when it got its start and how the job has developed and changed.



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CAREERS



A PEOPLE POSTER

1. Pick a famous man or woman with an interesting occupation—one you'd like to learn more about.
2. Read several books about this man or woman and take notes on interesting facts.
3. On a large piece of lined poster paper, write a biography about the person you selected. Use your notes and include as many facts as you can about their job.
4. Draw a picture of your person or a picture of something connected with their occupation at the bottom of your poster.
5. Display your poster for others to share.

SUGGESTED PEOPLE AND OCCUPATIONS:

HELEN HAYES • ACTRESS

ANDREW CARNEGIE • STEEL MANUFACTURER

J. EDGAR HOOVER • DIRECTOR OF F.B.I.

MARGARET BOURKE-WHITE • PHOTOGRAPHER

CHARLES LINDBERGH • PILOT

BILLIE JEAN KING • TENNIS PLAYER

GEORGE WASHINGTON

CARVER • AGRICULTURAL
SCIENTIST

GLORIA STEINEM •
MAGAZINE PUBLISHER

APPENDIX

CAREER EDUCATION GUIDE: Clusters

By

Elsie Kennedy
Curriculum Development Center
Vocational Education
University of Kentucky

The cluster system is a means of organizing the world of work. It is a logical breakdown of occupations and a grouping of those which have some basic commonalities. The United States Office of Education identified fifteen occupational clusters which are listed below along with a few of the occupations found within the clusters. There are, of course, many others.

I. Agribusiness and Natural Resources

- A. Jobs in the agribusiness production family: field worker, field supervisor, production superintendent, farm manager, farm owner, and manager.
- B. Jobs in the agribusiness supplies family: warehouse assistant, warehouseman, farm serviceman, store manager, field technician, agricultural engineer.
- C. Jobs in the agribusiness mechanics family: assemblyman, mechanic, shop foreman, parts manager, machinery designer, research engineer.
- D. Jobs in the agribusiness products family: meat plant worker, butcher, products grader, milk processing plant worker, ice cream plant worker, product packer, livestock buyer, produce inspector, laboratory technician.
- E. Jobs in the horticulture family: florist helper, greenhouse worker, garden center salesman, greenhouse supervisor, florist, landscape architect.
- F. Jobs in the natural resources family: conservation aid, game farmer, fish hatchery worker, game warden, forest ranger, soil scientist, environmental engineer, coal miner, oil field worker, lumberman.

II. Business and Office

- A. Jobs in the clerical family: clerk typist, file clerk, office machines operator, receptionist, stenographer, bookkeeper.

- B. Jobs in the secretarial family: executive, bilingual, educational, legal, medical, foreign service, civil service, technical.
- C. Jobs in the data processing family: tape librarian, key punch and coding equipment operator, computer and console operator, programmer, systems analyst.
- D. Jobs in the management family: personnel manager, credit and collection manager, clerical and office supervisor, budget management analyst, administrative assistant.
- E. Jobs in the business ownership family: personal services, business services, transportation, manufacturing, construction, retail franchise, dealership.

III. Communications and Media

- A. Jobs in the audio-visual family: commercial photographer, lithographer, photo engraver, film production worker, model, darkroom processor, recording equipment technician, recording artist, electronics systems technician, audio systems technician.
- B. Jobs in the language family: sign painter, illustrator, advertising personnel, foreign service worker, interpreter, symbol designer.
- C. Jobs in the publishing family: bookbinder, type setter, proofreader, creative writer, sports reporter, editor, typist, publisher, illustrator.
- D. Jobs in the broadcasting family: radio and television announcer, actor, news reporter, musician, technician, repairmen, satellite transmission technician, laser transmission technician, federal and international communications personnel, scripwriter.
- E. Jobs in the line communications family: data transmission technician, systems analyst, programmer, computer and console operator, peripheral equipment operator, Morse code operator, telegraph and telephone lineman, telephone operator, business office personnel, repairman.

IV. Construction

- A. Jobs in carpentry family: dock carpenter, maintenance carpenter, hardwood flooring carpenter, billboard erector and repairman, joiner, acoustical carpenter, wood boatbuilder, carpenter inspector.
- B. Jobs in the painting and decorating family: rough painter, structural steel painter, boat painter, painter and decorator apprentice, waterproofer.

- C. Jobs in the heating family: hot air furnace installer, helper, repairman.
 - D. Jobs in the roofing family: roofer helper, corrugated sheet material sheeter, roofer apprentice, roofer.
 - E. Jobs in the glazier family: glazier foreman, glazier helper, glass installer, glazier in construction.
 - F. Jobs in the plastering family: plaster helper, perma stone dresser, molding plasterer, plasterer, leather, stucco mason.
 - G. Jobs in the drywall installers family: dry-wall applicator, sander, taper.
 - H. Jobs in the masonry family: tuck pointer, terrazzo worker, stone mason, soft-tile setter, perma stone man, monument setter, marble setter, bricklayer (firebrick, tile), chimney repairman.
- V. Consumer and Homemaking - Related Occupations
- A. Jobs in the foods and nutrition family: dietitian, nutritionist, food salesman, kitchen manager, cook, steward, stewardess, waiter, waitress, cashier.
 - B. Jobs in housing and home management family: interior designer, equipment home economist, salesman, window dresser, hospital housekeeper, hotel housekeeper, painter, chambermaid, custodian.
 - C. Jobs in the clothing, textile, and fashion family: teacher, extension specialist, fashion editor, weaver, buyer, salesperson, dressmaker, tailor, presser, inspector, checker, designer.
 - D. Jobs in the family and child development family: teacher (early childhood education), social service worker, director of day care center, paid companion, child care aide, baby sitter.

VI. Environmental Control Occupations

- A. Jobs in the land family: mine inspector, ecologist, geologist, horticulturalist, conservation worker, park director, camp counselor, forest ranger, landscape architect, game warden, seismologist.
- B. Jobs in the water family: water purity inspector, microbiologist, public water supply worker, coast guard member, chemical engineer, public health worker.
- C. Jobs in the air family: anti-air-pollution equipment designer and builder, air-pollution inspector, plant inspector, filter maker, environmental technician, allergist, industrial engineer.

- D. Jobs in the disposal family: garbage collector, city dump yard work, sewer line worker, city engineer, industrial engineer, junk dealer.

VII. Fine Arts and Humanities Occupations

- A. Jobs in the art family: painter, portrait artist, sculptress, printmaker, designer, interior decorator, potter, jewelry designer, jewelry maker, weaver, textile designer, set designer, T.V. illustrator, magazine or newspaper illustrator, cartoonist, art teacher, crafts teacher, architect, art historian, museum worker.
- B. Jobs in the music family: opera singer, night club singer, folk singer, recording artist, band director instrument player, church organist, vocal teacher, instrument teacher, instrument tuner, instrument maker, music store clerk, song writer, lyrics writer, music publisher, music critic, music historian.
- C. Jobs in the dance family: dance instructor, ballet dancer, belly dancer, night club entertainer, stage entertainer, television or motion picture entertainer, folk dance teacher, choreographer.
- D. Jobs in the drama family: actor, actress, director, producer, stage manager, ticket salesman, costume designer, cameraman, set designer, usher, lighting expert.
- E. Jobs in the literature family: poet, novelist, short story writer, teacher, playwright, literary critic, proofreader, editor, publisher.
- F. Job in the philosophy family: teacher.
- G. Job in the humanities field: teacher.

VIII. Health Occupations

- A. Jobs in the administration family: public health administrator, hospital administrator, assistant administrator, clinic administrator.
- B. Jobs in the prevention and control family: environmental engineer, sanitation engineer, microbiologist, epidemiologist, food and drug inspector, nutritionist, school health educator, hygienist.

- C. Jobs in the treatment and care family: doctor, physician's assistant, dentist, dental assistant, dental hygienist and technician, nurse, practical nurse, psychiatric aide, medical technologist, dietitian, hospital cook, orderly, ambulance driver, medical librarian, medical records clerk, pharmacist.
- D. Jobs in the rehabilitation family: physical therapist, occupational therapist, speech and hearing therapist, prothesis and restoration technician, social worker, optician.
- E. Jobs in the health education and communication family: health educator, medical illustrator, medical librarian, health economist, nutritionist.
- F. Jobs in the medical research family: biochemist, biophysicist, epidemiologist, radiologist engineer and technician, statistician.

IX. Hospitality and Recreation Occupations

- A. Jobs in the hospitality family: restaurant owner, waiter, waitress, chef, doorman, desk clerk, bartender, hat-check girl, dancer, vocalist, musician, porter, motel manager, hostess, cashier, laundry worker, dish washer, short-order cook, rest room attendant.
- B. Jobs in the recreation family: life guard, pin boy, professional athlete, skating ring attendant, ski lodge desk clerk, bicycle repairman, snowmobile salesman, dock manager, boat repairman, camp director, camp counselor, crafts director, naturalist, Girl Scout or Boy Scout file director, Y.W.C.A. or Y.M.C.A. worker, playground director, safari guide, carnival worker, circus performer, sports writer, ticket salesman.

X. Manufacturing

- A. Jobs in management: plant manager, production manager, personnel manager, researcher and developer, designer.
- B. Jobs in personnel technology: Labor relations personnel, human engineer, training personnel, retirement counselor, labor consultant, stenographer.
- C. Jobs in engineering: designer, draftsman, technical writer, production cost estimator, production researcher, clerk and stenographer.
- D. Jobs in production technology: electrician, millwright, material tester, quality controller, fabrication specialist, machine installer, packaging personnel, distribution personnel, product servicing personnel.

- E. Jobs in production: process planter, warehouseman, material handler, machine operator, craftsman, production line worker, fabricator, assembler, welder, riveter, custodian, sweeper, systems controller, programmer.

XI. Marine Science

- A. Jobs in the oceanography family: biological, physical, geological and chemical oceanographer, oceanography teacher, laboratory assistant, marine technician, marine miner, under-sea warfare engineer, ship crewman, submarine crewman, radio operator.
- B. Jobs in the limnology family: biological, physical, geological and chemical limnologist, public health service scientist, fish culture technician, laboratory technician, water power engineer, flood gate operator, army engineer, microbiologist.

XII. Marketing and Distribution

- A. Jobs in the management and mid-management family: store manager, advertising manager, assistant store manager, buyer, assistant buyer, management trainee.
- B. Jobs in the supervision family: department supervisor, warehouse supervisor, floor supervisor.
- C. Jobs in the personnel family: personnel department manager, in-service trainer.
- D. Jobs in the marketing system: salesman, bridal consultant, personal shopper, demonstrator, manager of distribution warehouses, driver salesman, route salesman, export manager, import-export agent, customs house broker, buyer, sales promotion personnel such as copy writer, artist, lay-out man, display person.
- E. Jobs in marketing services: broker, floor representative, financial service salesman, securities trader, credit department personnel, estate planner, claims adjustor, investigator, life underwriter, market analyst.

XIII. Personal Services Occupations

- A. Jobs in the human body family: dressmaker, tailor, shoe shine boy, barber, cosmetologist, shoe repairman, ambulance driver, dentist, doctor, bartender, minister, cook, teacher, librarian, masseur.
- B. Jobs in the home and property family: babysitter, detective, nursery school director, repairman, house painter, cabinet maker, insurance agent, furniture repairman, yardman, landscape architect, garbage collector, paper boy, domestic helper, interior decorator.

- C. Jobs in the business and economics family: bank clerk, bail bondsman, messenger boy, secretary, lawyer, welfare worker.

XIV. Public Service Occupations

- A. Jobs in the local service family: fireman, policeman, city councilman, school superintendent, school board member, deputy sheriff, jailer, telephone operator, city bus driver, life guard mailman, paper boy, broadcaster, water purification worker, electrical worker.
- B. Jobs in the state service family: state policemen, governor, superintendent of public instruction, child welfare worker, state park director, bus driver, mental health worker, rehabilitation worker, meat inspector, ecologist, worker at state university.
- C. Jobs in the national service family: F.B.I. man, armed serviceman, congressman, army depot worker, taxpayer assistant, social security clerk, agricultural researcher, food and drug inspector, national guardsman, weather bureau worker, federal judge, national airline pilot, public health doctor, veteran's hospital nurse, geological surveyor, national park worker, labor relations mediator, lock and dam attendant, postal inspector, federal prison guard.
- D. Jobs in the international service family: international airline stewardess, international policemen, United Nations clerk, interpretator, ship's crewman, overseas telephone operator, embassy worker, narcotic agent, satellite communications technician, exporter-importer.

XV. Transportation

- A. Jobs in the land transportation family: taxi driver, automobile designer, used car salesman, auto mechanic, auto body repairman, motorcycle repairman, bus driver, ticket agent, travel agent, teamster official, railroad engineer, truck driver, porter, traffic policemen, bicycle salesman.
- B. Jobs in the water transportation family: dock worker, longshoreman, navigator, radio operator, lighthouse keeper, barge owner, seaplane or navy pilot, professional water skier, boat builder, merchant marine, travel agent, ship's nurse, submarine mechanic.
- C. Jobs in the aerospace family: airline hostess, co-pilot, ticket agent, airplane mechanic, airplane designer, traffic controller, astronaut, computer operator, space suit designer, dietician, television technician, steelworker, electrician.
- D. Jobs in the conveyor family: pipeline welder, equipment operator, structural worker, geologist, driller, rigger, engineer, surveyor, refiner worker, elevator operator, cable car conductor, machinery repairman.

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